



AMERICAN SOCIETY OF MILITARY COMPTROLLERS
ASMC Washington Chapter: P.O. Box 16237, Arlington, VA 22215

EXECUTIVE BOARD MEETING Minutes

Thursday, 14 Oct 2021, 1200-1300

Call-in: (605) 475-4700 Participant Pass Code: 759138#

In Attendance:

LCDR Lewis Motion	Secretary
Adil Durrani	Treasurer
COL Clay Pettit	Army Vice President
Natalie Osgood	Air Force Vice President
LCDR Mark Sanchez	USCG Vice President
Debra Del Mar	Corporate/Retired Vice President
Mario Beckles	Scholarship Chair
Dr. Jennifer Miller	Luncheon Liaison/Host
Jeff Morris	Community Service
Dan Olden	Membership
Wayne Whiten	Webmaster
Dominick Iacobucci	Alternate Webmaster
Cody Ferguson	Early Careerist Chair

1. Administrative Matters – Secretary (*LCDR Motion*)
 - a. Approval of September Minutes – Distributed to the board on 13 September (*attached*)
 - i. Motion to Approve – Ms. Placek
 - ii. Motion to Second – Ms. Del Mar
 - b. Charitable Donation Subcommittee discussion – agreement to open the opportunity to the general membership to participate in the subcommittee in order to get more members actively involved. Current subcommittee volunteers: Cynthia Hufty, Jeff Norris, Lewis Motion, Terry Placek.
2. Calendar Review – Secretary (*LCDR Motion*)
 - a. November EB meeting will move from 11 November to 04 November to de-conflict with the Veteran’s day holiday.
 - b. Marine Corps on deck for providing the speaker in November
3. Golf Tournament Results (*Ms. Del Mar*)
 - a. Great success, 168 golfers (capacity 180), RDML Fedor participated
 - b. Brought in \$13k in proceeds to the chapter
 - c. Thanks to everyone, including the Corporate sponsors, who helped underwrite much of the event.
4. Upcoming Major Events (*Ms. Del Mar*)
 - a. Holiday Social (9 December)

- i. Army/Navy Club, no restrictions for vaccinated attendees; mask and social distance as appropriate
 - ii. Request to proceed with the event and open registration on the website; no objections from the EB.
 - iii. DoD is on deck to help organize and socialize the event; Ms. Del Mar will follow up with Mr. Morse.
 - iv. Ms. Del Mar formally moves and requests the board's approval to hold the Holiday Social on 9 December.
 - 1. Ms. Placek seconds the motions
 - 2. No one opposes; the EB approves holding the Holiday Social on 9 December
 - b. NCR PDI (10 Mar – Registration opens in December)
 - i. Thanks to the Board approving in September to hold a virtual NCR PDI, as a hybrid event at the Ronald Reagan Building would be cost prohibitive.
 - ii. Registration will be opening in December, currently arranging speakers
 - iii. Request volunteers to help with the event
5. Washington Chapter Website walkthrough (MR. Whiten)
6. VP Updates:
 - a. Army (*COL Pettit*)
 - i. Request recommendations of any potential new Army Assistant Secretary candidates
 - ii. Col Pettit will retire next year, VP vacancy may occur in April
 - b. Navy – *N/A*
 - c. Marine Corps – *N/A*
 - d. Air Force (*Ms. Osgood*)
 - i. NSTR
 - e. DoD – *N/A*
 - f. Coast Guard (*LCDR Sanchez*)
 - i. NSTR
 - g. Corporate (*Ms. Del Mar*)
 - i. NSTR
7. Committee Updates: Outreach and Publicity
 - a. Competition (*Ms. Kuhfahl*) – *N/A*
 - b. Community Service (*Mr. Norris*)
 - i. 15 September ASMC/AGA Golf event – Food Drive
 - 1. 25 people donated 200 pounds of food and \$20
 - ii. Upcoming events:
 - 1. Toys for Tots and Food Drive with the 9 December Holiday Social
 - a. LCDR Motion will reach out to USMC for Toys for Tots request

2. Planning events:
 - a. December 18th – Arlington Wreath laying
 - b. January: Smithsonian (Virtual)
 - c. February: DC Kitchen (in person) or writing to military members (virtual)
 - c. Newsletter (*Mr. Monson*)
 - i. Newsletter to be published in November, need input by 31 October
 - d. Website (*Mr. Whiten*)
 - i. NSTR
 - e. Early Careerist Program
 - i. EC meeting next week
 - ii. November meeting – potentially a panel of members who lead development programs across DoD and OPM
 - iii. Want to try to take advantage of in-person opportunities as much as possible
 - iv. Have begun to invite other chapters to participate to increase numbers since many other chapters are not doing many activities
 - f. Membership (*Mr. Olden*)
 - i. Pushed out current chapter Service rosters; will update and release to Service VPs quarterly
 - ii. Decrease in membership from September, but increase in total membership of 38 people from the same time last year.
8. Discussion: Best practices to increase best practices across National ASMC
9. Treasurer's Report (*Mr. Durrani*)
- a. Tax exemption renewal due (every 5 years)
 - i. Utilize same physical location previously used (Ms. Del Mar provided address)
 - ii. Due in December
 - b. Annual audit underway
10. Committee Updates: Training and Education
- a. CDFM – N/A
 - b. Awards – N/A
 - c. Scholarship (*Mr. Beckles*)
 - i. (5) \$1,000 scholarships
 - ii. Application deadline: 15 April 2022
 - iii. Request to leverage NCR PDI as last push to get the word out for the scholarships
 - d. Luncheon – N/A
 - e. Training (*Ms. Placek*)
 - i. Mini course available in November, register by 5 Nov