



Kingshurst Parish Council

The Library, Marston Drive, Kingshurst, Birmingham B37 6BA

Mobile: 07484 057258

Email www.kingshurstparishcouncil@gmail.com

Clerk to the Council: Paula Coyle

Minutes of the meeting of Full Parish Council

on Thursday 29th September 2022 at 7.00pm,

at the Seeds of Hope, Overgreen Drive, Kingshurst, B37 6EY

Council Members: D Cole (chair), A Follows (Vice Chair), L Cole, S Daly, M Dawson, B Follows, M Frampton, J Kimberley, P Sultana, T Williams, D Woolley, M Brain

Council Members Present: D Cole (chair), A Follows (Vice Chair), L Cole, M Dawson, B Follows, M Frampton, P Sultana, D Woolley,

In Attendance Paula Coyle – Clerk,
2 Members of the public
2 Police Officers; Acting Sergeant Sam Dale and Officer Yonas Habtu

Paula Coyle

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Clerk to Kingshurst Parish Council

<u>Item</u>		<u>Action</u>
1.	Welcome and Housekeeping: Chair Cllr D Cole welcomed everyone to the meeting of Kingshurst Parish Council and went through housekeeping rules	
2.	Apologies: Apologies were received from S Daly, M Brain, (Other commitments) J Kimberley T Williams. (Personal) Resolved: That all the above absences are approved.	

	D/C advised that last scheduled meeting on the 8th September, did not take place due to the death of the Queen and had to be rescheduled, at the Full councils earliest convenience in accordance with the protocol.	
3.	Declarations of disclosable (pecuniary and other) interests: None	
4.	Dispensation requests: None	
5.	To approve the minutes of the last meeting Approved as a true record. That minutes of the last Full Council meeting held on 14 th July 2022, be approved, and signed by the Chair as a true record	
6.	Finance :	
6.1.	Approve payments for September and October 2022 (Appendix A) Approved payments for September £3620.48 and for October of £1520.83. Approved August/September Bank Statement. Resolved: Payments have been approved To approve any other Payments that may fall due on the previous list The Clerk mentioned that a payment was due to EDGE system	
6.2.	Internal Audit – Annual Audit, End of year Accounts, and accountability statement completed Resolved: Accepted and approved	
6.3.	External Audit The revised AGAR document (Form 3) that we need to complete was signed and approved by the Chairman. Resolved: Accepted and approved	
6.4.	Pavilions Resolved: Pavilions invoice was sent 1st September and one payment of £1000.00 on accounts.	
6.5.	Milk Provisions Clerk to arrange letter to schools to advise that the provision is to be withdrawn from 31/03/2023. Schools have the option to apply for community grants from this date	

6.6.	<p>Resolved: Full Council unanimously approved</p> <p>Assets</p> <p>Resolved: A/F and clerk will update the assets list.</p> <p>Resolved:A survey needs to be arranged for the Pavillions.</p>	A/F,Clerk A/F
<p>7.</p> <p>7.1.</p> <p>7.2.</p> <p>7.3.</p>	<p>To receive reports/proposals</p> <p>Borough Councilors: Apologies from M Brain, He will attend the next Full Council Meeting and give an update. No other Borough reports were given.</p> <p>West Midlands Police: Acting Sergeant Sam Dale provided an introduction and will attend in the short term until Christmas.</p> <p>Councilors discussed and raised issues around Cooks Lane/Chelmsley Road regarding Cycling and Speeding with suggestion of Camera's/Awareness at Schools. D/W also mentioned hazardous parking on Forth Drive.</p> <p>A/PS,S. Dale, to make some enquiries as these items were the responsibility of another police unit.A/PS,S.Dale, advised council that there is a new team called Early Help Team that will be visiting schools to provide and improve awareness on various issues.</p> <p>SCH/SMBC: No report submitted but advised that Andy Duke will attend the next meeting in November and give an update on Kingshurst Development.</p> <p>Resolved: Clerk has forward email (18th August) to all KPC regarding the vandalism of the space</p>	
<p>8.</p> <p>8.1</p> <p>8.2</p> <p>8.3</p>	<p>Events: To receive and approve reports from the KPC Events Committee and make decisions as appropriate.</p> <p>Events Committee to look at approving two fun days during the summer holidays 2023</p> <p>Resolved: Events committee to arrange</p> <p>Remembrance Sunday:</p> <p>Resolved: The bugler has been booked, LB will carry the standard. The church has advised that there will be no refreshments.</p> <p>Christmas: A discussion was held on the costs of Christmas Lights/Tree and Event and the increasing cost of living crisis that everyone is experiencing.</p> <p>Resolved: Full Council anonymously approved that KPC, still go ahead with the Christmas Lights and Tree.</p>	D/C

