



Kingshurst Parish Council

The Library, Marston Drive, Kingshurst, Birmingham B37 6BA
 Mobile: 07484 057258
 Email www.kingshurstparishcouncil@gmail.com
 Clerk to the Council: Paula Coyle

1st July 2024

Allotment Committee Minutes
 on Saturday 15th June 2024 at 1.00pm,
 at Kingshurst community garden
 Fordbridge Road B37 6BX

Committee Members: Cllr J Edwards, Cllr L Browning and Cllr L Baillie
Co - opted members: B Baillie, S Caine, D Quinney, F Green, S Smith, A Brooks, M Frampton

Paula Coyle
 Clerk to Kingshurst Parish Council

| Minutes | | Action |
|---------|--|--------|
| 1. | Welcome and Housekeeping | |
| 1.1. | General housekeeping. | |
| 2. | Election of allotment chairman 2024/25. | |
| | Election of chairman | |
| 2.1. | Resolved: Cllr J Edwards, was elected as Allotment/Community garden chairman 2024/25. | |
| | Co-option of ploholders | |
| 2.2. | None | |
| 3. | To receive apologies. | |
| 3.1. | Resolved: Cllr Baillies apologies were accepted. | |
| 4. | To receive members' declarations of disclosable (pecuniary and other) interests. | |
| | None | |
| 5. | To approve the Minutes of the last Allotment Committee Meeting held on 6th April 2024. | |
| | Resolved: That the Minutes from 6 th April 2024 were accepted and signed as a true record. | |

| | | |
|--|---|--|
| <p>6.</p> <p>6.1.</p> <p>6.2.</p> <p>6.3.</p> <p>6.4.</p> <p>6.5.</p> <p>6.6.</p> <p>6.7.</p> <p>6.8.</p> | <p>Allotment</p> <p>To Approve: Allotment Committee Terms of reference Resolved: Terms and reference 2024/25 have been accepted</p> <p>To confirm Allotment committee dates for year 23/24 Resolved: Dates have been approved, amendment on 12th October meeting, meeting to be held at Seeds of Hope</p> <p>To confirm the location of the Allotment committee meetings. Resolved: Location has been agreed to be held at the community garden</p> <p>To arrange plot holders meetings for the year 24/25. Resolved: Cllr Edwards, to arrange dates and forward them onto the plot holders.</p> <p>Date to be arranged for a Inspection of Allotment plots. Resolved: Date has been proposed for the 18th July, Cllr Edwards to inform the potholders of the inspection date. (John,Sue, Dave).</p> <p>To put into action - All plots to be numbered. Resolved:To action this before next committee meeting.</p> <p>To Discuss - Portable toilet missuse. Agreed: To put a sign in the portable toilet</p> <p>Fires - To agree a reasonable time to light fires on site Agreed: 6pm has been agreed as a reasonable time, plotholders to be informed off this update.</p> | <p></p> <p>J/E.</p> <p>J/E.</p> <p></p> <p>J/E.</p> |
| <p>7.</p> <p>7.1.</p> <p>7.2.</p> | <p>Allotment Finance/ Budget 23/24</p> <p>Allotment Finance report Resolved: Cllr Browning discussed the finance budget. £5,000 budget - £803 spend to date.</p> <p>Allotment maintenance plan for the year ahead. Resolved: Hedges need maintained,</p> <ul style="list-style-type: none"> ● The backhedge will be dealt with in due course, ● the front hedge fordbridge side to be cut as soon as possible ● Stopcock. ● Taps. <p>The clerk to look into facilitating the repairs at the community garden.</p> | <p></p> <p>Clerk.</p> <p>Clerk.</p> |
| <p>8.</p> | <p>Community garden:</p> | <p></p> |

| | | |
|-------------------------------------|---|--|
| <p>8.1.</p> <p>8.2.</p> <p>8.3.</p> | <p>To receive a oral report from Cllr Edwards <i>The community garden plans are going well there has been much improvement at the gardens with thanks to the tremendous volunteers Mark updated us on the Pumpkin project, the Community Pumpkin planting day he arranged went well, Mark asked if it would be okay to grow French beans to incorporate the Halloween project he has in mind, it was agreed there was no objection.</i></p> <p>Social Value Volunteering day 17th July Discussed: IM Properties, have arranged to attend the community garden with 12 Volunteers to paint the remaining benches. A risk assessment has been undertaken.</p> <p>Community day. <u>Saturday 27th July.</u> Resolved: Community day has been arranged all committee members have been asked to attend, we are planning on having a talk about the gardens progress and a little tour round. We have applied for funding so we can provide a BBQ on the day.</p> <p>we are planning on giving away.</p> <ul style="list-style-type: none"> ● Flowers ● Herbs ● Strawberry cuttings ● Lavenda ● House plants <p>The plan is to have the shipping container cafe up and running before the open day.</p> | |
| <p>9.</p> <p>9.1.</p> | <p>Public Participation</p> <p>To adjourn to allow public participation for 10 minutes. Residents are requested to give their views and question the Allotment committee on items on this agenda or raise issues for future consideration at the discretion of the Chairman. None</p> | |
| <p>10.</p> | <p>Date of the Next Meeting: Thursday 12th October Seeds of Hope @ 6pm.</p> | |
| | <p>Meeting finished 2pm.</p> | |

Signed (Chair):

Date:

