



AMERICAN SOCIETY OF MILITARY COMPTROLLERS
ASMC Washington Chapter: P.O. Box 16237, Arlington, VA 22215

EXECUTIVE BOARD MEETING MINUTES

Thursday, 08 April, 2021, 1200-1300

Call-in: (605) 475-4700 Participant Pass Code: 759138#

In Attendance:

Stephen Herrera	President
Dr. Ann Tipton	Secretary
Cynthia Hufty	Treasurer
Charles Morse	DOD Vice President
Yelena Baker	DOD Assistant Secretary
Myrna Medina	Army Assistant Secretary
Norma Perez	Air Force Assistant Secretary
LCDR Mark Sanchez	USCG Vice President
SK2 Xavier Palmer	USCG Assistant Secretary
Debra Del Mar	Corporate/Retired Vice President
Jenny Lu	CDFM Liaison
John Writer	Awards/Essay Chair
Dr. Jennifer Miller	Luncheon Liaison/Host
Terry Placek	Training and Education
Raquel Kuhfahl	Competition
Jeff Norris	Community Service
Dan Olden	Membership
Mike Monson	Newsletter
Wayne Whiten	Webmaster
Dominick Iacobucci	Alternate Webmaster
Cody Ferguson	Early Careerist

1. Opening Remarks – President
 - a. Mr. Herrera welcomed the team and thanked everyone for the successful PDI. He mentioned he had nothing but positive feedback, specifically noting the early careerist round table response. Mr. Herrera acknowledged that elections need to be figured out for the positions which are coming up for re-election.

2. Administrative Matters (Secretary)
 - a. Monthly Minutes – Distributed to the board on 4 April 2021.
 - Motion to approve – Ms. Kuhfahl
 - Motion to second – Ms. Delmar

3. Calendar Review (*Secretary*)
 - a. Upcoming in April - LTG Horlander (Army) 22 April Luncheon
 - b. Community Service Events - next virtual event is May
4. EB Updates dates (*Secretary*)
 - a. Officer Vacancies - None
 - b. Committee Vacancies - None
 - c. Service VPs – None (Extended term through Jun 22 in response to pandemic)

Budget

5. Treasurer's Report (*Ms. Hufty*)
 - a. Ms. Hufty reported she was still finalizing the PDI financials.
6. Audit (*Mr. Zavada*)
 - a. NSTR

Committee Information and Reminders

7. Training and Education
 - a. Training (*Ms. Placek*)
 - i. Ms. Placek is looking for Board support to promote training through outreach. The next courses are 22 April with an enrollment suspense of 9 April. Enrollment full for morning sessions (40) with seats still available in the afternoon sessions.
 - b. Luncheon (*Ms. Thompson*)
 - i. NSTR
 - c. Scholarship (*Mr. Beckles*)
 - i. Mr. Beckles reported no new scholarship applications since we extended the deadline to 15 April.
 - d. Awards (*Mr. Writer*)
 - i. Mr. Writer reported there was no new nominations since the deadline was extended to 15 April.
 - e. CDFM (*Ms. Lu*)

Ms. Lu offered to facilitate CDFM study sessions and use of available ASMC resources to help chapter members successfully test.
8. Outreach and Publicity
 - a. Competition (*Ms. Kuhfahl*)
 - i. Ms. Kuhfahl reported our application was submitted and results will be provided in May. She noted that the competition criteria was being updated and the process is being modernized.
 - b. Community Service (*Mr. Norris*)
 - i. Mr. Norris reported that \$800 was raised by the PDI donations. He is still working with organizations to have in-person events as soon as possible, however nothing is expected in the coming months. The next event will be another virtual event in May.

- c. *Membership (Mr. Olden)*
 - i. Mr. Olden briefed the monthly membership increased in April which often happens in concert with the PDI. He did acknowledge the biggest increase was the Air Force.
 - d. *Newsletter (Mr. Monson)*
 - i. Mr. Monson reminded the next newsletter inputs will due at end of April. Requested an article from the Army because the April speaker is Army affiliated, and Air Force would be requested to have an article for the next newsletter.
 - e. *Website (Mr. Whiten)*
 - i. NSTR - website upgrade discussion remains open.
 - f. *Early Careerist (Mr. Ferguson)*
 - i. Mr. Ferguson reported there was a PDI round table hot wash and they are collecting feedback to inform the way forward. The round table had about 300 participants, and with the momentum generated from the session the hope is to draw in more participation from younger and newer FMers. The initial feedback suggests that early careerist want more direct engagement opportunities with Senior Leaders. Additionally the team is looking into offering less formal engagement events like “coffee chats” and is staying engaged through the ASMC platform.
9. *Corporate Update (Ms. Delmar)*
- a. Ms. Delmar thanked everyone for their support in the PDI and the resulting success of the event. The attendance by government members increase 32% and went down 21% by private members. The cost for this year event was borne by the public and corporate sponsors, and the virtual event was clearly less beneficial for those sponsors. Given it was a completely virtual event both the expenses and revenue was down this year with a net of \$42K. In the future there will be a hybrid model to benefit sponsor but also get maximum participation. Going forward will require the website be upgraded and be made more efficient for this purpose. Additionally, Ms. Delmar mentioned that she is in discussions about a golf course this upcoming year, however it will be smaller and possibly have to be held at two course. More to follow on the golf tournament options in May.
10. Vice President Reports - NSTR
- a. Army
 - b. Navy
 - c. USMC
 - d. Air Force
 - e. DoD
 - f. USCG