



Kingshurst Parish Council

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Clerk to the Council: Paula Coyle

Minutes of the meeting of

Full Parish Council

on Thursday 9th November 2023, 6.00pm,

at the Seeds of Hope, Overgreen Drive, Kingshurst, B37 6EY

Council Members: Cllr D Cole (chair), Cllr B Donnelly (Vice-Chair) Cllr L Cole, Cllr S Daly, Cllr M Frampton, Cllr J Edwards, Cllr M Asante, Cllr J Kimberley, Cllr L Baillie, Cllr L Browning, Cllr M Brain.

Council Members Present: D Cole (chair), L Cole, S Daly, M Frampton, J Edwards, L Browning, L Baillie

In Attendance: No Members of the public

Paula Coyle

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Clerk to Kingshurst Parish Council

Minutes

<u>Item</u>		<u>Action</u>
1.	Welcome and Housekeeping: Chair Cllr D Cole welcomed everyone to the meeting of Kingshurst Parish Council and went through housekeeping rules	
2.	Apologies: Apologies were received from Cllr B Donnelly, Cllr M Asante, Cllr M Brain and Cllr J Kimberley Resolved: That all the above absences are approved.	
3.	Declarations of disclosable (pecuniary and other) interests: None	

4.	Dispensation requests: None	
5.	To approve the minutes of the last meeting 14th September 2023 Resolved: That minutes of the last Full Council meeting held on 14 th September 2023, were approved, and signed by the Chair as a true record.	
6. 6.1 6.1(2)	Co-option to Vacancy of Office for Parish Councillor & Declaration of acceptance of Office <u>1. Vacancy South Ward.</u> <u>Candidate: Lydia Turner</u> Lydia Turner, withdrew her application for the post of Parish Councillor <u>2. Candidate: Sajida Golby</u> The chairman asked Sajida to discuss with the members a little about herself and the value she will bring to the Parish of Kingshurst Members Voting on appointment. Sajida Golby was declared co-opted to the Parish Council and was asked to join the meeting. Councillor Sajida Golby (South Ward) was asked to sign Acceptance of office.	
7. 7.1 7.2	To receive reports/proposals: SCH/SMBC There is a new SMBC officer (Gregg Walker) who has replaced Andy Duke, on the Kingshurst village regeneration. The clerk will resend the questions Cllrs have raised regarding the regeneration to Gregg Walker. The clerk will send an invitation to Gregg Walker, to attend the next full council meeting. Road closure Overgreen drive Cllr D Cole, to give an update on the road closure on Overgreen drive. Cllr Cole mentioned part of the delay to install the internet was due to the road not having a name. The name for the new road is going to be	Clerk

7.3	<p>“Overgreen Mews”. The Internet has been installed and road closures are now on schedule, there are more details are available Full road closure detailsKingshurst Village Centre Regeneration Update, (https://lnks.gd/.../eyJhbG.../s/1023640941/br/226604762645-l) Transport for West Midlands (TfWM) has now published the diversion routes for the 95 and 71 services on their website: Disruptions - Transport for West Midlands (tfwm.org.uk)</p> <p>Mr Morgan, Pavilions club Manager to deliver a proposal regarding a Dog grooming Business on the Pavilions car park.</p> <p>Mr Morgan gave his apologies, A meeting to be re-arranged</p>	
8.	<p>Public Participation.</p> <p>To adjourn to allow public participation for 15 minutes. Members of the Public are invited to speak in Public forum for a maximum of 5 minutes on any subject covered by the agenda and should give their name and subject to the Clerk before the meeting commences. Councilors will not comment on agenda items in the Public forum any items brought to Council not on the agenda may be considered for future meetings on written application to the Clerk or Chairman. Total time allocated to Public forum will not exceed 15 minutes in accordance with Standing Orders).</p> <p>Members of the public are welcome to stay for some or all of the meeting. Members of the public may not take part in the Full Council Meeting.</p> <p>No public attendance</p>	
9. 9.1 9.2	<p>Finance.</p> <p>9.1 Finance report Councillor Browning updated the Full Council on finance totals for the month of September and October.</p> <p>9.2 To approve Finance report 7.3 and 7.4 Resolved: Finance report 7.1,7.3, and 7.4, discussed and approved.</p> <p>Budget 24/25. Members received provisional Budget on 30/10/23 Resolved:The Budget was discussed in detail The provisional budget/Precept for 22/23 has been approved by all members and will be rectified at the Full Council meeting in January 2024. Additional Information on the budget/Precept has been sent to all councillors (Appendix A)</p>	

