## Access II I.L.C. Transportation Return Checklist

Borrower:­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date Returned:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* Exterior of the Vehicle is free from damage
* All doors open and close as they should and handles are in working condition
* Underneath of Van is free from leaks
* Boxes with bi-directional reflective triangles and fire extinguishers are secured to the vehicle
* Tires and tire rims are free from damage
* Tire pressure
* Van Starts
* Gas Tank is Full
* E- Brake Engages
* All lights are in working order
* Turn signals are in working order and free from damage
* 4-way hazard lights are in working order and free from damage
* Horn works
* Lift operates (out, down, up and back in) with no issues
* Interior is free from garbage
* Seats are free from tears
* All interior buttons, switches, signals are in working condition with no damage
* All safety equipment remains in the vehicle

If vehicle is in acceptable condition, damage free, deposit may be returned to the borrower. If vehicle is damaged, deposit will not be returned and additional cost of repairs will be submitted for payment. If repairs are less than the $100.00 deposit, the remaining amount will be returned after repairs are completed.

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Staff Signature Date

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Driver Signature Date