	<p>Resolved: Refer to Events committee for consideration for christmas event, not to hold the event at the parade, as will be undergoing development.</p>	
<p>9.</p> <p>9.1</p> <p>9.2</p> <p>9.3</p>	<p>Allotments and Jubilee Community Garden: To receive and approve reports from KPC Allotment Committee and make decisions as appropriate</p> <p>Request for a skip</p> <p>Resolved: Request approved</p> <p>Request for toilet facilities.</p> <p>Resolved: M/F will undertake the research and report findings back to Full Council</p> <p>Chair: verbal report, Allotment committee meeting minutes attached held on 16th August 22</p>	<p>M/F</p>
<p>10.</p> <p>10.1</p> <p>10.2</p>	<p>Parish Councilors' reports and items for future agenda: Parish Councilors are requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future Agendas. Councilors are respectfully reminded that this is not an opportunity for debate or decision making.</p> <p>Litter Pickers/ Clean and Green update. Cllr (P.S)</p> <p>Resolved: Verbal report was given by Cllr P/S, highlighted the tremendous involvement and dedication from all the litter picking team.</p> <p>Clean and Green have been recognized for a Civic award. No report attached</p> <p>Council and Committee Minutes/Reports</p> <p>Airport Cllr (M.D)</p> <p>Resolved: Verbal Report was given by Cllr M/D, highlighted staff employment issues have been resolved, and the airport is dealing with noise pollution. No report attached</p> <p>WALC Cllr (AF&MD)</p> <p>Resolved: Verbal report was given by Cllr A/F highlighted that the meeting dates clash with Full Council meetings No report attached.</p> <p>Allotments and community Garden</p>	<p>Clerk</p>

	<p>Resolved: Allotment Committee meeting minutes attached (MF), Environmental committee Committee Meeting 13th October Events Committee Committee Meeting 13th October</p>	
11.	Grants	
11.1	<p>Grant: Wellbeing Lillys Tea Parlor £500 approved by the Finance Committee Received by Bank Transfer 23rd August 22 Resolved: Finance committee accepted and approved grant under their terms of reference. Grant application was forward to all KPC, (16th August)</p>	
11.2	<p>Donation: Meriden Rotary Club, £250 cheque Received by Cllr Brains 16th August 22 Resolved: To email Rotary club and inquire why check has not been cashed</p>	
11.3.	<p>Request: Waterless Toilet facility at Kingshurst Allotment. Estimated price with fitting is about £15,000. https://www.waterlesstoilets.co.uk https://natsol.co.uk/examples/allotment-and-garden-toilets/ Resolved: Cllr M/F will research further and report back to the Full council</p>	
11.4.	<p>Request: Wellbeing Lilly's Tea Parlor additional £500. This will help local struggling families Resolved: New grant form needs to be submitted.</p>	
11.5.	<p>Request: To Purchase Kingshurst Parish council's own Gazebos for future events Resolved: To purchase three new Gazebos, for future KPC events</p>	
12.	<p>Public Participation To adjourn to allow public participation for 30 minutes. Residents are requested to give their views and question the Parish Council on items on this agenda or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Full Council Meeting itself.</p>	
13.	Date of the next meeting	

	Thursday 17 th November 2022 at 7.00pm at the Seeds of Hope, Overgreen Drive Agenda items to be received by 3rd September 2022	
14.	Exclusion of public and press To consider the exclusion of the public and press from the discussion of confidential items under section 1 Public Bodies (Admission to Meetings) Act 1960 None	
	Meeting closed at 8.45pm	

Signed (Chair)

Date