

RESORT IMPROVEMENT DISTRICT #1
GENERAL MANAGER'S REPORT
MAY 2022

GENERAL MANAGER'S ACTIVITIES:

- Attended field staff meetings.
- Corresponded with community members, public agencies, and community organizations.
- Corresponded with HBHRCD regarding Mario's Marina property appraisal.
- Attended a workshop for Coastal conservancy statewide strategic planning.
- Prepared draft 2022/23 budget.
- Attended the Firewise Wildfire Evacuation Drill.
- Assisted SHN regarding CalARP compliance audit report.
- Recorded the deed restriction for Prop 68 Per Capita State Recreation Grant for ball courts.
- Attended GSRMA Risk Management Accreditation Program meeting and training.
- District staff accompanied HCSO deputies serving a search warrant at 1047 Puma Drive and inspected greenbelt for water diversions.
- Communicated with PGE'S PSPS outage coordinator regarding PSPS response planning.

ADMINISTRATION DEPARTMENT:

- Attended various board meetings and staff meetings.
- Updated and made adjustments to RID web page for .gov compliance.
- Assisted SHN regarding CalARP compliance audit report.
- Attended the Firewise Wildfire Evacuation Drill.
- Activated the phone tree for evacuation drill notification.
- Completed deed restriction paperwork for Prop 68 Per Capita State Recreation Grant for ball courts.
- Assembled data for GSRMA Risk Management Accreditation Program.

Resort Improvement District #1
General Manager's Report
May 2022

- Attended GSRMA Risk Management Accreditation Program meeting and training.
- Completed CalPERS Election paperwork and posted and distributed Notice of CalPERS Social Security Election.
- Set up an appointment for pre-employment drug screen and physical.
- Prepared Appropriation Tax Limit calculations for 2022/23.

WATER TREATMENT DEPARTMENT:

- Capitol Controls 1620B gas detector tested.
- Backflow preventer tested at Water Plant.
- Polymer tote, filled.
- Cleaned polymer streaming current controller probe and piston.
- Hach turbidimeters: 3-1720E filters; 2100N lab; 2100P portable calibrated.
- Annual report submitted to State.
- Hydrant flow data for 1257 Upper Pacific Drive.

WASTEWATER TREATMENT DEPARTMENT:

- Emergency eyewash/shower stations tested.
- -Front gate rewired.
- Greased oxidation ditches and clarifiers.
- Front gate, 2 wheels replaced.
- Replace 2 grease zerk fittings on south clarifier
- Advanced Security, maintenance.
- Oil changed in south clarifier drive motor.
- Front gate chain lubed.
- Hach 2100N turbidimeter calibrated.
- Chlorine contact chamber cleaned.

**Resort Improvement District #1
General Manager's Report
May 2022**

- Golden State Insurance, site visit.

POWER GENERATION & DISTRIBUTION DEPARTMENT:

- Performed tree work.
- Responded to outage on tie-line.
- Took truck to shop for repairs and service.
- Connected new service on Shaker Road.
- Assisted other departments.

PARKS AND RECREATION AND MISCELLANEOUS:

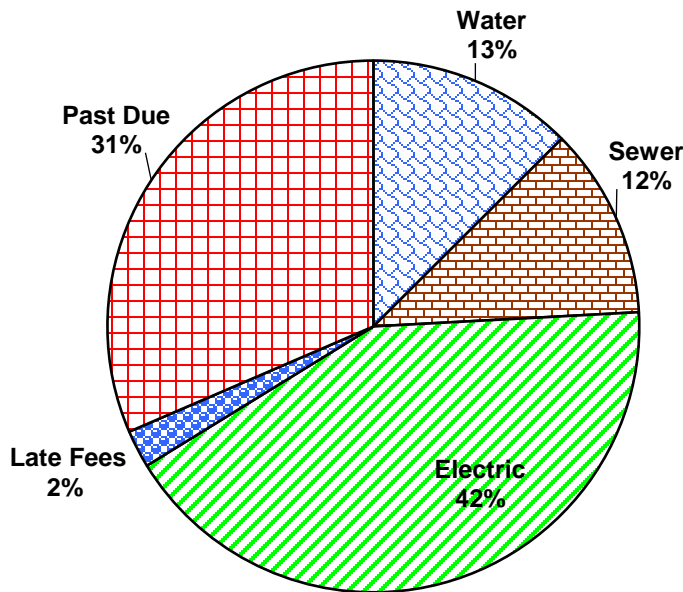
- None to report.

