

**MEETING MINUTES
HARRISBURG TOWNSHIP PARK DISTRICT
SPECIAL BOARD MEETING
OCTOBER 8, 2021
8:00 AM HARRISBURG PARK OFFICE**



CALL TO ORDER: President Richard Rumsey called the meeting to order at 8:00 a.m

ROLL CALL: The following members of the Board of Commissioners were present: President Richard Rumsey, Vice President Doug Emery, and Secretary/Treasurer Mike Williams.

Park Staff Present: Executive Director Blake Emery, Administrative Assistant Jill Marvel and Maintenance Director TA Sullivan.

Visitors Present: Tim King (Kings Financial), Brent Flota (Kings Financial), Crystal (SYSA)

BOND SERIES 2022: The President announced that a proposal had been received from Legence Bank, Eldorado, Illinois, for the purchase of the District's non-referendum general obligation park bonds to be issued by the District pursuant to Section 6-4 of the Park District Code for the payment of land for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District and for the payment of the expenses incident thereto, and that the Board of Park Commissioners would consider the adoption of an ordinance providing for the issue of said bonds and the levy of a direct annual tax to pay the principal and interest thereon. The President also summarized the pertinent terms of said proposal and said bonds, including the length of maturity, rate of interest, purchase price and tax levy for said bonds.

Whereupon Park Commissioner Richard Rumsey presented and the Secretary read by title an ordinance as follows, a copy of which was provided to each Park Commissioner prior to said meeting and to everyone in attendance at said meeting who requested a copy

Park Commissioner Richard Rumsey moved and Park Commissioner Mike Williams seconded the motion that said ordinance as presented and read by title be adopted.

After a full discussion thereof, the President directed that the roll be called for a vote upon the motion to adopt said ordinance.

Upon the roll being called, the following Park Commissioners voted AYE:
President Richard Rumsey, Vice President Doug Emery, Secretary Mike Williams

The following Park Commissioners voted NAY: none

Whereupon the President declared the motion carried and said ordinance adopted, approved and signed the same in open meeting and directed the Secretary to record the same in full in the records of the Board of Park Commissioners of the Harrisburg Township Park District, Saline County, Illinois, which was done.

PUBLIC COMMENTS: Blake Emery announced that the Harrisburg Township Park District (HTPD) was accepting public comment by email or written submission up to the start of the meeting at 8:00 AM on October 8, 2021. There was one written comment received and there was no one from the public present on the teleconference call.

Crystal Guard, a Board Member of SYSA, was present. Blake Emery asked her if she wished to speak. She briefly discussed how their board had met several times to discuss the topic at hand between HYA and SYSA regarding game schedules and field locations. She said they were a split decision and wanted to know if HYA had received their response back. Blake Emery read the latest response he had received from SYSA Greg McCulloch and also mentioned he received an additional email stating SYSA would help financially to purchase additional land to benefit other organizations if needed. Crystal Guard also answered random questions about SYSA when addressed by Park Board Members.

Blake Emery read the written comment from Greg McCulloch, SYSA President, dated October 7, 2021. He also passed out a printed copy to each Board Member. The comment was in regards to the HYA/SYSA Scheduling Conflicts and Field Location Conflicts.

Blake Emery presented to the Board a summary of verbal comments/complaints the park office has received regarding Saline Youth Soccer Association (SYSA) so far during their ongoing Fall Recreation Soccer League: Conflicts with HYA Flag Football schedules, use of the SportsEngine App, changing game schedules during the season, uniforms, and an incident involving a threat and racial slur. Blake Emery has met with the SYSA Board and notified them of these concerns. Blake Emery recommends that Harrisburg Township Park District develops a Resolution establishing an Affiliate Association Agreement to be presented to our current Affiliated Associations, Harrisburg Youth Association, Inc. (HYA) and Saline County Youth Soccer Association (SYSA). This Resolution would clearly identify what is expected of an Affiliate Association and would be required to be signed by all Boards. Blake Emery will present the Resolution at the Regular Board Meeting on October 15, 2021.

