



North Louisiana Criminalistics Laboratory Internship Application

The North Louisiana Criminalistics Laboratory (NLCL) internship program allows rising college seniors and graduate students an opportunity to complete a project using techniques routinely performed at a forensic laboratory in the firearms, forensic biology, forensic chemistry, and forensic toxicology sections. Typically, an intern will work on a project in a specific discipline but will have the opportunity to shadow qualified analysts in other sections. The duration of the unpaid internship is typically 8 to 12 weeks with a minimum of 20 hours per week being spent in the laboratory.

While at the NLCL, the intern is required to obey the rules and regulations of the laboratory, which will include a background check and a drug screen. **Qualified candidates must be U.S. citizens and permanent residents who are eligible to work in the United States.**

The following documents must be appended to this application:

- ☐ Internship Application
- ☐ Curriculum Vitae
- ☐ Letter of Recommendation from advisor
- ☐ Letter of liability insurance coverage by the University
- ☐ Unofficial transcripts
- ☐ Tentative schedule of availability

After the application is received by the NLCL, an interview will be scheduled prior to acceptance, which may be done in-person or over the phone.

Once accepted in the program, the intern must sign a confidentiality agreement form prior to beginning the internship. Additionally, interns are not employees of the laboratory and may not represent themselves as an employee of the lab.

Send the completed packet to Jessica Esparza at the following address or email to jesparza@nlcl.org:

1630 Tulane Ave.
Shreveport, LA 71103

I declare that all statements and information provided by me on this application and attachments are true and complete to the best of my knowledge. I understand that false, misleading or incomplete information shall be cause for disqualification.

Signature

Date

North Louisiana Criminalistics Laboratory: Internship Application

Anticipated Semester/Year of Internship: _____

Name: _____ Phone number: _____

Email address: _____

Educational institution: _____

Are you a U.S. citizen? _____

Advisor's name: _____

Advisor's phone number: _____

Advisor's email address: _____

Reference (if different from advisor)

Name: _____ Phone number: _____

Relationship: _____

Forensic discipline of interest:

- ☐ Firearms
- ☐ Forensic biology
- ☐ Forensic toxicology

Preferred internship:

- ☐ Fall
- ☐ Spring
- ☐ Summer

Why are you interested in an internship in forensics?

What skills or experience do you hope to gain through this internship?

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Do you have experience working in a laboratory? If so, describe your experience.

What instruments and/or equipment are you familiar with?

Certain classes are beneficial for specific disciplines. Note the semester taken and grades received for the following courses. If the class has not been taken, note N/A or anticipated date to be taken. Please note any other classes or labs you have taken that may be applicable to your qualifications for an internship at the NLCL.

	Semester Taken	Grade
Analytical Chemistry	_____	_____
Instrumental Analysis	_____	_____
Organic Chemistry	_____	_____
Physical Chemistry	_____	_____
Genetics	_____	_____
Biochemistry	_____	_____
Molecular Biology	_____	_____
Microbiology	_____	_____
Calculus	_____	_____
Statistics	_____	_____
Toxicology	_____	_____
Physics	_____	_____
	_____	_____
	_____	_____
	_____	_____