

**MEETING MINUTES
HARRISBURG TOWNSHIP PARK DISTRICT
REGULAR BOARD MEETING
MARCH 18, 2022
8:00 AM HARRISBURG PARK OFFICE**



- CALL TO ORDER:** President Richard Rumsey called the meeting to order at 8:00 a.m.
- ROLL CALL:** The following members of the Board of Commissioners were present: President Richard Rumsey, Vice President Doug Emery, and Secretary/Treasurer Mike Williams.
- Park Staff Present: Executive Director Blake Emery, Administrative Assistant Jill Marvel and Maintenance Director TA Sullivan.
- Visitors Present: Ron Emery
- PUBLIC COMMENTS:** Blake Emery announced that the Harrisburg Township Park District (HTPD) was accepting public comment by email or written submission up to the start of the meeting at 8:00 AM on March 18, 2022. There were no written comments received and there was no one from the public present on the teleconference call. There were no comments from anyone present in attendance.
- CONSENT AGENDA:** Mike Williams made the motion to accept the February 25, 2022 meeting minutes and seconded by Richard Rumsey. All in favor 3-0 per voice vote.
- Mike Williams made the motion to accept the 2/25/2022 to 3/17/2022 bills and the February 2022 Unaudited Financial Reports and seconded by Richard Rumsey. All in favor 3-0 per voice vote.
- CLOSED SESSION:** There was no motion to enter into Closed Session.
- UNFINISHED BUSINESS:**
- COVID-19** Blake Emery presented to the Board the current available information regarding COVID-19. There have been no major changes to date. Blake Emery opened the meeting for discussion on any facilities that we need the current policy/decisions revisited. There was nothing further discussed.
- Church Property** Blake Emery presented that he provided the Jehovah's Witness Church with a land purchase proposal. The Jehovah's Witness Church is awaiting a response from their headquarters in New York.
- Bond Funds** Blake Emery presented the opportunity to discuss any Bond Fund Designations and future projects. There was nothing discussed in detail.
- DCEO Grant** Blake Emery presented that there are no updates to the DCEO Skatepark Grant at this time.
- NEW BUSINESS:**
- Egg Hunt/Kite Fly** Blake Emery presented to the Board the details of the Easter Egg Hunt and Kite Fly Event. It will be on Saturday, April 16th at 1:00 PM at the Bill Rice Soccer Complex. The T&C Lions Club will be helping to sponsor the event. HYA is donating \$1,000 to go towards

prizes/event costs and SYSA is going to purchase and donate specific prizes. The Lions Club will be having a concession stand as well as donating some easter eggs and prizes. There will be an Easter Bunny present for pictures. The Kite Flying event will take place after the Egg Hunt is over and there will be a limited number of free kites that will be handed out to those who want them.

Shaw Street Facility Blake Emery presented to the Board that Mike Williams was approached by Raymond Gunning asking the park to consider naming the Shaw Street Facility after Mickey Pankey based on Mickey's past involvement in the Kiwanis baseball program and the T-Ball program for Harrisburg Park from 1974 to 1992. Blake Emery opened this topic up for discussion. It was discussed that there have been many people involved throughout the history of the Kiwanis baseball program. Mike Williams mentioned he felt the involvement was more with the Kiwanis than with the park district. Mike Williams made the motion that the Kiwanis Club do research on past involvement in the Kiwanis baseball program and have recognition for those members at the 100 Year Kiwanis ceremony in October and seconded by Richard Rumsey. All in favor 3-0 per voice vote.

RISK COMMITTEE:

Roll Call

The Risk Management & Loss Control Committee Meeting was called to order 8:27a.m. The following members of the Risk Management & Loss Control Committee were present: Blake Emery, Jill Marvel and TA Sullivan.

There were no previous or new topics brought up for discussion by the committee.

Adjourn

The Committee Meeting was adjourned at 8:28 a.m.

DIRECTOR REPORT:

Projects

Projects were discussed as part of the Maintenance Report.

HYA / SYSA

HYA Uniforms are being delivered, Registration is still ongoing and practice starts on March 28. SYSA Spring Travel Registration is ongoing and practices have started. Blake Emery continues to meet with each Board and closely work with them.

IAPD Conference

Blake Emery attended the IAPD Legislative Conference in Springfield on 3/9/2022. Some topics that were discussed at the Conference that Blake Emery will be looking further into include upcoming legislation, social media requirements, and elections requirements.

IPARKS

Blake Emery and TA Sullivan met with Nathan Ashby on 3/11/2022 to discuss the liability insurance policy renewal for 2022-2023.

Egyptian Health

Blake Emery completed the paperwork to get the park registered as part of the Egyptian Health Department Village InCK program.

Worker's Comp

Blake Emery received the Workers Comp Audit on 3/11/2022. The park overpaid by \$583 and will receive a Premium Return.

Training

The Executive Director attended the following training opportunities: IMRF Webinar Authorized Agent Workshop Series Part 3 on 3/8/2022.

The Executive Director Report was placed on file. See attached report.

REPORTS

Jill Marvel presented the Recreation Report. TA Sullivan presented the Maintenance Report. The reports were placed on file. See attached reports.

ANNOUNCEMENTS

Blake Emery announced that the next regular board meeting is scheduled to be April 15, 2022 at 8:00 a.m. at the Park Office Community Room.

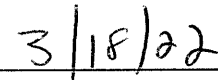
Blake Emery also announced that he wanted to make it known that he and/or his family members have been approached about him applying for the upcoming vacancy as Saline County Engineer. Blake Emery announced that he has no intention of applying for this position and is extremely happy in his current position serving Harrisburg Township Park District as its Executive Director.

ADJOURNMENT

Richard Rumsey moved to adjourn, seconded by Doug Emery. All in favor 3-0. The meeting adjourned at 9:05 a.m.



Michael Williams, Secretary / Treasurer



Date Signed