

**RESORT IMPROVEMENT DISTRICT #1**  
**GENERAL MANAGER'S REPORT**  
**AUGUST 2020**

**GENERAL MANAGER'S ACTIVITIES:**

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- Attended field staff meetings.
- Attended meetings with community members, public agencies and community organizations.
- Organized COVID-19 Response including initiating a Public Notice.
- Completed the next steps in the application process regarding the addition of a safety position to CalPERS.

**ADMINISTRATION DEPARTMENT:**

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- Attended various board meetings and staff meetings.
- Made adjustments to RID web page for .gov compliance and posted Covid-19 Public Notices.
- Aided the auditor in the 2018-19 annual audit.
- Completed Elections paperwork to Humboldt County Elections Office.
- Adjusted electrical billing with new rate structure.
- Attended Per Capita Grant webinar.

**WATER TREATMENT DEPARTMENT:**

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- Polymer streaming current controller probe and piston cleaned.
- The 3 Hach 1720E turbidimeters, lab 2100N, and portable 2100P turbidimeters calibrated.
- New photocell installed on clear well Hach 1720E turbidimeter.
- New pH probe placed into service on Hach HQ40d portable pH meter.
- New sand and electrolytes added to the Siemens Depolox 5 pH/chlorine analyzer and calibrated.
- Newly rebuilt vacuum regulator installed on the south chlorine tank.
- Water plant Rugid computer program needs reloading.
- Chlorine injector at Greenbriar well site is replaced, due to calcification of old one.

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- Fire hydrant on Hickory Rd., at Ash Ct. is hit. Hydrant gets replaced.

**WASTEWATER TREATMENT DEPARTMENT:**

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- Emergency eyewash/shower stations tested.
- Chlorine contact chamber cleaned.
- 140 sludge bags hauled to Fortuna for disposal at Recology Eel River.
- Oxidation ditches, clarifiers, front gate all greased.
- Oxidation ditch #1, most westerly gearbox reassembled.
- Hach 2100N lab turbidimeter calibrated.
- 162 sludge bags hauled to Fortuna for disposal at Recology Eel River.
- Newly rebuilt vacuum regulator installed on south chlorine tank.
- Title 22 report work.

**POWER GENERATION & DISTRIBUTION DEPARTMENT:**

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- We performed tree trimming on tie-line.
- Called out for limb on power line on Machi Road and Upper Pacific Drive.
- Tree trimming in Cove.
- Trip to Dixon to exchange trucks and pick up District chipper.

**PARKS AND RECREATION AND MISCELLANEOUS:**

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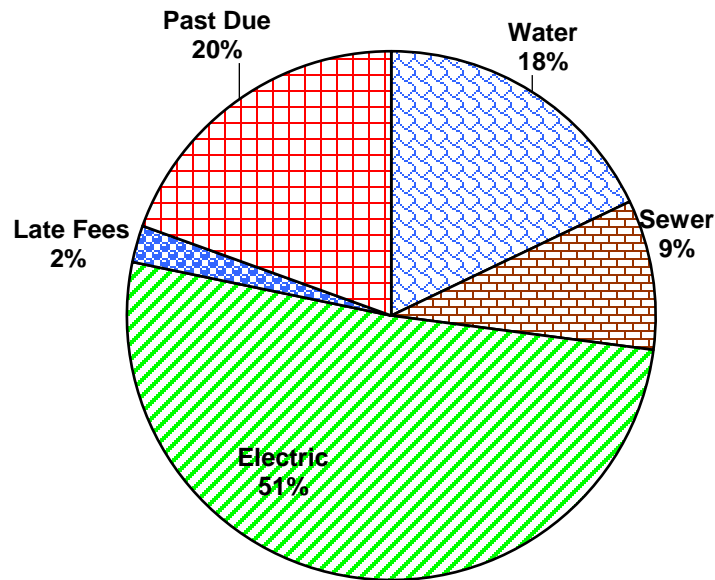
- Cal-Fire hand crews do general landscaping at various RID sites.
- Computer maintenance.
- Cal-Fire hand crew clean airport off. Rocks everywhere from late night escapades.

**END OF GENERAL DISCUSSION**  
Provided by: RID Staff Members  
**OPERATIONAL DATA FOLLOWS**

**APPENDIX OF OPERATIONAL DATA FOR THE MONTH OF  
 AUGUST, 2020**

**ADMINISTRATION**

**Utility  
 Billing:**



Utility	Residential Utilities	Residential Capital Fac	Commercial Utilities	Commercial Capital Fac	Total Billing	Last Years Billing Total
Water	\$39,470	\$0	\$4,128	\$0	\$43,598	\$34,017
Sewer	\$19,904		\$2,420		\$22,323	\$21,552
Electric	\$100,245	\$0	\$24,414	\$0	\$124,659	\$107,574
Late Fees	\$4,367		\$1,132		\$5,499	\$3,896
Past Due	\$34,964		\$12,500		\$47,464	\$33,326
<b>Total</b>	<b>\$198,949</b>	<b>\$0</b>	<b>\$44,595</b>	<b>\$0</b>	<b>\$243,543</b>	<b>\$200,365</b>
	81.7%	0.0%	18.3%	0.0%		

