



# Kingshurst Parish Council

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Clerk to the Council: Ms Joanne Aske [kingshurstpc@btconnect.com](mailto:kingshurstpc@btconnect.com)

**Minutes of Kingshurst Parish Council  
Full Council Meeting held on the 14<sup>th</sup> February 2017 at 6.30pm  
At the Pavilions Sporting Club  
Meriden Drive, Kingshurst B37 6BX**

Cllrs. present: D.Cole (Chair)  
L. Cole  
P. Cooper-Hinsley  
D. Hinsley  
T. Williams  
D. Woolley  
A. Follows  
B. Follows  
J. Kimberley  
B Mulready  
M. Dawson  
S. Daly

Apologies Received from Borough Cllr. R. Hall

In Attendance: Borough Councillors: Mrs. F Nash and Mrs. Debbie Evans  
Louise Baudet – Responsible Finance Officer. J Aske - Clerk  
And 9 members of the Public attended by the end of the meeting.

1. Welcome and Housekeeping.

2. Apologies: To receive apologies and approve reasons for absence. All Councillors attended the Meeting.

3. **Minutes:** To approve the minutes of the Full Council Minutes held on 10<sup>th</sup> January 2017. It was noted by Cllr. Hinsley that the Clerk had recorded the wrong figure for the government Grant as part of the precept total. The minutes were proposed and accepted. All agreed as a true record, passed and signed.

**4. To receive reports from Borough Councillors, West Midlands Police and SMBC's Regeneration Department.**

Borough Cllr. Debbie Evans was invited by the Chair to address the council with her report. She read out her report which is attached to these minutes. In her report the Bus stop that is to be removed permanently presently situated at Lark Meadow off Cooks Lane.

Cllr. Flo Nash was then invited to speak. She also mentioned the Bus stop and said how many people are annoyed about it.

Flo Nash also reported a small holding that will build two homes in Eileen Gardens on that the planning was badly advertised.

She mentioned the bikes with youths being a nuisance.

Crime figures have been circulated to say crime has dropped. Cllr. Nash did not think that this was true.

She said that Cllr. Evans has covered everything in her report.

Chair added here that some residents are arriving from Eileen Gardens to participate in the public part of this meeting. He went on to say he has spoken to Paul Tovey of SMBC today and he agreed to talk to network West Midlands regarding the idea of a survey based on the use of the Bus stop. Chair hopes the KPC and Borough Councillors can get involved with it.

Cllr. David Woolley raised the problem with drug dealing in and around the Parade and the Park. He mentioned the Security gates on the Parade and how badly the service is to lock them regularly.

Cllr. Hinsley mentioned here the proposals of the Master Plan of the Parade. He suggested that the gates will disappear when this happens.

Chair thanked the Borough Cllrs.

He then went on to read the reports from David Mackins of the Regeneration Program and two reports from West Midlands Police.

All reports will be attached to the minutes for the minute book.

## **5. Finance: To receive and approve reports from KPC Finance Committee and make decisions as appropriate.**

5.1 Report from the RFO Louise Baudet: The RFO Louise Baudet read out her report. (attached to these minutes).

The money from the Awards for the Jubilee Gardens needs to be assigned to a particular project. She requires an indication of how this money will be spent. Clerk will ask Gro Organic to the next meeting and this can then be discussed. An End of Grant Report will need to be put in place.

Cllr Cooper-Hinsley reported damage to the children's part of the Gardens.

Cllr Daly requires receipts to prove what Gro Organic have spent with the Award Grant that the KPC applied for.

All Cllrs require these copies.

She reported that her contract with the KPC is coming to an end. She has written to the Chair to ask that in his appraisal for the Clerk her training should be considered regarding the accounts. The appraisal is required as soon as possible and it was nominated that Cllr. Linda Cole accompany the Chair to action this.

5.2 **To agree and pass payments for February 2017.** Approval Cheques of £5315.78 All agreed.

