



# Kingshurst Parish Council

☎ 0121 770 3017 c/o Kingshurst Library B37 6BD  
Clerk to the Council: Ms Joanne Aske [kingshurstpc@btconnect.com](mailto:kingshurstpc@btconnect.com)

**Minutes of Full Council Meeting of Kingshurst Parish Council  
held on the 11<sup>th</sup> July 2019 at 7pm  
At the Seeds of Hope Parish Room  
Kingshurst B37 6BY**

Cllrs. present: Cllrs. J. Kimberley, D. Hinsley, M. Frampton, P. Sultana, L. Cole, S. Daly, D. Woolley, A. Follows, B Follows, R Whiskens and D. Cole

**In attendance:** Guest speaker Colin Bedford from The National Allotment Society, 12 members of the public and J Aske – Clerk

Apologies were received from Borough Cllrs. Flo Nash

**49/19.** Chair Follows welcomed everyone and informed those present of Fire regulations etc.

**50/19** Apologies: Cllr T Williams – Unwell.

**51/19** Chair introduced Guest Speak Mr. Colin Bedford from the National Allotment Association to speak on Self Management of Allotments.

Colin took the floor and introduced himself as the West Midlands Mentor for the Society which is a voluntary role.

He spoke on the formation of a self managed group and the requirements it would entail with certain key members taking on the responsibility of the general running of the site

The changes the council would see is that no day to day operational management would take place. Un kept plots, security and general transactions would be handed over to the holders.

Associations formed will need to rely on several volunteers for the running of the site.

Colin spoke to the members of the public and asked if they would like to ask question.

Cllr. Kimberley spoke here and asked of the legal relationship of the Parish council and the association.

Colin spoke about just one agreement with the association, it would be like an acting agent for the council and collect any fees and generally run the site but not really as a tenant landowner situation. A lease situation of about seven years is common then renewed with the Parish Council.

Other advantages are access to funding for the association is greater than funds available to the Parish Councils. Other advantage's is that the association can make decisions for the site without having to get permission from the council.

Cllr. B. Follows asked about the Skip hire that the Parish Council currently pays for.

Colin spoke on the outgoings like hire of skips, water etc.

A Plot Holder spoke here on the recent events that took place when the site had been vandalised. She spoke on the water and how easy it was to contact the Parish Clerk and get repairs etc done quickly.

Noted here from the Clerk that the holders all pay £35 each which includes the two skips a year and the water rates and liability insurance.

Cllr. Daly had concerns of losing control over the site.

The Parish Council would still be the owners of the land but not managing it.

Vice Chair Hinsley spoke here on the rent that comes in for each plot. He mentioned that the income does not meet the expenses. He spoke of further costs like the hedge cutting. It would be a benefit to the council and only charge them £1 for the lease as this would save money.

The second part he wanted to convey is that the seven year lease is a protection of the land. The lease would be set up legally by the National Association.

Cllr. B. Follows thought that the self management may result in holders paying more for running the site.

Colin spoke here and said holders would have more work to do but it is unlikely they would have to pay more. Colin was unable to answer some questions as he hadn't seen the site.

A constitution will be written up using a template from National association of Allotments Society. This would be approved by the Association formed.

Cllr. Whiskens spoke here and said he personally thinks that the holders should have a separate meeting and then shared their collective views with the Parish Council.

Holders spoke on the vandalism of late and individual hardships that affected them.

Issues such as this can be brought to a meeting with all the holders and share their views before any decisions are made.

The meeting started to lean towards the hardships of the vandalism the police crime numbers and no one going through the chair to speak.

Chair Follows brought order back to the meeting.

Cllr. Sultana asked about the subscription to the association that the holders already pay. He asked if it covered the vandalism of the sheds etc.

Colin replied that it was only liability insurance that is covered not property.

More questions on the insurance arose.

Cllr. Kimberley moved a motion, one that we thank Colin for attending and that at some point to forward the templates for the constitution and lease for an association to be formed.

Secondly that the allotment working party arrange to meet up with all the allotment holders in a separate meeting to discuss a way forward. Chair Follows asked the council if they agreed.

Cllr. Daly enquired if the holders wanted the association before the motion was agreed.

Cllr. Hinsley had previously spoken to plot holders regarding the association and believed that most were happy to form one. He said he believes it would be beneficial.

Further questions to Colin proceeded regarding the number of members need to form.

Certain key people such as a Chair, secretary treasurer etc would need to be formalised reported Colin. He also said he would be quite happy to attend the meeting with the holders and the working party of the council.

As the motion was interrupted Chair Follows asked for all those in favour of the motion. Majority agreed. Cllr. Woolley abstained from the agreement to the motion.