Utility	Residential Usage	Commercial Usage	RID Usage	Total Metered Usage	
Water (cuft)	475,047	50,802	61,528	587,377	459,928
	80.9%	8.6%	10.5%		
Elec (KwH)	287,303	69,553	47,215	404,071	355,376
	71.1%	17.2%	11.7%		

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**PARKS AND RECREATION**

**GOLF LINKS:**

Revenue Source	Previous Balance	Monthly Total	F/Y to Date	Budget
Greens Fee Total	\$1,280.00	\$1,786.00	\$3,066.00	
<b>Total Revenue to Date</b>			<b>\$3,066.00</b>	<b>\$10,000.00</b>

**GOLF LINKS GREEN FEE HONOR SYSTEM SUMMARY  
 THANKYOU FOR SUPPORTING CONTINUED OPERATION**

**Honorable Golfers August 2020**

Golf Links Green Fees Name			ANNUAL AMOUNT	DAILY AMOUNT	AUG 2020 Total Amount
Annual Greens Fee Purchases			\$0.00		\$0.00
Kiosk Cash			\$941.00		\$941.00
Kiosk CC			\$845.00		\$845.00
<b>TOTAL</b>					<b>\$1,786.00</b>

**FIRE DEPARTMENT**

**RESPONSES:**

	<u>Number</u>	<u>Date</u>	<u>Amount</u>	<u>F/F Turn-out</u>
Public Assist: Tree on power line	# 6792	8/11	1	3 F/F
Public Assist: Alarm	# 6818	8/12	1	1 F/F
Public Assist: Lockout	# 6900	8/15	1	1 F/F
Public Assist: Lockout	# 6935	8/15	1	1 F/F
Medical Aid:	# 6937	8/16	1	4 F/F
Medical Aid:	# 7039	8/18	1	3 F/F
Wildland fire: Debris fire	# 7110	8/21	1	4 F/F
Wildland fire: Debris fire	# 7150	8/23	1	5 F/F
Public Assist: Missing aircraft	# 7162	8/23	1	1 F/F
MVA- Rollover	# 7171	8/23	1	9 F/F
Medical Aid:	# 7250	8/25	1	5 F/F
Medical Aid:	# 7267	8/26	1	5 F/F
Public Assist: Lift assist	# 7298	8/27	1	2 F/F

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**EQUIPMENT STATUS:**

	ID	
Command/Ocean Rescue	5100	In Service
Brush Engine	5111	In Service
WUI Type 1 Engine	5116	In Service
Command Type 6 Wildland Engine	5146	In Service
Rescue/Engine Type 6	5147	In Service
Rescue/Ambulance	5171	In Service
RIB 17ft Boat	5172	In Service
Yamaha Jet Ski	5173	In Service
4 x 4 Quad	5174	In Service
Polaris Ranger 6 x 6 ATV	5175	In Service

**ACTIVITIES:**

	<u>Date</u>	<u>Description</u>	<u>F/F Turn-out</u>
Fire Drill:	8/1	Ocean Rescue Training	8 F/F
Med Drill:	8/5	Duty Officers meeting	7 F/F
Fire Drill:	8/5	Inventory	10 F/F
Fire Drill:	8/12	Environ. Emergency - Hiker overheated	9 F/F
Fire Drill:	8/19	Pumping 5111, hose lay	10 F/F
Fire Drill:	8/26	Pumping 5116	12 F/F

**OUTSIDE TRAINING:**

<u>Date</u>		<u>F/F</u>
8/23	Lightening storm prep w/ D Totten	7 FF
8/26	HCFCA meeting	2 FF

**ELECTRICAL UTILITY**

**ELECTRICAL SERVICE CONNECTIONS:**

		<u>Locations</u>
• Services Requested:	0	
• Services Connected:	0	
Previous Connections	1	
• F/Y Connections to date:	<u>1</u>	

