

# MINUTES

## RESORT IMPROVEMENT DISTRICT NO. 1

### BOARD OF DIRECTORS

### REGULAR BOARD MEETING

September 19th, 2019

#### I. CALL TO ORDER

**President Fox called the meeting to order at 9:02 a.m.**

#### II. ROLL CALL

Susan Fox, President	<b>Present</b>
Michael Schad, Vice President	<b>Present</b>
Nanette Corley, Director	<b>Absent</b>
David Sommer, Director	<b>Present</b>
Jack Hargrave, Director	<b>Present</b>

#### III. PLEDGE OF ALLEGIANCE

#### IV. PUBLIC COMMENT

**Taken.**

#### V. CONSENT CALENDAR

1. Approve Minutes of the August 7, 2019 Special Board Meeting and the August 15, 2019 Regular Board Meeting.
2. Approve Bills for Month of August 2019: Report regarding payment of monthly operating bills for the District which are approved expenditures in the current budget.  
**Motion to approve the Consent Calendar as presented.**  
**Move/Hargrave, Second/Sommer. All ayes. Motion carried unanimously. Corley absent.**

#### VI. CORRESPONDENCE / DISCUSSION ITEMS

1. Sheriff's Office Report.
2. Humboldt County Dept. of Public Works Shelter Cove Road Repair Update.
3. Request for Variance for Sewer Line Relocation on Fawn Drive.

## VII. BOARD MEMBER / STAFF REPORTS

1. Directors' Reports/Comments.
2. General Manager's Operational Status Report Re: Golf Course, Airport, Water, Sewer, Electrical, Fire Department.

## VIII. UNFINISHED BUSINESS

None.

## IX. ACTION ITEMS

1. **President Fox requested the board vote to add an additional Clubhouse Rental Request to the agenda which came to the District's attention after the Agenda was posted.**  
**Move/Hargrave, Second/Sommer. All ayes. Motion carried unanimously.**  
**Corley absent. Schad abstained.**
  - a. Clubhouse Rental Request: Richard Crow wishes to reserve Abalone Hall for a five-day block in May, 2020 for a Lost Coast Cinematography Bootcamp Event.  
**Motion to approve the Lost Coast Cinematography Bootcamp Event for a five-day block in May 2020 and authorize the General Manager to finalize the exact dates.**  
**Move/Hargrave, Second/Sommer. All ayes. Motion carried unanimously.**  
**Corley absent.**
  - b. Clubhouse rental request: Laura Lasseter, Director of Operations and Funding of SHBVB, is requesting a rental fee waiver and permission to serve beer and wine at the Art is Alive Event to be held on October 5<sup>th</sup>, 2019.  
**Motion to approve the Art is Alive Event to be held on October 5<sup>th</sup>, 2019 and give Laura Lasseter permission to serve beer and wine at the event.**  
**Move/Hargrave, Second/Sommer. All ayes. Motion carried unanimously.**  
**Corley absent.**
2. Consider Revisions to the Monthly Water and Sewer Rates and the future Procedures for All Utility Rate and Connection Fees Changes.

**Staff to notify the public of the Board proposed water and sewer utility rate adjustments shown below in the next District Newsletter including the proposed schedule for changing all utility rates and connection fees.**

**Motion:**

**All new rates take effect July 1<sup>st</sup>, 2020.**

**Residential water service charge and the first 500 cf of use to be set at \$33.00**

**Residential water use between 501-1,500 cf be set at \$6.46**

**Residential water use of 1,501 cf and above to be set at \$9.68**

**Move/Schad, Second/Hargrave. All ayes. Motion carried. Corley absent.**

**Motion:**

**Commercial water service charge and the first 500 cf be set at \$33.00**

**Commercial water use of 501 cf and up be set at \$6.46**

**Move/Schad, Second/Hargrave. All ayes. Motion carried. Corley absent.**

**Motion:**

**Residential and Commercial sewer charge to be set at \$46.21 and each**

**RUE to be set at \$20.63. Rate to increase by 10% every year effective July 1, 2020 through 2024.**

**Move/Schad, Second/Sommer. Motion carried. Hargrave opposed, Corley absent.**

3. Consider Amended Memorandum of Understanding for the RID's Small Group Health Benefits Program and Adoption of Resolution 19-09: A Resolution Approving the Form and the Authorizing Participation in the Special District Risk Management Authority's Health Benefits Program.

**Motion to adopt Resolution 19-08: A Resolution Approving the Form and Authorizing Participation in the Special Risk Management Authority's Health Benefits Program.**

**Move/Schad, Second/Hargrave. Roll call vote. All ayes. Motion carried. Corley absent.**

4. Consider Purchase of a New F150 Ford Truck.  
**Motion to approve the purchase of a new pickup truck from Harper Motors.**  
**Move/Hargrave, Second/Schad. All ayes. Motion carried. Corley absent.**

5. Review and Approve 2018/19 Fourth Quarter Financial Report.  
**Motion to approve the 2018/19 Fourth Quarter Financial Report as presented.**  
**Move/Hargrave, Second/Schad. All ayes. Motion carried. Corley absent.**

6. Consider Adoption of Resolution 19-09: Approval of the 2018 Power Source Disclosure Annual Report and Power Content Label.  
**Motion to approve the Comprehensive Annual Financial Report ending June 30, 2018 as amended.**  
**Move/Schad, Second/Hargrave. All ayes. Motion carried. Corley absent.**

X. OVERLOOKED ISSUES

XI. ADJOURNMENT OF MEETING

**Board President, Susan Fox adjourned the meeting at 13:24 p.m.**

Respectfully submitted,

Signature on File  
Justin R. Robbins  
Board Secretary  
Ss