



Kingshurst Parish Council

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Clerk to the Council: Paula Coyle

Minutes of the meeting of Finance and General Purpose Committee Meeting

on Thursday 11th April 2024, 3pm

at the Kingshurst Library, Marston Drive, B37 6BA

Council Members: Cllr D Cole, Cllr S Daly, Cllr L Cole, Cllr L Browning, Cllr J Edwards, Cllr M Brain, Cllr J Kimberley

Council Members Present: Cllr D Cole, Cllr S Daly, Cllr L Cole, Cllr L Browning,

Members of the public : Cllr M Frampton, Cllr B Donnelly

Paula Coyle

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Clerk to Kingshurst Parish Council

Minutes

1.	Welcome and Housekeeping	
1.1	General housekeeping	
2.	To receive apologies: Apologies were received from Cllr M Brain, Cllr J Kimberley, Cllr J Edwards Resolved: That the above absences are approved.	
3.	To receive members' declarations of disclosable (pecuniary and other) interests. None	
4.	To receive and consider members' dispensation requests, if any	

	None	
5.	<p>To approve the Minutes of the last Finance Committee Meeting held on 14th March 2024</p> <p>Resolved: That the Minutes from 14th March 2024 were accepted and signed as a true record.</p>	
6. 6.1	<p>Audit Reports</p> <p>External Report.</p> <p>Resolved: Awaiting External Audit Report.</p>	
7.	<p>Finance Report March 2024</p> <p>Committee members were reminded that any finance questions can be raised (via email) outside of the meeting and will be shared with the Full Council. No questions will be accepted in the meeting. Reports 7.1 and 7.2 were shared prior to the meeting. The chair read through his report, Appendix.</p>	
7.1	<p>Reconciliation Report</p> <p>Resolved: Reconciliation Report accepted</p>	
7.2	<p>Bank Statements</p> <p>Resolved: Bank statements accepted</p>	
7.3	<p>To approve payments</p> <p>To approve the payments made in March.</p> <p>Resolved: Payments 7.1 and 7.2 were approved.</p>	
8.	<p>Items for consideration at Full Council Meeting</p> <p>Report 7.1 and 7.2</p> <p>Resolved: That report 7.1 and 7.2 above to be submitted to Full Council.</p>	
10.	<p>Public Participation</p> <p>To adjourn to allow public participation. Residents are requested to give their views and question the Parish Council on items on this agenda or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Full Council Meeting itself.</p> <p>Cllr Frampton asked what the timeline for actions on accounts is.</p> <p>The chair communicated the approximate dates:</p>	

	<ol style="list-style-type: none"> 1. Internal Audit conducted and finalised set of accounts by 30/05/2024. 2. Full Council sign off AGAR in May. 3. When 1 and 2 completed, We then submit AGAR to External Audit, who should reply back by September 2024. 4. Accounts are made for public viewing in early July. 	
11.	<p>Exclusion of public and press To consider the exclusion of the public and press from the discussion of confidential items under section 1 Public Bodies (Admission to Meetings) Act 1960</p> <p>None</p>	
12.	<p>Date of the next meeting: To be confirmed in May.</p>	

Signed (Chair):

Date:

Appendix

Please find attached finance documents for you to read and come back to me and the clerk with any questions.

1. Bank Statement
2. Reconciliation for March

Cllr Daly - happy to meet and go through the documents if needed.

Overview Report for Finance Meeting: **For March**

The accounts balance as at 31/03/2024 was £64036.64

Total Spend for March was £6733.73 and Income was £2070.00

- a. The External Audit: We have not yet received the report for 22/23.
- b. No Questions were raised on email by Councillors in March relating to finances but one question was raised regards "what questions were sent to External Audit" and the RFO replied.
- c. All committee's were informed in their meetings what their expenditure for 23/24 was.
- d. Actions for this month is the RFO will start engaging with internal audit and complete the AGAR.