

Minutes of Kingshurst Parish Council
Finance Committee held at 6.30 pm
Tuesday 13th March 2018
At The Pavilions Sporting Club Meriden Drive,
Kingshurst. B37 6BX

Finance Committee members: Cllrs. Present: A. Follows, D. Woolley, S. Daly and Maxine Dawson. In attendance Ms. J. Aske (Clerk) plus other members of the Council. Members of the public started to arrive.

Welcome, Housekeeping Chair of finance Cllr. A. Follows welcomed the committee and went through the fire drill in case of evacuation.

39/18 Apologies –Cllr. John Kimberley – Holiday.

40/18 Resolved that the Minutes of January 9th 2018 that having been circulated and read were signed as a true record.

41/18 Report of the Responsible Finance Officer: Mrs Baudet read out her report which included Total outgoings, as per the cheque payment list: February (retrospective) £9123.51 and March £3350.63 The Bank balance £39404.88 as at 28th February 2018.

Pension Financial transmissions which will be now be submitted by Select Payroll at £10 month fee. This requires the WMPF portal. WMPF will not accept paper versions of the figures. Also regarding the pensions the RFO advised that KPC should get a pensions advisor for guidance that if an event occurred where Parish Councils combined areas and caused Clerks to be made redundant what would be the implications. She said she was not able to give this advice and prompted further discussions should take place. WALC may be able to give the KPC advice suggested by Cllr. A. Follows.

A copy of the Curdworth newsletter was given to each Councillor and a possibility of producing a KPC newsletter was briefly discussed. Cllr. A. Follows said they have never been cost effective.

Mrs. Baudet went on to say she has enrolled for training for the GDPR and will report back the exact requirements. Discussions took place here regarding the emails, Payroll and storage of these.

The Kingshurst Parish Council Freedom of Information – publication scheme form had been circulated and completed for adoption by Chair Cole. Agreed and signed. Discussions took place regarding the KPC website. This has now been resolved as Cllr. David Hinsley is going to operated it from now on with occasional help from other councillors.

Each member of the committee had copies of the cheque list for February and March 2018,

42/18 Finance

42.1 Approval of accounts for payment: The approval for February 2018 retrospectively and March 2018 was considered agreed and passed total £12,474.14

42.2 To consider any other items for payment. Membership of £72 for the National Allotment Society Bullguard antivirus with 25% off would be £75 and a microphone will be purchased by A Follows for the monthly meetings. All approved.

The costing in the cheque list include a new printer for the office of £207.00 which had to be purchased before the meeting so agreed retrospectively. All agreed.

43.1 Agreed and passed that the Clerks salary in accordance with her contract from 1st April 2018 include 40p per hour rise. In line with WALCs 2016-2018 National Salary awards Part time Clerks SCP 27.

44/18 Public Participation – No members of the Public were present.

45/18 Date of next meeting: 10th April 2018 in the Pavilions Sporting Club Meriden Road. Kingshurst B37 6BA. Any items for the Finance Agenda must be into the office by 3rd April.

Meeting closed at 1900

Signed.....

Dated