



## North Louisiana Criminalistics Laboratory Internship Application

The North Louisiana Criminalistics Laboratory (NLCL) internship program allows rising college seniors and graduate students an opportunity to complete a project using techniques routinely performed at a forensic laboratory in the firearms, forensic biology, forensic chemistry, and forensic toxicology sections. Typically, an intern will work on a project in a specific discipline but will have the opportunity to shadow qualified analysts in other sections. The duration of the unpaid internship is typically 8 to 12 weeks with a minimum of 20 hours per week being spent in the laboratory. At the end of the internship, the students will present their project to laboratory staff. Affordable housing may be available through Centenary College.

While at the NLCL, the intern is required to obey the rules and regulations of the laboratory, which will include a background check and a drug screen. **Qualified candidates must be U.S. citizens and permanent residents who are eligible to work in the United States.**

### The following documents must be appended to this application:

- Internship Application
- Curriculum Vitae
- Letter of Recommendation from advisor
- Letter of liability insurance coverage by the University
- Unofficial transcripts
- Tentative schedule of availability

After the application is received by the NLCL, an interview will be scheduled prior to acceptance, which may be done in-person or over the phone.

Once accepted in the program, the intern must sign a confidentiality agreement form prior to beginning the internship. Additionally, interns are not employees of the laboratory and may not represent themselves as an employee of the lab.

Send the completed packet to Jessica Esparza at the following address or email to [jesparza@nlcl.org](mailto:jesparza@nlcl.org):

1630 Tulane Ave.  
Shreveport, LA 71103

I declare that all statements and information provided by me on this application and attachments are true and complete to the best of my knowledge. I understand that false, misleading or incomplete information shall be cause for disqualification.

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Signature

Date

Anticipated Semester/Year of Internship: \_\_\_\_\_

Name: \_\_\_\_\_ Phone number: \_\_\_\_\_

Email address: \_\_\_\_\_

Educational institution: \_\_\_\_\_

Are you a U.S. citizen? \_\_\_\_\_

Advisor's name: \_\_\_\_\_

Advisor's phone number: \_\_\_\_\_

Advisor's email address: \_\_\_\_\_

Reference (if different from advisor)

Name: \_\_\_\_\_ Phone number: \_\_\_\_\_

Relationship: \_\_\_\_\_

Forensic discipline of interest:

- Firearms
- Forensic biology
- Forensic chemistry
- Forensic toxicology

Preferred internship:

- Fall
- Spring
- Summer

Why are you interested in an internship in forensics?

What skills or experience do you hope to gain through this internship?

Do you have experience working in a laboratory? If so, describe your experience.

What instruments and/or equipment are you familiar with?

Certain classes are beneficial for specific disciplines. Note the semester taken for the following courses. If the class has not been taken, note N/A or anticipated date to be taken. Please note any other classes or labs you have taken that may be applicable to your qualifications for an internship at the NLCL.

Class	Semester Taken
Analytical Chemistry	
Instrumental Analysis	
Organic Chemistry	
Physical Chemistry	
Genetics	
Biochemistry	
Molecular Biology	
Microbiology	
Calculus	
Statistics	
Toxicology	
Physics	