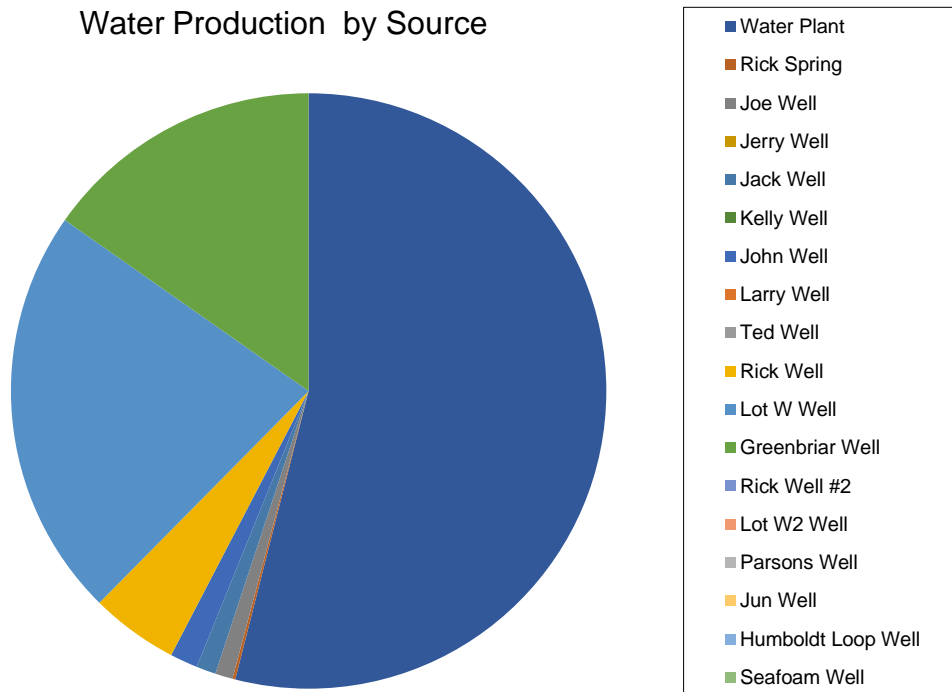
**POWER OUTAGES:**

• Scheduled Outages:	0
• Unscheduled Outages:	<u>0</u>
• Total # of Outages:	<u>0</u>

**WATER UTILITY**

- Total Gallons Finished Water Produced: 4,873,439 gallons
  - Water Plant (Telegraph Ck): 2,630,000 gallons
  - Rick Spring (Toth Rd): 7,510 gallons
  - Joe Well (Cougar Rd): 46,526 gallons
  - Jerry Well (Willow Glen Rd): 0 gallons
  - Jack Well (Willow Glen Rd): 51,762 gallons
  - Kelly Well (Kelly Rd): 0 gallons
  - John Well (King's Peak Rd): 73,229 gallons
  - Larry Well (Wood Ct): 0 gallons
  - Ted Well (Shaller Ct): 0 gallons
  - Rick Well (Toth Rd): 232,172 gallons
  - Lot W Well (Willow Glen): 1,088,318 gallons
  - Greenbriar Well (Toth Rd): 743,923 gallons
  - Rick Well #2 (Toth Rd): 0 gallons
  - Lot W2 Well (Willow Glen): 0 gallons
  - Parsons Well: 0 gallons
  - Jun Well: 0 gallons
  - Humboldt Loop Well: 0 gallons
  - Seafoam Well: 0 gallons

Water Production by Source



- Water Treatment Plant Hours of Operation: 340.6 hours
- Monthly Rainfall Total: 0.00 inches
- Previous 20/21 Annual Rainfall Total to date: 0.00 inches
- Current 20/21 Annual Rainfall Total: 0.00 inches

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**WATER SERVICE CONNECTIONS:**

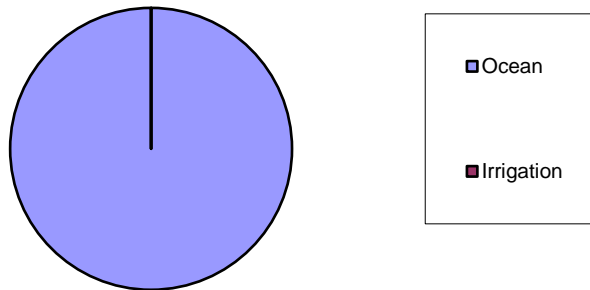
		<u>Locations</u>
• Services Requested:	0	
• Services Connected:	0	
Previous Connections	1	
• F/Y Connections to date:	1	

**WASTEWATER UTILITY**

**FLOWS INTO PLANT:**

High:	65,951	gals/day
Low:	42,435	gals/day
Monthly Total :	1,637,532	gals/month

**Wastewater Treatment Plant Effluent**



**SEWER SERVICE CONNECTIONS:**

		<u>Locations</u>
• Services Requested:	0	
• Services Connected:	0	
Previous Connections	1	
• F/Y Connections to date:	1	

**CAPITAL CONSTRUCTION PROJECTS**

Construction work. Assistance with the electrical department, & Cal-Fire crews.

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**INTRA DEPARTMENTAL SAFETY MEETINGS**

Date	Items Discussed
8/31/2020	Online, Target Solutions.

**ON-CALL INCIDENT REPORT**

Date/Time	Location	Description of Incident
8/4/2020	Hickory Road, across from Ash Court	Fire hydrant was hit. Had to replace.
4:00 PM		
Personnel Responding: Mike Briggs, Frank Wilson, Garrett Wass, Bud Lair, Brian Speelman, Jon Aronson		
Date/Time	Location	Description of Incident
8/11/2020	412 Machi Road	Tree into powerlines. Cut tree out and return power.
2:22 AM		
Personnel Responding: Frank Wilson, Jon Aronson, James Logan		

**END OF REPORT**