



Kingshurst Parish Council

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Clerk to the Council: Paula Coyle

To all committee members
You are summoned to attend an

Annual General Meeting followed by a Full Council Meeting

on Thursday 15th May 2025 at 5.30pm,
to be held at the Seeds of Hope, Overgreen Drive,
Kingshurst, B37 6EY

*Council Members: Cllrs D Cole (Chair), L Cole, S Daly, M Frampton, J Kimberley, M Brain, L Browning, B Donnelly,
L Baillie, J Edwards, M Asante and Saj Golby*

Paula Coyle

Paula Coyle
Clerk to Kingshurst Parish Council

Public form
(a) Matters for report only
(b) Questions and Representations from Residents

This provides an opportunity for members of the public to participate before the meeting by asking questions, raising concerns or making representations, regarding Kingshurst Parish Council. No decision can be taken on issues raised unless the matter is already an item on the agenda. As this is not part of the formal meeting minutes will not be produced

Agenda

	Welcome and Housekeeping General housekeeping
	Chairman's End of Term report.
	Public Forum Members of the Public are invited to speak in Public Forum for a maximum of 3 minutes and should give their name and subject to the Clerk before the meeting commences. Total time allocated to Public Forum will not exceed 10 minutes in accordance with Standing Orders). Members of the public are welcome to stay for some or all of the meeting.

	<p>Any items brought to Council but not on the agenda may be considered for future meetings on written application to the Clerk.</p> <p>KP Councillors will not comment on agenda items in the Public Forum</p>
<p>1. 1.1.</p>	<p>Election of Kingshurst Parish Council Chairman - Term 2025 - 2026</p> <p>Followed by: Signing of the Declaration of Acceptance of Office</p>
<p>2. 2.1.</p>	<p>Election of Kingshurst Parish Council Vice Chairman – Term 2025–2026</p> <p>Followed by: Signing of the Declaration of Acceptance of Office</p>
3.	<p>To receive apologies for absence <i>Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are accepted.</i></p>
4.	<p>Declarations of Interest</p> <p>To be updated</p> <ul style="list-style-type: none"> a. Register of Interests: Councillors are reminded of the need to update their register of Interests. b. To declare any Disclosable Pecuniary Interests in items on the agenda and their Nature. c. To declare any Other Disclosable Interests in items on the agenda and their nature
5.	<p>Confirmation and signing of minutes of the AGM Meeting held on Thursday 9th May 2024.</p>
<p>6.1. 6.2.</p>	<p>Confirmation of Internal Auditor for 2025/26 financial year</p> <p>Acknowledgement of External Auditor – Moore for 2025/26 financial year.</p>
7.	<p>Confirmation: Bank Signatories for the Year 2025/26</p>

	<p>Finance and General Purpose:- <i>Cllr D Cole, Cllr L Cole, Cllr Browning, Cllr Edwards, Cllr Daly, , Cllr Kimberley.</i></p> <p>HR/Staffing Committee: - <i>Cllr Donnelly, Cllr Edwards</i> <i>Cllr D Cole</i></p> <hr/> <p>Events Committee: - <i>Cllr D Cole, Cllr L Cole, Cllr Donnelly, Cllr Browning, Cllr Daly</i></p> <p>Allotments Committee: - <i>Cllr Edwards, Cllr Browning, Cllr Baillie</i></p> <p>Environment Committee: - <i>Cllr Donnelly, Cllr Frampton, Cllr Daly</i></p> <p>14.2. Planning Committee: - <i>Cllr Browning, Cllr Donnelly, Cllr Bailie</i></p> <p>14.3. Committees Terms of reference to be reviewed at the first Committee meeting.</p> <p>14.4. Committees to decide and action any working parties for projects in the year ahead 24/25</p> <p>To Note: From June 2025, the Community Garden will no longer be overseen by the Parish Council. Instead, it will come under the care of a newly formed Community Interest Group (CIC). <i>The formation of a CIC will also create new opportunities for external funding, which has previously been difficult to access due to the Parish Council's involvement with the allotment site</i></p>
<p>15.</p> <p>15.1.</p>	<p>To fix the dates and times of ordinary meetings of the Council and Committees for the year.</p> <p><i>Draft Meeting Schedule for 2025/256- Attachment 1</i> Parish councils are legally required to hold a minimum of four meetings per year</p>
<p>16.</p> <p>16.1.</p>	<p>To decide councillors to represent KPC on outside bodies.</p> <ul style="list-style-type: none"> ● Birmingham Airport consultative committee - Cllr Cole ● WALC/ NALC - Cllr Frampton ● School Governors

	Yorkswood, Kingshurst and St Anthony's. Kingshurst Primary school - Cllr D Cole
17.	Matters arising from the last meeting. To Note boundary change
18.	Date of next AGM meeting: Location and date to be confirmed May 2026.
	Annual General Meeting 2026 Finished: Full Council Meeting to commence at 6pm.