<p>9.3</p>	<p>The parish council's objections have been approved for 2024/5 (Appendix B).</p> <p>Councillors allowance. Resolved: A working party has been set up to discuss Cllr's allowance; A meeting needs to be rearranged and any decision made will come back to the full council for approval.</p> <p>All Cllr's have been sent further Information to read over, and assess if the Cllrs allowance is representing value for money. (Appendix C)</p>	
<p>10.</p> <p>10.1</p>	<p>Council and Committee Reports Consideration of the recommendations made by a committee</p> <p>Allotments & Community Garden - Chair Cllr J Edwards, gave an oral report on the community garden Cllr Edwards, discussed the plans that he has drawn plans up for the community garden (y24/25) The plans have been shared with the elected committee members, the final draft will be shared with all the allotment committee The plot holders have elected Bill Baily lead gardener and David Quineny is the assistant lead gardener</p> <p>The Bonfire arranged for the 4th November was canceled due to weather conditions</p> <p>Events Committee - Cllr D Cole to give an update on KPCs community events Cllr Daly has stepped down from the Chair's position of the Events committee, but will still remain a committee member</p> <p>The switch on of the Christmas lights will be Friday 1st December.</p> <p>V.E Day to arrange a joint event along with Fordbridge Town council.</p> <p>Environment committee - Cllr M Frampton to give an update on KPCs community groups, Cllr Frampton went through the environment committee minutes and gave an update that he introduced himself to the youth DJ/media group that KPC sponsors. The Environment committee is proposing to support 2 new community groups with small donations, Cllr Frampton to gather</p>	

<p>10.2</p>	<p>further information from Jean (Seeds of Hope) and provide a future update.</p> <p>Tree planting project - Planting our future (Babbs Mill), Cllr Frampton will bring back a report to full council</p> <p><u>Committee minutes to be noted.</u></p> <p>A. Environment Minutes, Emailed to members 1st November. Resolved: Environment committee minutes Noted</p> <p>B. Allotment Minutes, Emailed to all members 1st November. Resolved: Allotment minutes Noted.</p> <p>C. Events Minutes, Emailed to all members 1st November. Resolved: Events Minutes have been Noted.</p>	
<p>11.</p>	<p>Date of the next meeting Thursday 11th January 2024, 6pm at the Seeds of Hope.</p>	

<p>12.</p> <p>12.1</p> <p>12.2.</p> <p>12.3</p>	<p>Exclusion of public and press</p> <p>To consider the exclusion of the public and press from the discussion of confidential items under section 1 Public Bodies (Admission to Meetings) Act 1960.</p> <p>Cllr Edwards and Cllr Frampton have requested to discuss Mark Framptons position at the community garden. Chairman D Cole raised " That this item was not a full council issue, it was a committee issue". The chairman D Cole confirmed that Cllr Edwards is the delegated chairman of the Allotment committee. The committee came to the decision to ask Mark Frampton to stop working at the community garden, due to a number of factors that were outlined by Cllr Edwards. The chairman Cllr Edwards confirmed that the Allotment committees decision still stands for now and any future changes regarding Marks position at the gardens will be discussed with the Allotment committee</p> <p>Pension contributions. Teams meeting arranged with ESS. A meeting with ESS, Clerk and Cllr Browning has been arranged for Friday 10th November at 11.30am</p> <p>To note -</p> <p>ACAS (2). Date 14th June 2023.- John Kimbereley v Kingshurst Parish council</p> <p>Resolved: Case Dismissed - John Kimbereley v Kingshurst Parish council, Employment tribunal dismissed.</p> <p>Cllr Kimberley, is a volunteer and not an employee, an agreement has been agreed and is in place that J Kimberley will receive a printed allowance slip each month.</p> <p>The clerk had previously put this action into place on 15/06/23, JK had requested copies of all his paid allowance slips be backdated from Jan 22, and in future to receive his allowance slip printed off monthly.</p> <p>A basic allowance is a discretionary allowance, It is not a salary.</p> <p>The clerk recommends going forward Cllrs "basic allowance" may be paid in a lump sum, or at intervals throughout the year which will be a discussion point for the working party.</p>	<p>Clerk</p>
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12.4

ACAS (3). Date 21st June 2023 - John Kimberley v Kingshurst parish council - Due to confidentiality to be discussed with the delegated committee.

KPC have been advised that in this case it would not be covered by their Insurance company due to the claimant not being an employee.

ACAS (4) : 08/11/2023

This Acas (4) case was presented to the Council at tonight's meeting
KPC had permission from the claimant to speak on this case amongst its members

It was established that the correct process for raising a grievance was to first go through the Chairman of the Parish Council.

The claimant did not follow the correct process, and therefore sought to go through the employment tribunal.

Clerk said there is no evidence to back up this case, as the clerk has always supplied Cllr Daly enlarged copies of paperwork before full council meeting and committee meetings, It was suggested that Cllr Daly collect her Full Council and committee meeting packs from the library, where it will be witnessed that she has signed an acknowledge form that she has received enlarged copies of all the paperwork in preparation for meetings

The claimant has asked for early mediation and a COT 3 agreement to be put into place. The claimant is not an employee and is therefore a volunteer.

KPC have been advised that in this case it would not be covered by their Insurance company due to the claimant not being an Employee.

Members voted that KPC should look into appointing an Employment Solicitor.

Clerk

	Meeting closed at 7:15pm	
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Signed (Chair)

Date: