

**BOARD OF SELECTPERSON**  
**Meeting Minutes**  
**December 12, 2022**

CALL TO ORDER:

John opened the meeting with the flag salute at 7:00PM

SELECT BOARD IN ATTENDANCE:

John Medici, Ron Smith, Katie Proctor, Gil Harris

Absent: Wade Andrews

ATTENDEES: Gail Libby, Steve McLean, John Cleveland, Dottie Richard, Merrill Farrand, Anne Standish, Chris and Tom Cheatham, Donna Nelson

MINUTES:

Approve minutes of December 5<sup>th</sup> meeting: Katie **motioned** to approve the minutes; Ron **seconded**; **all** were in favor.

WARRANT:

Motion to accept warrants: Gil **motioned** to accept the warrants; Katie **seconded**; **all** were in favor.

ANNOUNCEMENTS:

Read Announcements: Ron read the announcements

DEPARTMENT REPORTS:

John Cleveland- Discussing the Environmental Review Statement for the CDBG for the water/sewer project.

Katie **motioned** to accept the Environmental Review Statement as presented, place it on file for public review, authorize the Chair of Select Board to sign the document as required, submit a copy to the Maine Community Development Block Grant and publish the required notice in the weekly Shopping Guide, Ron **seconded**, **all** in favor.

OLD BUSINESS:

Undeveloped lots at the Business Park- Katie made a **motion** to rescind Wade's motion from 12/5/22 as he stated to leave the evaluation at \$35,000, Ron **seconded**, **all** in favor, John abstained.

Clarks Bridge Road Update- A group of citizens from this road want to sell some property to the Maine Inland and Fisheries and want to make sure before that happens that the Inland and Fisheries can access it. There is a concern who owns the road and if it is a town owned. John

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wants to do a little more research through town records to make sure that the town for sure owns the road. The group has worked with the Title Insurance Attorney from the state who has already done a huge amount of research and John will reach out to her for more information.

Fire Building Update- The contract has been signed. The payment bonds have been signed.

Town Gazebo- Bids are due the 19<sup>th</sup>.

Review of Legal Accounts- The bill was \$5,258.74. It included several phone calls, preparing to attend Zoning Board Appeals meeting, drafting paperwork for Appeals Board, Fire Chief discussion of personnel policy, Fire Station contract review, email regarding Junkyard, Charter Commission, CEO conversation regarding permit issues and draft of License Ordinance, and Great Falls Construction contract review for Fire Station.

John also read a letter from the York County Sheriff Department; they will no longer patrol York County even though we pay taxes to them. The State Police will now be department responsible for coverage.

FOAA Requests- Nothing new.

Deed work for Tibbetts Park update – Still the same, Wade will update when needed.

Update on Business Park Lot Sale- This will be closed by the end of December. We have the deed. John will go see them to review, and when the check is presented, John will bring back for the Board to sign the deed.

Policy Review- Fund Balance- There are a few more changes to make, Alesha will make the changes and bring back to the Board next meeting for approval and signatures.

Town Charter Review- Three applicants that have come forward are Demetria Pellegrino, David McLean, and Joanne Andrews. Alesha will run the ad again in the Shopping Guide for another week. Ron **motioned** to appoint David McLean to the Charter Commission, Katie **seconded**, **all** in favor. Please reach out to Alesha if you are interested. Alesha will reach out to Demetria and Joanne to see if they are willing to run or want to be appointed. Discussion to ask Natalie, our town attorney, to come be a part of the Commission. We need a total of 9 people.

Camera Update at Ball Park- The camera will be installed at the ballpark and will be installed this week.

Electrician Update from Safety Inspection Report- Alesha reached out to Brian, he will continue work on all buildings, she will follow up again next week.

BTH Repairs- Bids are due December 19<sup>th</sup>.

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Cemetery Mowing/ Veteran's graves- Alesha has checked with the three members who have reached out to be a part of the committee to see if they can come to a meeting on 1/9/23 or 1/17/23 to discuss the next steps. She will continue to update.

Budget Season Items:

Changing of Payroll Company and Digital Time Tracking-

The Board is working on putting together the Warrant Articles. Alesha will reach out to department heads if they have any articles they want to see on the warrant. We need this information to the Board by 12/27/22.

MMA- Town Owned Properties Inspection Report Update- Alesha received an email from the MMA case reviewer and we have until 4/1/23 to complete both issues at the snowmobile club. This will come off the agenda.

Review Town Owned Properties for potential sale- The letter will be filled in with names of townspeople receiving them and will get mailed out next week.

Windows washed at Municipal Building- When Alesha receives the quote, she will let the company know that many of the windows are now closed with sheet rock screws to hold closed. We will be asking them to do completely from outside or they have to go back like they are found. The best idea will be to have them washed from the outside.

Woodsome Wildlife Sanctuary sign update- Wade is waiting from the family and what they want exactly on their sign. Ron has agreed to cut it out with his plasma cutter once we find out the details.

Ad for Holiday etc.- Alesha did up an ad for review for the Board to look at and then will advertise in Shopping Guide. They agreed on the ad, Alesha will advertise for the week of 12/19.

Re-vote on Business Park Valuations- letter from O'Donnell and Associates- This was motioned and the vote from last week was rescinded.

Cemetery Mowing Contract- There was some confusion on the payment schedule. The contractors thought they would receive half of their money upfront. John is looking for a motion to sign the amended Cemetery Mowing contract that states payments will be made in 6 monthly payments from May through October. Ron **motioned**, Katie **seconded**, all in favor.

### New Business:

Policy Review- Sexual Harassment- The Board will take the policy for a week to review, and Alesha will reach out to MMA to see if they have a sample up to date harassment policy and forward to the Board.

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Selling of Lake Arrowhead lots- An abutter has requested to purchase 4 abutting lots. He currently owns 4 lots, the 4 lots that abut him could go to auction eventually, but the Board agreed to sell to the abutter. Ron **motioned** to sell to the abutter, Katie **seconded, all** in favor. It will become a part of his lot and deed that he can not build on any of the new lots.

Approve Transfer Station holiday and New Year hours- Christmas Eve Day will be 9-1pm, closed on Christmas, New Year's Eve will be 9-1pm and closed on New Year's Day.

Donation request letter from Lake Arrowhead Conversation Council- The Budget Committee received this letter as well. Alesha will reach out to all three lake associations to see if they can come to a meeting and discuss their association needs in January

Accept resignation from Planning Board- Resignation from Greg Mehlhorn effective 2/15/23. John **motioned** to accept the resignation from Greg Mehlhorn with regrets from the Planning Board effective 2/15/23, Ron **seconded, all** in favor.

HEARING OF CITIZENS:

Steve McLean- discussing the rescinding of the vote. He will reach out to O'Donnells about an abatement concerning his business park lots.

Ron Smith- He has been working diligently on the ice-skating rink at the ballpark. If anyone would like to volunteer time this winter shoveling off the snow, he would appreciate any help. This is a great asset to the town in the winter.

ADJOURN MEETING: Katie **motioned** to adjourn; Ron **seconded; all** were in favor. The meeting adjourned at 8:05 PM.

These minutes were approved by the Limerick Board of Selectmen on: Monday, December 19, 2022

End of Broadcast

Respectfully submitted,

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Alesha Buzzell

**FOR DETAILS OF MEETING SEE RECORDING AT:**

**SRC-TV.ORG**

"Limerick Selectmen's Meeting"

December 12, 2022

Under Limerick Municipal Bldg.