

**DIAMONDHEAD WATER AND SEWER DISTRICT**  
**Agenda for June 14, 2018 Regular Meeting**

6:00 p.m. at Diamondhead City Hall, 5000 Diamondhead Circle, Diamondhead MS 39525

**1. Call to order.**

**Board Members:** Chairman David Boan, Vice-Chairman John Kirschenbaum, Secretary/Treasurer Kenny Edmonds, Commissioner Robert Redd, and Commissioner Ben Taylor.

**2. Approve Agenda.**

**3. Minutes.**

**3.1.** Motion to approve the Minutes for the Regular Meeting held on May 24, 2018.

**4. General Manager's Report.**

**5. Public Comments.**

**6. Construction / Engineering Projects.**

**6.1. Lift Station Project.**

**6.1.A.** Motion to approve Magnolia Construction Pay App#8 in the amount of \$251,622.57 for the period of April 14, 2018 to May 11, 2018.

**6.2. Glen Eagle Phase II Project.**

**6.2.A.** Motion to approve Digital Engineering Invoice #728-1310-02 in the amount of \$1,520.00 for the period of April 29, 2018 to June 2, 2018.

**7. Financial.**

**7.1. Docket of Claims**

**7.1.A.** Motion to approve the Docket of Claims in the amount of \$ 103,836.11.

**7.1.B.** Unapproved Docket of Claims.

**7.2 Reports Provided by Commissioner Edmonds:**

**7.2.A.** Treasurers Report – 5/31/18

**7.2.B.** Budget Report – 5/31/18

**8. Old Business.**

8.1. None.

**9. New Business / Discussion Items.**

9.1. Motion to approve the designation of the General Manager to be duly authorized by the Diamondhead Board of Commissioners in approving employee travel as mandated in the MS Code Annotated Section 25-3-41.

9.2. Motion to amend Policy #P-006 Travel & Expense Reimbursement as shown on the attached Policy #P-2018-004.

9.3. Discussion of the need for engineering services to perform an analysis for a new Lift Station in Basin 17 and new Force Main in Basin 13.

**10. Adjournment.**

The next meeting of the Board of Commissioners is scheduled for June 28, 2018 at 6:00 p.m. at Diamondhead City Hall, 5000 Diamondhead Circle, Diamondhead, MS.