



AMERICAN SOCIETY OF MILITARY COMPTROLLERS
ASMC Washington Chapter: P.O. Box 16237, Arlington, VA 22215

EXECUTIVE BOARD MEETING Minutes

Thursday, 10 Feb 2022, 1200-1300

Call-in: (605) 475-4700 Participant Pass Code: 759138#

In Attendance:

LCDR Lewis Motion	Secretary
Adil Durrani	Treasurer
Cynthia Hufty	Treasurer
Yelena Baker	DoD Assistant Secretary
COL Clay Pettit	Army Vice President
Shari Ritter	USMC Vice President
Natalie Osgood	Air Force Vice President
LCDR Mark Sanchez	USCG Vice President
Debra Del Mar	Corporate/Retired Vice President
Jenny Lu	CDFM Chapter Liaison
John Writer	Awards/Essay Chair
Mario Beckles	Scholarship Chair
Dr. Jennifer Miller	Luncheon Liaison/Host
Terry Placek	Training & Education
Jeff Norris	Community Service
Dan Olden	Membership
Wayne Whiten	Webmaster
Dominick Iacobucci	Alternate Webmaster
David Zavada	Audit Chair

1. Administrative Matters: *(LCDR Motion)*

- a. Approval of November Executive Board Minutes
 - i. Distributed to the board on 9 Feb 2022
 1. Motion to Approve – Ms. Placek
 2. Motion to Second – Ms. Del Mar
- b. Roster Contact Update and Verification
- c. Discussion – Executive Board Elections/Appointments:
 - i. Plan is to advertise positions up for the normal reelection cycle in the March newsletter, e-mail, and at PDI:
 1. This includes ALL VP positions
 2. Those willing to extend are able to run; if unopposed, then they will be extended for another 2 year term
 3. Any appointments which occur before the new term beginning 01 June will need to run for that position
 - a. NOTE: since COL Pettit is willing to stay until his term normally ends 01 June, COL Hamilton will be the candidate for Army; if unopposed, no election for Army VP required

- f. Newsletter (Mr. Monson)
 - i. March submissions due 28 Feb
 - g. Website – NSTR
 - h. Audit – NSTR
 - i. Competition (LCDR Motion for Ms. Kuhfahl)
 - 1. Report submission due 31 March
 - j. Community Service (LCDR Motion for Mr. Norris)
 - i. Smithsonian Community Service Event completed on Friday February 4, 2022
 - 1. 12 individuals transcribed digitized collections from the Smithsonian museums
 - ii. March 10 - Support charities at Regional PDI
 - k. Early Careerists (Ms. Del Mar for Mr. Ferguson) –
 - i. Planned path forward: every 3rd meeting some type of in-person event
 - l. Membership
 - i. Membership (chapter and National) continues to decline
 - ii. Discussion – Communications and Membership: EB resolved to:
 - 1. Establish 2 TIGER Teams:
 - a. Technical Communications TIGER Team, lead TBD (COL Pettit volunteered if no one else willing), to focus on resolving the technical issues of e-mail communication; 1-2 months, may need to leverage some budget to address
 - i. Significant communications issues with not being able to reach members via e-mail, e-mail addresses, firewalls... for example, of the 3500 e-mails sent, only 400 made it to recipients, 100 opened. When Wayne used Calibre’s servers to send, 3000 e-mails were able to get to recipients.
 - b. Membership TIGER Team, Lead: Dan Olden, to focus on reversing the membership trend (steep declines in membership in chapter and nationally)
 - 2. Establish a Communications Chair who will work to refresh, increase, and engage through Website and other social media (LinkedIn, Facebook, Twitter, etc)
 - a. Deb is screening a candidate; if good, we’ll be requesting you appoint this position
5. Vice President Updates
- a. Army – NSTR
 - b. Navy – NSTR
 - c. Marine Corps - NSTR
 - d. Air Force - NSTR
 - e. DoD - NSTR
 - f. Coast Guard - NSTR
 - g. Corporate - NSTR
6. Closing Remarks