Chair asked if David Hinsley and Mark could get together and organise a meeting with the Clerk.

Cllr. Whiskens asked if a security risk assessment had been put into place at the site.

Members of the public and Councillors continued to discuss on the vandalism that had occurred recently. It was established that a gate had now been taken out and a fence replaced it.

Chair thanked Colin Bedford for taking the time to volunteer to come along and speak.

Six members of the public left along with the guest speaker at 7.38 pm.

**52/19** To approve and pass the minutes of the Full Council Meeting held on 13<sup>th</sup> June 2019

**Resolved:** that the Full Council minutes of the meetings held on 13<sup>th</sup> June 2019 and the Private and Confidential minutes of the same date, that having been circulated and read were signed as a true record and both sets of minutes passed.

**53/19 To receive reports:** Chair asked Cllr. David Cole for his Borough Councillor report. Cllr.

Cole spoke on the upcoming meeting with West Midlands Transport and National Express, along with Fordbridge Town and Smiths Wood Parish Councillors on 26<sup>th</sup> July 2019 at 7pm. Cllr. Cole had been working for 26 Months regarding the cutting of certain bus routes in and around Kingshurst. The meeting will give residents the opportunity to discuss the hardships the cutting of certain services has impacted on them. David had secured some of the routes to be returned for and new services for September and timetables will be out before then. He asked that all attend the meeting.

Chair Follows asked David on the regeneration of the Parade. The cabinet were meeting that evening regarding the plans and consultations.

Cllr. Kimberley requested that the KPC invite Cllr. Ian Courts to the next meeting. He spoke on the meeting from last year and he had said he would return. Clerk to invite him to the September meeting or October.

**54/19. Public Participation:** To adjourn to allow public participation for 15 minutes. Residents are invited to give their views and question the Parish Council on issues On this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself.

Member of the public reported that the Park swings were only replaced with two swings on each set.

Cllr David Cole will go and investigate and take photos as he was under the impression they had all been replaced.

Member of the public also mentioned the see saw has still not been replaced.

Cllr. David Cole spoke of a future meeting with Chris Barr of SMBC and he will take Chris down to the site.

The member of the public referred to the blanket weed on the lake and that he had reported this in the first sighting to SMBC. He is appalled that it was left to get to a dangerous point for the wild life. He also spoke on the inlet and outlet of the lake being blocked.

Cllr. Sultana responded to the member of the public with information regarding an email to Chris Barr and their ecologists'. A meeting to show the conditions of the algae and get a proactive plan for each year will be discussed as the first reply from SMBC had said they were not concerned.

The member of the public explained how the wild life are not surviving the blanket weed.

Cllr. B. Follows said that as a council we should write too to complain. All agreed.

Member of the public that lives on the Parade reported that the gates of the Parade were locked one evening before 8pm. A customer from Cosco's used her home to get out of the Parade.

The member of the public will give details of the day and time to the Clerk for an official complaint letter to be sent.

The same member of the public also mentioned the theft of a paddling pool from the little play park by the parade. Other items have also been stolen. Video evidence was asked for by the residents but they were told by SMBC it was not available to her and so she was unable to report it to the police. Cllr. B. Follows asked her to please still report the crime and police can get the video evidence.

**55/19 Finance:**

55.1 The Full Council agreed to the report of the RFO and the approval of payments for July of £3250.73. August payments were actioned and will be retrospectively passed in September

55.2 The Full Council agreed to purchase a bench for retirement plaque to B. Mulready for long service at £409 to be placed on the allotments.

**56/19 Events To receive and approve reports from KPC Events working party and make decisions as appropriate.**

56.1 The minutes of this meeting had only been received by one member so they will be presented again in September for approval.

56.2 Cllr. Daly and Cllr. B. Follows reported of the earlier working party meeting.

Clerk was actioned to organise a mini event for either the 20<sup>th</sup> July or 26<sup>th</sup> July ion Babbs mill Park. To contact Paul Gooch for fairground equipment of six to eight rides and to contact SMBC for the use of the event on the Park. An event for the 20<sup>th</sup> has been organised called the Big Lunch. KPC can join this as part of the celebrations.

Cllr. Sultana spoke also on the 10<sup>th</sup> August a free Nature Tour run by local voluntary community groups will take place from 12 noon. Paul also mentioned that the last Saturday of every month

litter picking takes place. Any person wishing to pick up litter on a different day can collect bags etc from the Kingshurst Library.

Cllr. David Cole mentioned in the autumn there will be a Bat Walk.

Cllr. B Follows asked again regarding the actions for the mini event day.

All agreed for the Clerk once the Clerk get confirmation that Paul Gooch can supply the fairground equipment an extra ordinary meeting will need to be called and correspondence by email.