END OF GENERAL DISCUSSION
Provided by: RID Staff Members
OPERATIONAL DATA FOLLOWS

**APPENDIX OF OPERATIONAL DATA FOR THE
 MONTH OF MAY 2022**

ADMINISTRATION

**Utility
 Billing:**



Utility	Residential Utilities	Residential Capital Fac	Commercial Utilities	Commercial Capital Fac	Total Billing	Last Years Billing Total
Water	\$24,361		\$2,276	\$0	\$26,637	\$30,586
Sewer	\$22,124		\$2,575		\$24,699	\$22,408
Electric	\$69,564		\$19,917	\$0	\$89,481	\$107,864
Late Fees	\$4,082		\$798		\$4,879	\$8,420
Past Due	\$57,810		\$9,109		\$66,919	\$74,432

Total	\$177,940	\$0	\$34,675	\$0	\$212,615	\$243,710
	83.7%	0.0%	16.3%	0.0%		

Utility	Residential Usage	Commercial Usage	RID Usage	Total Metered Usage	Last Years Total Metered Usage
Water (cuft)	210,403	31,339	51,915	293,657	393,260
	71.6%	10.7%	17.7%		
Elec (KwH)	205,665	54,254	42,980	302,899	358,108
	67.9%	17.9%	14.2%		

Resort Improvement District #1
 General Manager's Report
 May 2022

PARKS AND RECREATION

GOLF LINKS:

Revenue Source	Previous Balance	Monthly Total	F/Y to Date	Budget
Greens Fee Total	\$10,263.00	\$620.00	\$10,883.00	
Total Revenue to Date			\$10,883.00	\$10,000.00

**GOLF LINKS GREEN FEE HONOR SYSTEM SUMMARY
 THANKYOU FOR SUPPORTING CONTINUED OPERATION**

Honorable Golfers May 2022

Greens Fees Name	Date	Amount	Amount	MAY 2022 Total Amount
Annual Greens Fees				\$0.00
Kiosk Cash	5/31/22	\$220.00		\$220.00
Kiosk CC	5/31/22		\$400.00	\$400.00
Total				\$620.00

FIRE DEPARTMENT

RESPONSES:

	<u>Number</u>	<u>Date</u>	<u>Amount</u>	<u>F/F Turnout</u>
Vehicle Fire	4032	5/1	1	7 F/Fs
Medical Aid:	4092	5/3	1	6 F/Fs
Public Assist: Tree in road	4093	5/3	1	2 F/Fs
Public Assist: Lockout	4097	5/3	1	2 F/Fs
Wildland Fire/smoke check	4135	5/4	1	1 F/F
Medical Aid:	4154	5/5	1	5 F/Fs
Public Assist: Lockout	4226	5/7	1	1 F/F
Medical Aid:	4294	5/9	1	5 F/Fs
Medical Aid: with SO	4310	5/10	1	5 F/Fs
Public Assist: Lockout	4328	5/10	1	1 F/F
Medical Aid:	4331	5/10	1	6 F/Fs
Medical Aid: Walk-in	4364	5/12	1	2 F/Fs
Public Assist: Vehicle in rd	4516	5/15	1	2 F/Fs
Public Assist: Alarm	4561	5/17	1	3 F/Fs
Wildland Fire	4687	5/20	1	7 F/Fs
Public Assist: Swap oxygen	4692	5/20	1	1 F/F
Wildland Fire	4731	5/21	1	4 F/Fs
Medical Aid:	4757	5/22	1	6 F/Fs

**Resort Improvement District #1
General Manager's Report
May 2022**

Medical Aid: Walk-in	4768	5/22	1	2 F/Fs
Medical Rescue: Kings Peak	4808	5/23	1	2 F/Fs
Medical Aid:	5027	5/28	1	7 F/Fs
Medical Aid: Campground	5029	5/28	1	5 F/Fs
Medical/Ocean rescue 2 pts	5052	5/29	1	9 F/Fs
Public Assist: Airport hazard	5061	5/29	1	2 F/Fs

EQUIPMENT STATUS:

	ID	
Command/Ocean Rescue	5100	In Service
Brush Engine	5111	In Service
WUI Type 1 Engine	5116	In Service
Command Type 6 Wildland Engine	5146	In Service
Rescue/Engine Type 6	5147	In Service
Rescue/Ambulance	5171	In Service
RIB 17ft Boat	5172	In Service
Yamaha Jet Ski	5173	In Service
4 x 4 Quad	5174	In Service
Polaris Ranger 6 x 6 ATV	5175	In Service

DRILLS:

	<u>Date</u>	<u>Description</u>	<u>F/F Turnout</u>
Fire Drill:	5/4	After action reports - unit check-out	16 F/Fs
Med Drill:	5/11	Simulated allergic reaction on roof	19 F/Fs
Fire Drill:	5/11	DO training	7 F/Fs
Fire Drill:	5/18	Timed pack test at airport	13 F/Fs
Fire Drill:	5/25	Wildland shelters timed	13 F/Fs

OUTSIDE TRAINING:

<u>Date</u>	<u>Description</u>	<u>F/F Turnout</u>
5/5	Assist County Roads clean ditches	2 F/Fs
5/10	Progressive hose-lay - training	2 F/Fs
5/16	CPR classes with BLM employees	3 F/Fs
5/21	Comm. Wildfire Evac Drill with CERT	12 F/Fs
5/23	SHFCA meeting - Redway Fire	2 F/Fs
5/28	Ocean Rescue Training	7 F/Fs
5/30	Debriefing Incident # 5052	7 F/Fs

