

**DIAMONDHEAD WATER AND SEWER DISTRICT  
AGENDA FOR JUNE 8, 2017 REGULAR MEETING**

6:00PM at Diamondhead City Hall, 5000 Diamondhead Circle, Diamondhead MS 39525

1. **Call to order.**
2. **Board Members:** Vice-Chairman Thomas Schafer, Secretary/Treasurer David Boan, Commissioner Dick Nolan, and Commissioner David Malley.
3. Also present: District Counsel, Tricia Tisdale, Boyce Holleman & Associates; GM, Nancy Depreo, Seymour Engineering; Comptroller, Toni Wilson and Director of Operations, Joe Higginbotham.
4. **Approve Agenda.**
5. **Public Comments.**
6. **GM's Report.**
7. **Minutes.**

7.1. Motion to approve the Minutes for the Regular Meeting held on May 25, 2017.

8. **Construction Projects.**

**8.1. WWTP Construction Project.** Update in the GM's report.

*8.1.A. Discussion Item for Special Services Schedule of Rates. Mark C. McConnell, P.E., Volkert, Inc., Vice President, Mississippi Operations Manager*

8.1.B. Motion to approve Red Hawk Fire & Security quote for Fire/Sprinkler and Elevator monitoring at the WWTP in the amount of \$600 annually with a one year term and a onetime \$350 installation fee.

8.1.C. Motion to approve insurance Option No. from Betz Rosetti & Associates, Inc. for WWTP Storage Building.

8.1.D. Motion to approve Substantial Completion of the WWTP Construction Project.

**8.2. Lift Station Repair and Mitigation** PW8429, PW11280 and PW11247.  
Update on GM's Report.

8.2.A. 2016 Lift Station Bid Opening – Digital Engineering

9. **Financial Motions.**

9.1. Motion to approve the Docket of Claims.

**Report by Secretary/ Treasurer - Mr. David Boan.**

9.2. Treasurer's Report 05/31/2017.

9.3. Revenue & Expense Summary Report 05/31/2017.

**10. Old Business.**

**11. New Business / Discussion Item.**

**11.1. Motion to approve 36 month lease option with South Mississippi Business Machines for 3 copiers: Office \$132.81/month; WWTP Control Building \$33.31/month; Maintenance Shop \$36.35/month; full service maintenance contract- all parts labor and supplies for \$30.00 per month per machine; 3,000 B&W copies with \$.089 overage rate and \$0.09 cost per color copy/print.**

**11.2. Motion to approve Monday, July 3 and Tuesday, July 4, 2017 as District holidays per Governor's Proclamation on May 22, 2017.**

**11.3. Motion to elect Thomas Schafer, Chairman; Dick Nolan, Vice Chairman and David Boan, Secretary/Treasurer.**

**11.4. Presentation, Review of Fluoride in our Drinking Water, General Manager**

**12. Next meeting.**

**The next meeting of the Board of Commissioners is scheduled for June 22, 2017 at 6:00PM at Diamondhead City Hall, 5000 Diamondhead Circle, Diamondhead, MS.**

**13. Adjournment.**