

**TOWN OF WATERFORD  
DEVELOPMENT REVIEW BOARD (DRB)  
MEETING DATED OCTOBER 19, 2015  
MINUTES**

**MEMBERS PRESENT:** Andrea Dinneen, Kevin Gillander, Bernie Brochu,  
Dot Borsodi, Jack Newland

**MEMBERS ABSENT:** John Gillott, Bob duMaire

**NON-MEMBERS PARTICIPATING:** John & Toni Magee, Bill Willis, Michelle Collins,  
and Secretary Carol Priest

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Andrea brought the meeting to order at 7:00 P.M.

**1. Modification to Agenda**

There was no modification of the agenda.

**2. August 17, 2015 Minutes**

Andrea called for a motion.

Kevin moved to accept the minutes of the August 17, 2015, meeting.

Jack seconded the motion.

Andrea called for a vote and all present approved the motion.

**3. September 21, 2015 Minutes**

Andrea called for a motion.

Kevin moved to accept the minutes of the September 21, 2015, meeting..

Bernie seconded the motion.

Andrea called for a vote and all present approved the motion.

**4. Zoning Administrator Update**

Andrea provided details on a violation-warning letter that went out regarding persons housed in substandard RV's without compliant plumbing (permit 15Z20). Referrals will be made to both the state and the Town Health Officer if not resolved. Official violation will go out at the end of October.

## 5. Magee – Lot Line Adjustment/Annexation

Bill Willis, on behalf of John and Toni Magee, presented a map to the board concerning the details of 2.63 acres of land they purchased from Tracy Douse of Lower Waterford on June 5, 2015. This land is adjacent to their 1.3 acres of property on Whittemore Lane off Route 18, and the Magee's wish to combine these two properties. The fee is estimated to be \$155.

Andrea called for a motion.

Kevin moved to approve the **preliminary plat** as presented, subject to state and local regulations (i.e., water, waste, and septic, and driveway) and not subject to Waterford subdivision regulations, pending receipt of the application, the deed with Everett Douse's signature verifying removal of the right-of-way, as well as payment of the fee on or before October 26, 2015.

Jack seconded the motion.

Andrea called for a vote and all present approved the motion. The hearing for the final plat could be warned for November 16, 2015 at 7:00 P.M. The applicant will be notified via certified mail as required, and the adjourning landowners will be notified via postal mail, as required.

## 6. Clayton Bullock and Clayton Bullock Final Plat Lot Line Adjustment/Annexation – Permit No. 15-SUB-04 (Parcel #309.3)

Bill Willis, on behalf of Clayton Bullock and Kevin Bullock, presented a **final plat** for a lot line adjustment/annexation at 1619 Lower Waterford Road.

Andrea called for a motion.

Kevin moved to accept the **final plat** as presented, subject to state and local regulations (i.e., water, waste, and septic, and driveway) and not subject to Waterford subdivision regulations, pending receipt of final copies on October 20, 2015.

Dot seconded the motion.

Andrea called for a vote and all present approved the motion.

## 7. Other Business/Citizens' Concerns

An informational letter regarding solar from Colby Solar Firm Application on East Village Road was acknowledged.

Andrea shared an informational notice regarding RV's being inhabited on property on Shadow Lake Road.

Andrea acknowledged receipt of a letter dated October 15, 2015 concerning the Vanderbilt Subdivision Application. The letter will be sent to all board members to be reviewed to see what support and documentation is needed from Chris Brimmer.

Andrea asked for a motion to adjourn the meeting.  
Kevin moved to adjourn the meeting.  
Jack seconded the motion.  
Andrea called for a vote and all present approved the motion.

The meeting adjourned at 8:30 P.M.

Respectfully submitted,

Approved by:

Michelle Collins, Secretary