

**DIAMONDHEAD WATER AND SEWER DISTRICT
AGENDA FOR DECEMBER 22, 2016 REGULAR MEETING**

6:00PM at Diamondhead City Hall, 5000 Diamondhead Circle, Diamondhead MS 39525

1. **Call to order.**
2. **Board Members:** Chairman Tink L'Ecuyer Jr., Vice-Chairman Thomas Schafer, Secretary/Treasurer David Boan, Commissioner Dick Nolan, and Commissioner David Malley.
3. Also present: District Counsel, Tricia Tisdale, Boyce Holleman & Associates; GM, Nancy Depreo, Seymour Engineering; Comptroller, Toni Wilson and Director of Operations, Joe Higginbotham.
4. **Approve Agenda.**
5. **Public Comments.**
6. **GM's Report.**
7. **Minutes.**

7.1. Motion to approve the Minutes for the Regular Meeting held on December 08, 2016. ITEM 7.1.

8. **Construction Projects.**

8.1. **WWTP Construction Project.** Update in the GM's report.

8.1.A. Motion to approve Invoice No.14 from Volkert Inc. for special services in the amount of \$50,429.14 for time period November 19, 2016 to December 16, 2016. ITEM 8.1.A.

8.1.B. Motion to approve Invoice LHJ 23023 (15) from Linfield, Hunter & Junius, Inc. for Project Management Services in the amount of \$16,482.54 for period of November 27, 2016 to December 17, 2016. ITEM 8.1.B.

8.1.C. Motion to approve Pay Request No.11 from Max Foote Construction Co. in the amount of \$507,081.98 for construction work completed November 21, 2016 to December 16, 2016. ITEM 8.1.C.

8.1.D. Motion to approve Field Order No. 3 ITEM 8.1.D.

8.1.E. Motion to approve Field Order No. 4 ITEM 8.1.E.

8.1. WWTP Construction Project. (continued)

8.1.F. Motion to approve Change Order No. 5 in the amount of \$14,458.00 and two (2) days and completion date of November 2, 2017. ITEM 8.1.F.

**8.2. Lift Station Repair and Mitigation PW8429, PW11280 and PW11247.
Update on GM's Report.**

8.2.A. Motion to approve Pay Request No. 4 from Digital Engineering for engineering services in the amount of \$57,812.50 for the period of November 20, 2016 to December 17, 2016. ITEM 8.2.A.

9. Financial Motions.

9.1. Motion to approve the Docket of Claims. ITEM 9.1.

Unapproved Docket of Claims. ITEM 9.1.A.
(Approved by Board Motions on this agenda)

10. Old Business.

11. New Business / Discussion Item.

11.1. Motion to approve Diamondhead Water and Sewer District Tobacco Free Workplace Policy. ITEM 11.1

11.2 Motion to approve revised 2017 DWSD Holiday Schedule. ITEM 11.2

12. Next meeting.

The next meeting of the Board of Commissioners is scheduled for January 12, 2016 at 6:00PM at Diamondhead City Hall, 5000 Diamondhead Circle, Diamondhead, MS.

13. Adjournment.