

# **KidsCamp of Pennsbury – Summer camp policies**

## **1. Child Care / Parent Agreement**

1.1 I understand and certify that my child’s participation in all KidsCamp activities is voluntary and that I have familiarized myself with the camp’s activities and programs.

1.2 I recognize that certain hazards and dangers are inherent in running, swimming, and other sports. I further acknowledge that KidsCamp has taken safety measures to minimize the risk of injury to camp participants and that KidsCamp cannot ensure or guarantee that the participants, equipment, premises, and/or activities will be free of accidents and/or injuries.

1.3 Recreational swimming activity is optional and advance approval is required from parents. The pool depth usually ranges from approximately three (3) to nine (9) feet. In addition to KidsCamp staff, lifeguards provided by the pool facility will be on duty, and they will supervise all water activities.

Parents wishing their child to participate in these recreational swimming activities must indicate this preference under the section entitled “Swimming Activity Preference” on the Program Registration Form. If checked “Yes”, the child(ren) will participate in the recreational swimming option as scheduled for the duration of her/his/their enrollment in KidsCamp. An unchecked box in this section will be interpreted as a “No”.

Children not participating in the recreational swimming activity will remain at the KidsCamp program and participate in the regularly scheduled camp activities.

Swimming will be at a local community pool.

1.4 Local field trips are scheduled regularly throughout the entire summer. These field trips may include trips to state parks and special “off-site” activities such as bowling, miniature golf, etc.

Parents are notified about the local field trip(s) in which their child(ren) may participate via the weekly camp newsletter distributed on Monday of each camp week.

Unless otherwise notified in writing, a child’s attendance at the KidsCamp programs “signifies the parental permission and consent” for the child to participate in local field trips.

1.5 Should parents choose not to have their child participate in a scheduled KidsCamp day camp program activity, it is the responsibility of the parent to contact the camp director at KidsCamp. Otherwise, the child will be allowed to participate in these activities.

1.6 Program Transportation. N/A

1.7 The duration of this agreement starts from the first date of registration and concludes on the last scheduled day of the KidsCamp program year in which the family participates.

2. This Child Care Agreement includes all information, rules, regulations, and policies included in the “KidsCamp Portfolio,” as well as in the Registration Form/Child Care Contractual Agreement, Student Emergency Information/Emergency Release/Student “Pick-Up” Authorization Form, and any other program information and forms provided to the user by the provider during the duration of this agreement.

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3. The user, by their signature, certifies that he/she has read and fully understands the information, fees, procedures, guidelines, and regulations contained in the program portfolio as mentioned above and other program literature, and agrees to abide by all procedures, guidelines, and regulations contained therein.
4. Attendance at, and participation in, any KidsCamp program is a privilege, and therefore, the provider reserves the right to exclude any participant, or parent, from any or all KidsCamp program(s) for behavior deemed inappropriate by staff members and program officials. Furthermore, the provider reserves the right to immediately remove and exclude a participant from any or all KidsCamp program(s) who, in the opinion of program staff members and program officials, poses a direct threat to the safety and welfare of others in the KidsCamp program. In such cases, all monies paid on a child's KidsCamp account will be completely non-refundable.
5. All KidsCamp tuition fees must be pre-paid 50% by June 1 and paid 100% by July 1.
6. The user agrees to indemnify and hold the provider harmless if their child does not report to the KidsCamp program on a day for which he/she is scheduled to attend.
7. The user, by their signature, authorizes the provider to make charges, as indicated in the Automatic Charge Card Payment Information section, against the charge card listed.
8. The provider reserves the right to modify, change, or add any rules, regulations, fees, and policies during the duration of this agreement, and the user agrees to abide by such modifications, changes, and/or additions.
9. A returned check charge of \$50, per incident, will be assessed to any account in which a check is returned.
10. Once registered, any enrollment change requests are subject to a \$25 processing fee per request.
11. "Peanut/Tree Nut Allergy" Policy - KidsCamp understands the seriousness of peanut/tree nut related allergies, and will strive to maintain, but cannot guarantee, or ensure, a peanut/tree nut-free KidsCamp environment for the safety and welfare of all of its participants.

Parents of children with peanut/tree nut related allergies are advised that KidsCamp cannot guarantee that its environment will be completely free of peanut/tree nut related items.

By allowing their child(ren) to participate in KidsCamp, parents acknowledge that they have thoroughly read and understood this "Peanut/Tree nut Allergy" Policy, understand that their acceptance of this policy is a condition of their child's participation in KidsCamp, and furthermore agree and understand that there is no guarantee of a peanut/tree nut-free environment, and they accept all risks inherent therein.

12. Program "Emergency Information" Form - All children participating in the KidsCamp program will be required to have an updated parent, emergency, and pick-up information form on file at all times. No child will be allowed to start KidsCamp unless all forms are completed and on file in the KidsCamp office.

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It is the responsibility of parents to ensure that the KidsCamp office is alerted with regard to allergies and medical conditions concerning their child(ren) at the time of registration.

Parents are required to complete and sign all signature areas that will allow staff members to provide first aid to their child, as well as giving permission for the summoning of and subsequent treatment and transport by emergency medical personnel.

13. Photo Release Policy - Attendance of a child at KidsCamp implies and grants the parents' and/or guardians' permission to KidsCamp the right to use, reproduce, and/or distribute photographs of their child participating in KidsCamp activities, without compensation or approval rights, for use in materials created for purposes of promoting the activities of KidsCamp.

14. Program "Sick Day" Credits - The KidsCamp program will allow sick day credits for participants only according to the following policy: No credit will be extended for sick days except for a child requiring hospitalization or suffering from a contagious illness. In these cases, a physician's note will be required before the approval of a sick day credit.

15. No credits will be allowed for any unattended days, regardless of the reason.

16. Program "Child Pick-Up" Policy - Children must be signed out and picked up before the 6:00 PM closing time. Late pick-up incidents are subject to be billed at \$5 per every 5 minutes. For determining the *official time*, the KidsCamp staff use the school's cafeteria clock.

Children will only be released to parents, legal guardians, or designated persons as listed on the *Student Emergency Information/Emergency Release/Student "Pick-Up" Authorization Form* included in the registration packet.

Identification may be required of any person picking up a child other than the parent or legal guardian. If any doubt exists, the child will not be released into the person's custody, and the parent will be called.

17. Program "Student Absence" Notification - It will be the responsibility of the parent or legal guardian to notify the KidsCamp office if their child will not be attending KidsCamp due to illness or other reason.

18. Program Telephone - should it be necessary for a parent or legal guardian to contact the KidsCamp program while it is in session, parents will be able to contact the KidsCamp program directly at 215-321-5277, or our office at 215-230-3445.

19. Admissions, the provisions of services and referrals of clients shall be made without regard to race, color, religious creed, disability, ancestry, national origin (including limited English proficiency), age or sex.

We try our best to accommodate all students and their needs. We make an *individualized assessment* about whether we can meet the particular needs of a child without fundamentally altering our program. We talk to the parents or guardians and any other professionals (such as educators or health care professionals) who work with the child in other contexts.