



Kingshurst Parish Council

c/o The Library, Marston Drive, Kingshurst, Birmingham B37
6BA

☎ 07865294345

Email kingshurstparishcouncil@gmail.com

Clerk to the Council: Paula Coyle

10/01/26

To all committee members
You are summoned to attend a

Allotment Committee Meeting
on Saturday 17th January 2026 at 1pm,
at the Community garden Kingshurst

Councillors: Cllr J Edwards(Chairman), Cllr L Browning and Cllr L Baillie

Co - opted plot holders: B Baillie, S Carney, D Quinney, F Green, S Smith, A Brooks, M Frampton.

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Agenda

1.	Welcome and Housekeeping
1.1.	General housekeeping.
2.	To receive apologies.
3.	To receive members' declarations of disclosable (pecuniary and other) interests.
4.	To approve the Minutes of the last Allotment Committee Meeting held on 20th September 2025.
5.	Public Participation To adjourn to allow public participation for 5 minutes. Residents/Plotholders are requested to give their views and question to the Allotment committee on items on this agenda or raise issues for future consideration at the discretion of the Chairman.
6.	Allotment Site - Plot Holders <i>For information</i>

<p>6.1.</p> <p>6.2.</p>	<p><i>The Community Garden will no longer be discussed at regular allotment plot holder meetings, allowing those meetings to remain focused solely on allotment related matters.</i></p> <p>Plot Holders' Lease Renewal 2026 - All plot holders are invited to attend the Allotments Committee meeting on 17 January to complete a hard copy of the lease renewal agreement.</p> <p>To consider and approve an amendment to the allotment lease agreement to prohibit the planting of Buddleja (Butterfly Bush) on allotment plots, with a grace period for existing plot holders, due to its invasive nature and impact on neighbouring plots and site management.</p> <p>Proposed new clause 2(c):</p> <p>The tenant shall not plant or allow to establish Buddleja (commonly known as Butterfly Bush) on their allotment plot.</p> <p>Where Buddleja is already present on a plot at the time this amendment is adopted, the tenant will be given a grace period of three (3) months from the date of written notification to remove the plant.</p> <p><u>All other terms of the agreement remain unchanged.</u></p> <p><i>'Buddleja is a highly invasive, fast growing plant that spreads easily by seed, can quickly encroach onto neighbouring plots, and is difficult to control once established'.</i></p>
<p>7.</p> <p>7.1.</p> <p>7.2</p>	<p>Allotment Finance</p> <p>Finance update - Cllr Browning.</p> <p>Budget for 2025/26</p>
<p>8.</p> <p>8.1.</p>	<p>For information only</p> <p>Residents will be attending the site during the following times.</p> <p>Winter 2026</p> <ul style="list-style-type: none"> ● Mondays 10.30am-12.30pm. ● Wednesday 11am-1pm. ● Saturday Duke of Edinburgh Award 11.30am.
<p>9.</p>	<p>Date of the Next Meeting:</p> <p>T.B.A</p>
	<p>Meeting closed:</p>