HYA REQUEST:

Blake Emery announced that HYA put in a formal request to speak before the Board. The Request was distributed to the Board members. Blake Emery asked that during this time he be considered as talking as HYA Board President and not Park District Executive Director. He did not want his comments as HYA representative to be misunderstood to be Park District Executive Director comments. Blake Emery discussed the back and forth nature between HYA and SYSA to resolve the scheduling conflict that was created when soccer chose to schedule Saturday morning games and not respect the schedule that had worked in the past to allow participants to play in both flag football and soccer on Saturdays. Blake Emery distributed to the Board a series of emails showing the level of effort and thought process going back and forth between HYA and SYSA.

Blake Emery also distributed to the Park Board a letter written from the HYA Board to the SYSA Board, dated October 8, 2021. Blake Emery went on to read the letter to the Park Board.

Blake Emery then stepped back into his role as Park District Executive Director. The meeting was opened up for comments. Doug Emery asked if both Boards could still meet to come to an agreement without the Park Board stepping in. Crystal Guard said she could relay that request to the SYSA Board. Blake Emery said he feels that both HYA and SYSA have put in a lot of effort and have gone back and forth many times. He does not see an agreement being reached between the two Boards. He said HYA would respect whatever decision the Park Board makes. All Park Board Members were in agreement that some type of decision has to be made that would allow kids to participate in both soccer and flag football without game conflicts.

Blake Emery made the recommendation that no formal action be taken and that the Board Members read through the materials presented to them and at the October 15, 2021 Park Board Meeting this item be formally placed on the Agenda for action. It was stressed that the top priority is figuring out the scheduling conflicts and the field location could be solved at a later date if needed. Blake Emery mentioned reaching out to the Jehovah Witness Church to see if they would be interested in selling behind their property. This could be used as additional practice area for flag football and/or soccer if needed. The Board was ok with contacting the church.

CONSENT AGENDA: Mike Williams made the motion to accept the September 17, 2021 meeting minutes and the September 17, 2021 Public Hearing Meeting Minutes and seconded by Richard Rumsey. All in favor 3-0 per voice vote.

Richard Rumsey made the motion to accept the 9/17/2021 to 10/7/2021 bills and the September 2021 Unaudited Financial Reports and seconded by Mike Williams. All in favor 3-0 per voice vote.

CLOSED SESSION: There was no motion to enter into Closed Session.

UNFINISHED BUSINESS:

COVID-19 Blake Emery presented to the Board the current available information regarding COVID-19. There have not been changes to affect outdoor recreation. Blake Emery opened the meeting for discussion on any facilities that we need the current policy/decisions revisited. There was nothing further discussed.

Beardsley Property Blake Emery gave Mike Williams a chance to report back regarding if he was able to communicate with Bruce Tolley regarding the current circumstances of this potential sale. Mike Williams said that Bruce Tolley has not returned any of his attempted correspondence. Blake Emery reiterated that Kathy Beardsley told him she will not be able to obtain any type of deed for the trailer properties but will for the other 2 lots. She said she intends to "let the trailer lot go". Kathy Beardsley said she wants to sell the other 2 lots for \$25,000.00.

Blake Emery then opened this topic up for further discussion. Mike Williams and Doug Emery said their stance is still all or nothing on the properties meaning being able to cleanly purchase all 3 lots and not just 2 lots. Mike Williams made the motion to ask Kathy Beardsley if she would allow Kotner Title to look into the properties and no longer use Bruce Tolley and seconded by Richard Rumsey. All in favor 3-0 per voice vote. Blake Emery will reach out to Kathy Beardsley.

Church St Property Blake Emery presented to the Board that he has checked in with Kotner Title to see how this is going. Kotner Title is waiting on a Mortgage Release from USDA before we can move forward with a closing date. Blake Emery has relayed this information to the Seller.

NEW BUSINESS:

Resolution 2021-1008 Blake Emery presented to the Board Resolution 2021-1008 Establishing Estimate of Tax Levy for 2021. The assumptions used for the 2021 tax levy for revenues to be received in 2022 is not to exceed 105% of the previous year tax base or levy amounts. The 2020 total extension of \$511,884.24 x 105% equals \$537,478.45. Since the Estimate of Tax Levy for 2021 is not greater than 105% of the preceding year's extension, a public hearing is not required. Mike Williams made the motion to approve Resolution 2021-1008 Establishing

Estimate of Tax Levy for 2021 and seconded by Richard Rumsey. All in favor 3-0 per voice vote. The Resolution was signed and will be placed on the website.