ELECTRICAL UTILITY

ELECTRICAL SERVICE CONNECTIONS:

	<u>Locations</u>
• Services Requested: 0	
• Services Connected: 1	117 Shaker Road
Previous Connections: 5	
• F/Y Connections to date: <u>6</u>	

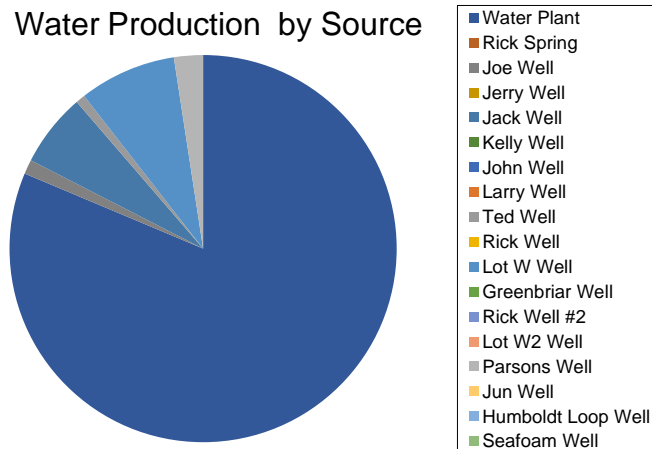
POWER OUTAGES:

• Scheduled Outages: 0	
• Unscheduled Outages: 1	Whole Cove - PGE
• Total # of Outages: <u>1</u>	

WATER UTILITY

• Total Finished Water Produced:	3,242,110	gallons
Water Plant (Telegraph Crk):	2,637,000	gallons
Rick Spring (Toth Rd):	0	gallons
Joe Well (Cougar Rd):	39,046	gallons
Jerry Well (Willow Glen Rd):	0	gallons
Jack Well (Willow Glen Rd):	199,043	gallons
Kelly Well (Kelly Rd):	0	gallons
John Well (King's Peak Rd):	0	gallons
Larry Well (Wood Ct):	0	gallons
Ted Well (Shaller Ct):	25,357	gallons
Rick Well (Toth Rd):	0	gallons
Lot W Well (Willow Glen Rd):	263,176	gallons
Greenbriar Well (Toth Rd):	0	gallons
Rick Well #2 (Toth Rd):	0	gallons
Lot W2 Well (Willow Glen):	0	gallons
Parsons Well	78,488	gallons
Jun Well	0	gallons
Humboldt Loop Well	0	gallons
Seafoam Well	0	gallons

Water Production by Source



**Resort Improvement District #1
General Manager's Report
May 2022**

- Water Treatment Hours of Operation: 293.0 hours
- Monthly Rainfall Total: 3.35 inches
- July to April Rainfall Total: 49.57 inches
- Current Annual Rainfall Total: 52.92 inches

WATER SERVICE CONNECTIONS:

Locations

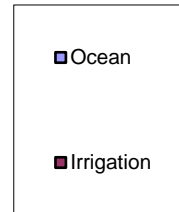
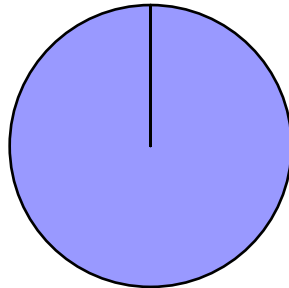
- Services Requested: 1 780 Wolverine Way
 - Services Connected: 0
- Previous Connections 2
- F/Y Connections to date: 2

WASTEWATER UTILITY

FLOWS INTO PLANT:

High:	88,648 gals/day
Low:	48,318 gals/day
Monthly Total:	1,951,474

Wastewater Treatment Plant Effluent



SEWER SERVICE CONNECTIONS:

Locations

- Services Requested: 0
 - Services Connected: 1 117 Shaker Road
- Previous Connections 0
- F/Y Connections to date: 1

**Resort Improvement District #1
 General Manager's Report
 May 2022**

CAPITAL CONSTRUCTION PROJECTS

Construction work & Cal-Fire crews.

**INTRA DEPARTMENTAL SAFETY
 MEETINGS**

Date	Items Discussed
5/1/2022	Online, Target Solutions.

**ON-CALL INCIDENT
 REPORT**

Date/Time	Location	Description of Incident
5/11/2022	PG&E Cove wide outage.	Reclose generators, check WWTP/Lift stations, and reset necessary equipment.
4:30 AM		
Personnel Responding: Travis Thompson, Dylan Brown, Frank Wilson		

Date/Time	Location	Description of Incident
5/19/2022	Lift station 3.	GeoSCADA calls. Check, pump 1 fail. Reset.
4:09 PM		
Personnel Responding: Frank Wilson		

Date/Time	Location	Description of Incident
5/21/2022	Central lift station	GeoSCADA calls. Go down and check both pumps.
6:22 PM		
Personnel Responding: Frank Wilson		

END OF REPORT