



# Kingshurst Parish Council

The Library, Marston Drive, Kingshurst, Birmingham B37 6BA

Mobile: 07484 057258

Email [www.kingshurstparishcouncil@gmail.com](mailto:www.kingshurstparishcouncil@gmail.com)

Clerk to the Council: Paula Coyle

30/06/23

## Minutes of the meeting

### Events committee

on Tuesday 27<sup>th</sup> June 2023. 3.00pm,

at Kingshurst Library Marston Drive, B37 6EY

**Council Members:** Cllr D Cole, Cllr L Cole, Cllr B Donnelly, Cllr S Daily, Cllr L Browning

**Council Members Present:** Cllr D Cole, Cllr L Cole, Cllr B Donnelly, Cllr S Daily, Cllr L Browning

**In Attendance:**

*Paula Coyle*

Clerk Paula Coyle

Minutes		Actions
1.	<b>Welcome and Housekeeping</b>	
1.1	General housekeeping	
2.	<b>Election of Events Chairman</b>	
2.1.	<b>Elect a Chairman</b> <b>Resolved:</b> Cllr Sheila Daily, was appointed as Events committee chairman in the year 2023. Chairman D/C, will assist Cllr Daily to read out any report at the full Council meetings and clerk will assist S/D, when needed	
2.2.	<b>Co-option of committee members</b> No members applied	
3.	<b>To receive apologies</b> None	
4.	<b>To receive members' declarations of disclosable (pecuniary and other) interests</b>	

	None	
5.	<b>To receive and consider members' dispensation requests, if any</b> None	
6.	<b>To approve the Minutes of the last Events Committee Meeting held on 13<sup>th</sup> April 2023. At Kingshurst Library</b> <b>Resolved:</b> Minutes of Events Committee Meeting held on 13 <sup>th</sup> April 2023 were approved as a true record and signed by the chairman	
7.	<b>Establish,time and venue for meetings throughout the year 23/24.</b> Committee meeting dates: Meeting schedule has been shared, and can be adapted (Appendix a ) <b>Resolved:</b> Meeting schedule has been approved with one amendment to the time, meetings will start at 3pm .  Committee meeting location, to be agreed. <b>Resolved:</b> Meetings will be held at Kingshurst Library.  To agree: Meetings can be held without prior notice and where appropriate. <b>Resolved:</b> Agreed that meeting can be held without prior notice  Review the Events Committee Terms of Reference <b>Resolved:</b> Term of reference have been accepted without any amendments for year commencing 23/24	
8.	<b>KPC Community event projects.</b>	
8.1.	Pantomime Jack and the beanstalk 1st and 5th August 23 Performing at the function room at the Pavilions  <b>Resolved:</b> Community Pantomime day 5th August 23.	<b>Clerk</b>
9.	<b>Community Christmas tree and lights</b>	
9.1.	Agreed at full council that there will be a community christmas tree and lights for year 2023. <b>Resolved:</b> D/C to contact suppliers and confirm quotes for 2023.	<b>D/C</b>
9.2.	Agreed at full council, to look into a living christmas tree for the Kingshurst regeneration <b>Resolved:</b> D/C to look into this further and report back to the committee	<b>D/C</b>

<p><b>10.</b></p>	<p><b>Public Participation</b>          To adjourn to allow public participation for 10 minutes. Residents are requested to give their views and question to the Environment committee on items on this agenda or raise issues for future consideration at the discretion of the Chairman</p> <p><b><u>KPC Finance Chairman Lee Browning, explained to the committee the Events budget and authorisation levels.</u></b></p> <p>Meeting ended 3.30pm</p>	
<p><b>11.</b></p>	<p><b>Date of the next meeting:</b>          11th October          Time: <b>3.00pm</b>          Kingshurst Library.</p>	

Signed (Chair): .....

Date: .....