AFR

Blake Emery presented to the Board the 2021 Annual Financial Report. The total revenue for the year was \$811,864. The park district has the option to waive the right to an annual audit for the fiscal year ended June 30, 2021 as the total revenues were less than \$850,000. Blake Emery presented to the Board the Certification of 3/5 Majority Vote Forms. Mike Williams made the motion to approve the Annual Financial Report and waive an annual audit for fiscal year ended June 30, 2021 and seconded by Richard Rumsey. All in favor 3-0 per voice vote. The Certification of 3/5 Majority Vote Forms were signed and will be sent to the Comptroller with the approved 2021 Annual Financial Report. The Annual Financial Report will be filed with the County Clerk and placed on the website.

It was discussed that the park needs to start considering an audit for the future as revenue is getting close to the \$850,000 threshold. Blake Emery stated that when he prepares the Budget and Appropriation for next year he will include a line item for audit expenses.

Bond Projects

Blake Emery stated to the Board that due to the meeting length thus far it would be ok to Table this agenda item if needed so that these projects could be presented thoroughly. Bond Projects will be discussed and approved at subsequent meetings before any money is spent.

RISK COMMITTEE:

Roll Call

The Risk Management & Loss Control Committee Meeting was called to order 10:15 a.m. The following members of the Risk Management & Loss Control Committee were present: Blake Emery, Jill Marvel, and TA Sullivan.

There was no unfinished business.

IPRF September/October Newsletter – This was distributed for information only.

Blake Emery announced he attended a Webinar regarding playground surfacing.

Richard Rumsey asked that some additional dirt be placed at the Soccer Complex to help fill in random low spots at the facility as needed.

There were no other new topics brought up for discussion by the committee.

Adjourn

The Committee Meeting was adjourned at 10:17 a.m.

DIRECTOR REPORT:

Projects

All project updates were discussed as part of the Maintenance Report.

HYA/SYSA

HYA Flag Football and SYSA Fall Rec Soccer are nearing completion.

Courthouse

Blake Emery filed the Budget and Appropriation Ordinance on 9/17/2021

Ameren

Blake Emery submitted for a Lighting Incentive – Free LED Bulbs for Office/Community Room & Maintenance Shop

Training

The Executive Director attended the following training opportunities: IPARKS Webinar Remote Work: Top 10 Employment Law Implications on 9/30/2021, Playcore Webinar Planning, Purchasing, and Protecting Play and Recreational Surfacing on 10/6/2021.

The Executive Director Report was placed on file. See attached report.

REPORTS

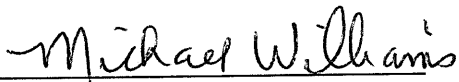
Jill Marvel presented the Recreation Report. TA Sullivan presented the Maintenance Report. The reports were placed on file. See attached reports.

ANNOUNCEMENTS

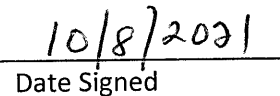
Blake Emery announced that the next regular board meeting is scheduled to be October 15, 2021 at 8:00 a.m. The Agenda items for the meeting were discussed. The following topics will be included: 1. Call Meeting to Order/Roll Call; 2. Discuss / Approve Electronic Attendance of Commissioner at Meeting; 3. Comments from the Public; 4. Consent Agenda – Approve Special Meeting Minutes; 5. Closed Session; 6. Unfinished Business – HYA/SYSA Fall Sports Scheduling Conflicts and SYSA and their role as an Affiliate Association; 7. New Business – Resolution 2021-1015 Resolution Establishing Affiliate Association Agreement and Fishing Ordinance No Casting Nets; 8. Next Meeting Date – November 19, 2021; 9. Adjournment.

ADJOURNMENT

Richard Rumsey moved to adjourn, seconded by Doug Emery. All in favor 3-0. The meeting adjourned at 10:30 a.m.



Michael Williams, Secretary / Treasurer


Date Signed