

## Waterford Selectmen's Meeting

Monday, June 11, 2018

Town Clerk's Office

### **Attendees:**

**Selectmen:** Gary Allard, Bill Piper, Fred Saar

**Road Foreman:** Lisle Houghton

**Town Clerk:** Jessy Pelow

**Treasurer:** Steve Eddy

**Citizens:** Kevin Gillander, Bill Willis, Jeff Gingue, Louis Brach

**Opening:** Fred opened the meeting at 7:40pm. Bill made the motion to approve the May 14<sup>th</sup> minutes. Gary seconded the motion. All approved. The Selectmen signed the minutes and orders. Budget report was presented to date.

**Town Board Representative:** Jeff Gingue, Waterford Fire Chief, was contacted by NorthStar informing him of a firework display they will be setting off on Friday, June 22<sup>nd</sup> at the boat launch area off Riverside Cemetery Road. NorthStar will be blocking off the boat launch area and will have proper safety precautions. The Selectmen saw no issue with this and do not require a festival permit due to it not being a Waterford event.

**Amberman Driveway Application:** Selectboard approved and signed the driveway application.

**One Ton Truck Acquisition:** After discussing with Lisle, Fred recommends pre-approving an amount between \$25,000-\$30,000, out of the equipment fund, for a used one-ton truck. Bill made the motion to pre-approve \$25,000-\$30,000 for a used one-ton truck to be paid out of the equipment fund. Gary seconded the motion. All approved.

**Replacement Dump Truck:** Will discuss in November.

**Fencing Town Garage & Dump:** Fred will follow up and discuss in July.

**Class IV Roads- Bike & Pedestrian Paths:** Mr. Charles Levy who lives on Hastings Road, submitted a letter to the Selectboard regarding his concerns with bike & pedestrian paths on Hastings Class IV Road. After discussion, the Selectboard agreed for Fred to submit a grant for Class IV bike & pedestrian paths.

**State Salt Contract:** Lisle takes care of the salt contract. Nothing further.

**Other:** The Town of Waterford is subject to the Municipal Roads General Permit and must apply for authorization under the permit by submitting a Notice of Intent and \$640 fee for administrative processing. Fred filled out and will submit.

Fred made the motion to accept Scott Fanquhansons bid of \$1,895.00 for the 1991 Ford L9000 cab & chassis. Gary seconded the motion. All approved.

The lot above the Riverside Cemetery owned by the Town of Waterford, will be used for the lay down area of equipment during construction of bridge(culvert) 2. The Fire Department will be used for the lay down area of equipment during construction of bridge(culvert) 7.

**Dump-Electronics/Bulky Dumpster:** NEKWMD contacted Fred and directed the Town of Waterford to clean up the electronics at the transfer station. The Waterford Transfer Station is not a location for electronics and those should be taken to Lyndonville. Lisle will have this cleaned up. The Selectboard also noted that the bulky dumpster is for excess materials such as furniture, and other bulky items.

**Survey on Town Meeting Date & Time:** Gary met with Linda Mitchell and after discussion about Town Meeting date & time came to an agreement that it should not be changed due to the extensive process.

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**Traffic on Duck Pond Road:** The Selectboard reviewed Denise Hindles concerns regarding the traffic on Duck Pond Road. They will have two additional 40mph signs installed. Fred will draft a letter to Denise Hindle addressing her concerns.

**Fuel Price Update:** Steve will maintain gathering fuel prices and informing the Selectboard.

**2018 VTrans Bicycle & Pedestrian Program:** See details above under "Class IV Roads- Bike & Pedestrian Paths"

**Other:** Kelley Brooks, Waterford School Principal, addressed the Selectboard with the following items: she would like to have a crosswalk painted at the end of the Waterford School Driveway, across Duck Pond Road and some school zone signs installed. Fred also mentioned having a sheriff patrol more often in hopes it will slow traffic. Gary mentioned law enforcement response to the school is provided by the State Police, but Kelley can also contact the Sherriff Department directly with problems. The Selectboard agreed to have a crosswalk painted and school zone signs installed.

**Dog Warrant:** Selectboard signed the dog warrant and Jessy will forward to the animal control officer.

**Zoning Officer Cell Phone Revision:** Zoning Officer cell phone will be removed from the Town AT&T plan due to the Town Office having a phone system with available voicemails.

**Fire Dept. Petty Cash:** Waterford Fire Department will have a \$50.00 petty cash fund for inexpensive items and the Treasurer will oversee.

**Consideration of Conference Speaker Phone Quote:** Fred made the motion to have 1 full duplex conference speaker phone installed by Milltel, LLC at the Town Clerk's Office for \$435.00. Bill seconded the motion. All approved.

**Town Clerk Office Hours:** Town Clerk's Office hours will be: Monday, Tuesday, Thursday and Friday 8:30AM-3:30PM and Wednesdays closed.

**Other:** Fred will touch base with Dana Young who has worked with Black River Design in the past and see about having blueprints drawn up for the draft of the new Town Office building to determine costs.

**Adjourn:** Bill Piper made the motion to adjourn. Gary Allard seconded the motion. The meeting adjourned at 9:20pm.

Approved:  
Date:

Jessy Pelow  
Town Clerk