**57/19 Allotments: To receive and approve reports from KPC Allotments Committee and make decisions as appropriate.**

57.1 A decision to organise a meeting with allotment holders to discuss the possibility of self management will be organised and templates from the National Association of Allotment Society legal paperwork will be looked into.

Cllr. Hinsley gave an update of allotment procedures:

New lock with keys to be purchased. It was proposed by Cllr. David Cole and seconded by Cllr. B. Follows and All agreed for Cllr. Hinsley to purchase a good quality lock and get the keys cut for all the holders. A sum of £40 for the lock and £75 for the keys to be cut.

Cllr. Frampton will give the receipt for £6 to the Clerk for reimbursement.

**58/19 Transport and Environmental:** Cllr. D Cole mentioned briefly the meeting schedules with the transport companies of the busses in the area.

Cllr. Sultana briefly mentioned the litter picking and the amount of bags collected and the report of the emails with Chris Barr regarding the blanket weed on Babbs Mill.

Chair Follows made a motion to approve Paul to liaise with Chris Barr of SMBC on the environmental issues. All in favour.

**59/19 KPC Documents/legislations to be discussed and make decisions as appropriate.** The Pavilions management had recently been in touch regarding the plans to move the changing room to the old pavilion site by the bowling green and demolish the old building. The drawing had recently been received.

Cllrs spoke on the already improved asset of the Pavilions. Invites to councillors have been received to have a look around.

More information on the changing rooms plans will be discussed at a further date.

Chair Follows briefly discussed here the recent WALC meeting informing those there regarding information if travellers form an illegal encampment on your land. The Clerk has a copy of the information in her office.

Cllr. Hinsley can put the information on the Website if all agreed. All agreed.

Cllr. B. Follows asked to be excused from the meeting briefly.

Cllr. Hinsley asked for agreement for all events to be posted up on the KPC website. All agreed.

**60/19 Information items:** To receive and discuss items for information and comment/action if appropriate.

60/1 Correspondence and emails. All councillors receive a list of emails and post before the meeting.

Clerk mentioned the Pavilions emails regarding a resident complaining directly to Cllr. Sultana and Cllr. Brain on construction noise and the cutting down of mature trees. The KPC had been informed that the noise was continued from 7am to 7pm seven days a week and the mature trees were on the Pavilions land. The Pavilions management informed the councillors otherwise.

Discussions took place on workers generally starting at 7pm but not doing anything noise related until after 8am. Issues relating to complaints directly to councillors were discussed.

Clerk secondly read out a letter received by Jane Procock Lieutenant/Treasurer of 1<sup>st</sup> Kingshurst Girls Brigade. Requesting a donation towards a costing of £290 for a day out to Tamworth Bowling Alley. An application form for a grant/donation will be posted on to the Kingshurst Girls brigade.

All agreed.

An open day for a visit to Chelmund Saxon Site on 21<sup>st</sup> September at Tudor Grange Academy between 10am and 4pm

Cllr. Hinsley mentioned here on a supermarket run like a food bank. Residents can pay a minimal amount of £3 and get food to the value of about £15. A fund raising day will be run soon and David asked if theirs could go onto the KPC website. Cllr. David Cole proposed this and seconded by Chair Follows and all agreed.

Cllr. Hinsley also mentioned the GP surgery. He attended a meeting of the CCG AGM. He went on to explain an App that helps book appointments and information on your medical history.

Unfortunately the local surgery is not App ready for this.

There were no further comments so Chair went on to the next part of the agenda.

**61/19 Councillors' reports and items for future agenda:** Councillors are requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future Agendas. **Councillors are respectfully reminded that this is not an opportunity for debate or decision making.**

Cllr Daly had made a request for Septembers' agenda to discuss portable equipment for her disability to enhance her role as a councillor. This may involve a cost of £2500. The company can demonstrate the equipment which is like a computer tablet with voice activation to read documents to her. She asked that if the Parish Council purchased this item she would like to pay back the cost over a period of time from her monthly members allowance and a further payment of £50 a month towards the cost.

The Clerk will gather further information for the September meeting.

Council purchase a set of small Computer Tablets for all the councillors to link up and bring to meetings with all the information.

**62/19 Date of next meeting** –12<sup>th</sup> September 2019 at the Seeds of Hope Parish Room St. Barnabas Church, Overgreen drive B37 6EY at 7pm.

**63/19 Private and Confidential Meeting** to continue after this meeting

To consider the exclusion of the public and press under section 1 Public Bodies (Admission to Meetings) Act 1960

Meeting finished at 8.45pm

Signed ..... Date.....