



AMERICAN SOCIETY OF MILITARY COMPTROLLERS
ASMC Washington Chapter: P.O. Box 16237, Arlington, VA 22215

EXECUTIVE BOARD (EB) MEETING MINUTES
Thursday, 3 December 2015, 1100-1100

1. Agenda

- **November Minutes:** Approved

2. Committees

- Outreach and Publicity
 - i. Early Careerist Event planned for February. Still determining best event option.
- Training and Education Committee
 - i. Management Concepts-Courses February 18th (January Registrations)
 - 1. Registration Deadline is February 5th
 - 2. Requested each VP to encourage the FM Connect Assessment
 - 3. The goal is 25-30 Students per course.

3. Treasurer – The Board Voted to defer approval until Raquel (Treasurer) could present the financials.

- October Reports
 - i. Profit and Loss
 - ii. Balance Sheet
- 2015-2016 Budget-
- Pets for Vets Donation-No Update provided. Treasurer not in attendance.
- Cynthia requested cash for the Holiday Party front desk. ('starter money')

4. New Business

- i. Corporate helped find a new Audit Chair- David Zavada from Kearney & Company
- Holiday Party –
 - i. Finalized the Menu.
 - ii. Deb recommended holding at 175 minimum for the Holiday Party attendance.
 - iii. Deb needs a table for Corporate gifts at the Holiday Party.
 - iv. Deb will work with Gretchen for an agenda for the Holiday Party.
 - v. Gretchen asked VPs to make sure they have reached out to their contingencies for attendance.
 - vi. Cynthia noted she has 4 volunteers for checking people in.
 - vii. J. Newell volunteered to take photos. Send photos to the Armed Forces Controller
- Community Service Events- SOME Event-Still planned for 8 December
- Official Functions of the Chapter's Board members and Committee Chairpersons- Agreed to discuss this at the January Meeting. We also agreed the document should be dated.
- 5 Star Criteria- Representative (Gretchen requested G. Schmid to set up a meeting with Vee)
 - i. Annual Audit – within 90 days of new officers' election
 - ii. Meetings and Newsletter information - submitted latest April 10
 - iii. Newsletter will need to be Monthly- Deb recommended we return to the old format, and Gretchen requested a copy of the old version.
- Deb Noted Regional PDI (March 10) has 600 people registered. Capped at 1500.

Attendance:

(X - in person / T- by telecon)

Executive Board			Committees	
			Ms. Rita Finney	Corporate/Ret Asst Sec
X	Ms. Gretchen Anderson	President	Ms. Ann McDermott	Audit
	Mr. Mats Persson	President Elect	Ms. Wendy Pouliot	T&E
X	Ms. Ginger Schmid	Secretary	Mr. Edson Barbosa	T&E
	Ms. Raquel Kuhfahl	Treasurer	Mr. Jeff Norris	O&P
	Ms. Cynthia Curry	DoD VP	Ms. Veniceza Critton	O&P
	Ms. Hannah Francis	DoD Asst Sec	Ms. Millie Thompson	T&E
	Ms. Cynthia Crippen-Black	Army VP	T Mr. Dan Olden	O&P
	Ms. Dionne Bailey	Army Asst Sec	T Ms. Deb Delmar	PDI
	Mr. Robin Farley	Navy VP	Mr. Ramni Abdul-Jalaal	PDI
	Ms. Veronica Trent-Walton	Navy Asst Sec	Mr. Rocky Wilber	O&P
	Mr. Jane Roberts	USMC VP	Mr. Mo Kohistani	O&P
T	Mr. Jonathan Newell	USMC Asst Sec	Ms. Lisa Donahue	T&E
T	Mr. Benjamin Yarish	USAF VP	Ms. Terry Placek	T&E
T	Mr. Michael J Harvey	USAF Asst Sec	T Mr. Wayne Whiten	O&P
	LT Mark Sanchez	USCG VP		
T	LT Andy Youngle	USCG Asst Sec		
T	Ms. Deb Delmar	Corporate/Retired VP		