5.3 **To consider any other items for payment.** A bill from SMBC for the Christmas tree had been received that day at a cost of £1903.91. This was agreed.

5.4 **Update on Invoice from former RFO.** It was agreed and passed to give Arden Associates 14 days to return the outstanding money owed to the KPC. It was discussed that the issue will be taken to the small claims court if there is no satisfactory outcome.

5.5 **To Agree to choose an Internal Auditor:** As no response has been received from Louise Best, the RFO has asked for three quotations from Internal Auditors.

5.6 **Precept for 2017/2018.** The precept for this year has been agreed of £53,754 to include the government Grant of £2662.00. The cost to the electorate will be £51,090.

5.7 **To consider the purchase of assistive technology to assist Councillor Daly to read council documents as part of her duty as a Parish Councillor.** Cllr. Daly gave a pamphlet with details on for an aid to help her read electronically at the price of £1,650. Discussion took place regarding other avenues of devices. Cllr. Follows had found one for £650.

It was decided to defer this to the next agenda so as more research can be done.

Cllr. Kimberley said we have an obligation to purchase this under the disabilities act.

**6. Events: To receive and approve reports from KPC Events Committee and make decisions as appropriate.**

Cllr Tina Williams had distributed a report which will be attached to these minutes for the minute book.

In the report she mentioned the Christmas Tree Festival of 2016 and addressed the Ups and downs of the event. Advertising was a negative. Another Christmas Tree festival is scheduled at St. Barnabas for 2018.

She also asked the councillors if they would agree firstly to help with a flower festival for their diamond anniversary celebrations at St. Barnabas. This was agreed. It was also agreed that the KPC will pay for a banner to advertise the Flower Festival at a cost of around £60. The date for this would be 12<sup>th</sup> June for one week. All passed by the Majority of the Councillors.

A discussion took place here regarding the Christmas Tree Lighting in the Parade.

Cllr. Dawson discussed here that a Christmas tree festival can be held in a shop on the Parade. Cllr. Williams said that there is not enough people to man the Festival.

A heated discussion took place here regarding this subject.

It was decided that a Christmas Tree Festival could take place in another Church and this would be looked into. The motion was taken to ask the Evangelical Church this year to put on a Festival.

**7. Allotments: To receive and approve reports from KPC Allotments Committee and make decisions as appropriate.**

**7.1** Possibility of an informative theory workshop for Allotment Holders to be held in the Library. This item was placed on the agenda as there are some allotment holders that wanted further information and education regarding their allotments.

Cllr. Pauline Cooper-Hinsley offered Mr. Whitehead a long term allotment holder to help these people.

Cllr. David Hinsley mentioned here that other allotments look very untidy and another inspection should be done.

Gro Organic was mentioned here too regarding the Jubilee Gardens.

Chair went back to the workshop and asked the clerk to write to each allotment holder to see if they were interested in attending a workshop.

After we have the numbers then it would be prudent to get a cost of hiring a teacher from the National Society of Allotments.

Cllr. Hinsley requested information regarding the fees that the National Society of Allotments charged. Clerk read out the information that £3 per person is charged for their insurances.

**8. Pavilions: To receive and approve any reports regarding the Pavilions Sporting Club and make decisions as appropriate. This will be part of the private meeting after this meeting.**

**9.** M.E.B Lease. To agree and pass the legalities of increasing the Lease time and rent charges for the use of the land at the Pavilions. Richard Holt of Evans Derry now has all the information to do the renewal lease. His fee for this is £201 an hour.

All agreed with this and that Richard will ask the Company if they will pay his fees.

**10. To receive reports from members representing KPC on outside bodies**

**10.1** Birmingham Airport Consultative Committee: Cllr. Dawson will attend the meeting tomorrow February 15<sup>th</sup> at 1.30am.

**10.2 WALC/SAC.** Cllr. Hinsley reported that the meeting of the 12<sup>th</sup> January was hosted at the Pavilion and thanked the Clerk for attending and taking the minutes.

