

## **Monthly Assessments**

Enclosed with your monthly statement is a detachable coupon and envelope for sending your check in. Please make all checks out to: *Name of Your* Condominium Association. The Association now has an account with Community Association Banc/Mutual of Omaha Bank. This bank has become a national leader in efficiently serving homeowner associations, and serves hundreds of associations in Illinois alone. When you send your check with the coupon at the bottom of the statement, it goes directly to our bank lockbox, and is deposited in your association's account via the bank's state of the art processing center, and will be credited to your account. So please include the coupon attached to the bottom of your statement when you send in the check.

## ACH (automatic done by management company)

We have included with this letter, an ACH authorization form. If you prefer to pay via ACH, please fill out he form, and mail, scan or fax with a voided check. Please make sure to send all ACH Authorizations to Chicago address: Enlan Corporation, 1074 W. Taylor, No. 326, Chicago, IL 60607

## **Online Banking**

If you prefer to pay online, just go to mutualofomahabank.com, click on the "Association Banking" tab (second from the top right). Then click on "Pay by eCheck". You will need your information on the bottom of the coupon attached to your statement, as well as a check (for your routing and account numbers). You can do a one-time payment, or register to set up an online account to set it up for up to 36 months, or you can log in each month to direct payments. The process give you complete control. There is no fee for paying by eCheck, but there is a fee for credit card payments.