Term 1 Newsletter; September 2026

Busy Bees Preschool

Welcome back to you all and a warm welcome to all our new children and their families who will joining us today, 7th September. We aim to ensure that your child has a positive experience during their time at Busy Bees and provide stimulating & challenging experiences that support their learning and development.

Please remember that the children have had a long break away from the setting and many are new to the setting. Each child will settle in their own way and in their own time. Parents, we understand this may be emotional for you too, particularly if your child is a little unsure or upset, however please make sure you say goodbye before you leave and rest assured, we will take good care of your child. We are very experienced in settling children in, and we will keep you informed about how they are doing as much as we can

You are welcome to phone/email to check how they are doing 😊

Dates for your diary

Friday 16th October end of term 1- closed 2 weeks

Monday 2nd November start of term 2

Week commencing Monday 2nd November

2 weeks Key person meetings/ phone calls, more details to follow

Term dates attached and on website

Dropping off and collecting your child- Just a reminder of drop off & collection times;

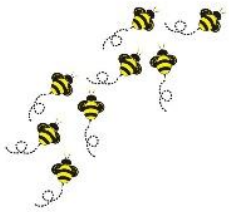
Children booked in from 8.30am we ask that you arrive between 8.30-8.40am. Children booked from 9am, the side gate will be open between 8.55-9.05am to enable staggered drop offs. Anybody arriving after this time needs to knock the main door.

Also please notify us if someone different will be collecting your child, the person collecting will need identification and the password on your registration form. If you need to collect your child early for any reason, please phone/email to inform us. The office is not always manned, so if you cannot get hold of us by phone please email, as emails can be checked regularly throughout the session.

All parents are welcome to come into the setting when dropping off your child. Please keep this as brief as possible and allow your child to organise their own bags etc. When picking your child please wait outside your child's door and they will be sent out to you.

On arrival- Children's Self-registration system for children that supports early maths skills. Staff will show your child what to do!

8.30 early start can be used as part of funded hours or on an ad-hoc/emergency basis. If you need to use this service, then book in with either Nikki or Emma or email the setting to arrange this. Payment for the additional hours will need to be paid within 7 days of the invoice being issued.



Due to reduced demand our 4 o'clock service is currently running until 3.30pm. In the event of more interest, we will extend to 4pm. A provision survey will be sent out in the next couple of weeks to ensure out opening hours are meeting your needs

General Information

Communication between home and preschool is essential in the smooth running of the preschool.

Therefore, please inform us of any changes such as mobile phone numbers, addresses etc to we can keep our records up to date and can always get hold of you if we need to. Please also share any information that may affect your child's well-being such a change with family circumstances or family bereavement with the manager or your child's key person, so we can offer tailored support to your child if required. All information shared will be in confidence and only discussed with staff on a need-to-know basis.

Family Board- it would great for all parents to send in a family photo or two of your family to add to the Family Boards in each room…pets welcome! This creates a lovely sense of community, and the photos are also a nice talking point within the room. Please feel free to email photos or upload them via Tapestry and we are happy to print them 😊

Also…

- Keep up to date with news and reminders by checking the notice boards, emails and joining our private Facebook & Instagram group just search Busy Bees Preschool, Salisbury and look for our logo.
- We respectfully ask that parents do not request staff as friends on social media unless you know the staff members previously. Our expectations are for staff to always have a professional relationship with parents. All messages about your child need to be sent directly to the preschool email/phone rather than individual staff members.
- Please remember Busy Bees has an **'open door' policy** so if you would like a chat with your child's key person, or if you have any concerns, please contact us via email or pop in to arrange this.
- **Tapestry-** You will receive weekly photos and summary via the Tapestry app of your children learning journey with us. Please feel free to share photos from home or events that your child has been involved with as it's a great talking point in preschool.

How you can help us

During your child's time at Busy Bees, you will not be asked to pay for additional activities, top up fees or any additional experiences, however there are lots of ways you can support the preschool.

Donations of the following;

- Crackers & bread sticks
- Flour and salt, to make playdough. Paper
- Boxes of tissues, wet wipes, nappy bags

As a charity run preschool your donations are important and make a difference, thank you in advance.
😊