Jim Hart from SMBC was the guest speaker. He spoke of Stronger Communities, where as all local services work together to save money.

**10.3 School Governors Reports.** Cllr. A. Follows - Yorkswood Primary had a full governors meeting. Topic included the re build which has been put back a few months. It is hoped the children can move to the new building in the six weeks summer holidays.

Chair Cole stated that the Kingshurst was scheduled for this evening. He will report back.

**10.4 North Solihull Partnership Forum:** Cllr. Hinsley reported the date for by annual meeting has been cancelled and he is waiting for the date of the next meeting.

**10.5 Regen:** Nothing to add here.

## **11. Progress reports for information/action and make decisions as appropriate:**

**11.1** Publication scheme and website. Cllr. David Hinsley after investigation with BT has nothing further to report. He now requires further information regarding the account with BT. This will be supplied after the meeting.

**11.2** Standing Orders. Nothing to change or report here.

**11.3** Residents Meeting hosted by the KPC. Date and Time to be discussed. Chair asked Cllrs to let the Clerk know what dates are best for them.

## **12. Planning: To consider and comment on any planning applications received:**

Nothing had been received.

21 Eileen Gardens planning had never been received by the Clerk.

## **13. Planning: To consider, comment and take action if appropriate on any planning that is being proposed for the future:**

13.1 Local Development Plan: Nothing to report

13.2 Mountfort Public House Site: Nothing discussed here.

13.3 Schedule of Call for sites submissions. Date of the 17<sup>th</sup> February to get any letter in.

**14. Information items:** To receive and discuss items for information and comment/action if appropriate.

**14.1** Correspondence and emails:

Each member of the Council had received emails.

A telephone call had been received from Kevin Kane-brook asking if he can be a guest speaker at the next meeting with the subject of 'North Solihull Start up Programme'. All agreed.

Cllr. Hinsley mentioned the issue regarding with a park bench under the stair well on the Parade. Nothing has been received to confirm that it has been removed.

## **15. Public Participation:**

To adjourn to allow public participation for 15 minutes.

Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself.

Residents from Eileen Gardens and Cooks Lane had joined the meeting to speak with the Borough Councillors regarding the removal of a Bus Stop near Larkmeadow. This will be removed and not replaced to make way for the new road to the new homes planned to be built on Babb's Mill.

Chair mentioned here the telephone calls he has made and a survey will be done.

Cllr. Nash mentioned the hardship this will cause to the elderly residents that use it.

The mention of the Ring and Ride use was dismissed as it has to be booked in advance and paid for each trip.

Cllr. Evans read out an email regarding the situation from SMBC. She asked the Parish Council to get a representative to come to the next meeting from Network West Midlands and Paul Tovey also Ted Richards. Chair agreed the KPC will do this and leaflet all the homes.

No date has yet been confirmed for when the Bus Stop will be removed.

Sarah Evans from Action of Babb's Mill just wanted to mention here with regards to the Grant for the Jubilee Gardens that been familiar with awards and Grants she gave examples of her findings. The RFO explained to her that it was the VAT that is calculated from the invoices that needs to be re-assigned to the project. This has to be specifically spent and reported back or it may be lost.

Sarah then went on to mention the new projects with the young park rangers in Babb's Mill Park and Cole Valley will be run jointly with themselves Action for Babbs Mill and The Seeds of Hope. She mentioned the living history, time capsule and to promote the projects in the schools.

**16. Councillors' reports and items for future agenda:** Councillors are requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future Agendas.

Refuse sacks not collected outside the doctors surgery. DW

**17. Date of next meeting:** To confirm the date of the next meeting which is scheduled for **Tuesday 14<sup>th</sup> March 2017** at The Pavilions Sporting Club, Meriden Drive, Kingshurst at 6.30 pm. Items for agenda to be in by Tuesday 7<sup>th</sup> March 2016

Meeting Closed at 8.22pm

Signed ..... Date.....

Chair said there will be a break before the Private and Confidential part of the meeting.