

**MEETING MINUTES  
HARRISBURG TOWNSHIP PARK DISTRICT  
REGULAR BOARD MEETING  
SEPTEMBER 17, 2021  
8:00 AM HARRISBURG PARK OFFICE  
IMMEDIATELY FOLLOWING PUBLIC HEARING**



**CALL TO ORDER:** President Richard Rumsey called the meeting to order at 8:42 a.m., immediately following the Public Hearing.

**ROLL CALL:** The following members of the Board of Commissioners were present: President Richard Rumsey, Vice President Doug Emery, and Secretary/Treasurer Mike Williams.

Park Staff Present: Executive Director Blake Emery, Administrative Assistant Jill Marvel and Maintenance Director TA Sullivan.

Visitors Present: Ron Emery

**PUBLIC COMMENTS:** Blake Emery announced that the Harrisburg Township Park District (HTPD) was accepting public comment by email or written submission up to the start of the meeting at 8:00 AM on September 17, 2021. There were no written comments received and there was no one from the public present on the teleconference call.

Blake Emery asked the members of the public present at the meeting if they had any comments. No one present requested to speak.

**CONSENT AGENDA:** Mike Williams made the motion to accept the August 20, 2021 meeting minutes the August 20, 2021 Special Meeting Minutes and seconded by Richard Rumsey. All in favor 3-0 per voice vote.

Mike Williams made the motion to accept the 8/20/2021 to 9/16/2021 bills and the August 2021 Unaudited Financial Reports and seconded by Doug Emery. All in favor 3-0 per voice vote.

**CLOSED SESSION:** There was no motion to enter into Closed Session.

**UNFINISHED BUSINESS:**

**COVID-19** Blake Emery presented to the Board the current available information regarding COVID-19. There have not been changes to affect outdoor recreation. Blake Emery opened the meeting for discussion on any facilities that we need the current policy/decisions revisited. There was nothing further discussed.

**Beardsley Property** Blake Emery presented to the Board that Kathy Beardsley came to the park office on 8/23/2021 to find out where things stood with the property purchase. She said Bruce Tolley is not returning her calls or emails. Blake Emery is having the same difficulties with Bruce Tolley. Kathy Beardsley said she will not be able to obtain any type of deed for the trailer properties but will for the other 2 lots. She said she intends to "let the trailer lot go". Blake Emery has reached out to Bruce several times to see what the plan is with this. Kathy Beardsley said she wants to sell the other 2 lots for \$25,000.00.

Blake Emery then opened this topic up for discussion. Mike Williams asked to personally reach out to Bruce Tolley and find out what is going on. This item was Tabled until the October Board Meeting. Mike Williams will report back at that time. Blake Emery will reach out to Kathy Beardsley to inform her of our discussion.

Church St Property Blake Emery presented to the Board that he has checked in with Kotner Title to see how this is going. They are working towards a closing date soon.

**NEW BUSINESS:**

Ordinance 2021-0917 Blake Emery presented to the Board Ordinance 2021-0917 Budget and Appropriation Ordinance and Certification of Estimate of Revenue. This Ordinance was discussed during the previously held Public Hearing prior to the September Regular Board Meeting. There was no further discussion. Mike Williams made the motion to approve Ordinance 2021-0917 Budget and Appropriation Ordinance and Certification of Estimate of Revenue and seconded by Richard Rumsey. All in favor 3-0 per voice vote. The Ordinance was signed and will be taken to the courthouse to be filed.

IAPD Updates Blake Emery presented to the Board the IAPD Legislation Updates so the Board Members could stay up to date on current legislation activities. There was no further discussion.

Bond Sale Blake Emery announce that at the October 15, 2021 Regular Board Meeting the Resolution/Ordinance for Adopting the Bond Sale will be an Agenda Item.

**RISK COMMITTEE:**

Roll Call The Risk Management & Loss Control Committee Meeting was called to order 9:02 a.m. The following members of the Risk Management & Loss Control Committee were present: Blake Emery, Jill Marvel, and TA Sullivan.

There was no unfinished business.

IPARKS Grant Money – Purchased 2 Hand Sanitizing Stations and 40 signs notifying of video surveillance.

Blake Emery distributed the IPARKS Fall Magazine. It featured HTPD in a picture receiving 30 year anniversary plaque. He also notified everyone that IPARKS will be doing their bi-annual site visit on November 18, 2021.

There were no other new topics brought up for discussion by the committee.

Adjourn The Committee Meeting was adjourned at 9:05 a.m.

**DIRECTOR REPORT:**

Projects All project updates were discussed as part of the Maintenance Report.

HYA/SYSA HYA Flag Football and SYSA Fall Soccer have each started. There have been scheduling conflicts this year between the 2 programs. The two Boards are working towards fixing this for next year. The park has been receiving many complaints regarding this and how unorganized the soccer program is. Will provide an update at the October Park Board Meeting.

OSLAD Blake Emery submitted OSLAD Grant Application on 8/31/2021.

IPARKS Blake Emery submitted IPARKS Cyber Security Coverage Application on 9/3/2021.

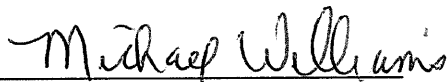
Training The Executive Director attended the following training opportunities: IAPD Webinar Anti-Asian Harassment & By-Stander Training on 8/25/2021, IPARKS Webinar Fair Employment Updates for Employers on 8/25/2021, IL Attorney General Webinar FOIA for Public Bodies on 9/8/2021, and IL Attorney General Webinar OMA Better Understanding and Compliance on 9/16/2021.

The Executive Director Report was placed on file. See attached report.

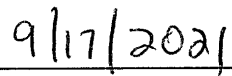
**REPORTS** Jill Marvel presented the Recreation Report. TA Sullivan presented the Maintenance Report. The reports were placed on file. See attached reports.

**ANNOUNCEMENTS** Blake Emery announced that the next regular board meeting is scheduled to be October 15, 2021 at 8:00 a.m.

**ADJOURNMENT** Richard Rumsey moved to adjourn, seconded by Doug Emery. All in favor 3-0. The meeting adjourned at 9:43 a.m.



Michael Williams, Secretary / Treasurer



Date Signed