



Jan Koehn, M.S., CIH, Inc.  
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**JAN KOEHN, M.S., CIH, Inc.**

**PROFESSIONAL ENVIRONMENTAL CONSULTING SERVICES**

**COMPANY QUALIFICATION STATEMENT**



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## **JAN KOEHN, M.S., CIH, Inc.**

### **JK, Inc.**

JK, Inc. is a corporation specializing in the recognition, evaluation, control, and management of occupational and environmental health and safety concerns. These activities are accomplished through provision of professional and technical consulting services in a variety of areas.

### **CAPABILITIES**

*Industrial Hygiene*  
*Safety*  
*Hazard Communication*  
*Indoor Air Quality Investigations*  
*Microbial Sampling and Assessments*  
*Asbestos and Lead Surveys*  
*Education and Technical Training*  
*Environmental Management*  
*Ergonomics*  
*Literature Research and Toxicology Reviews*  
*Hazardous Materials Management*  
*Health Care Infection Control*  
*Occupational Health*  
*Risk Assessment*  
*Regulatory and Accreditation Compliance*  
*Workplace Exposure Assessment*



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## **DISTINCTION OF**

**JAN KOEHN, M.S., CIH, Inc.**

### **AS YOUR CONSULTANT**

Jan Koehn, M.S., CIH, Inc. is a corporation that provides professional and technical industrial hygiene, environmental, occupational health and safety-related consulting services to a diverse group of Clients. Valid reasons to consider selection of JK, Inc. as your full-service firm are:

- **PROFESSIONAL AND TECHNICAL CREDENTIALS AND REPUTATION**

Jan Koehn possesses a Master's Degree in Environmental Sciences with specialization in industrial hygiene and toxicology, and has obtained certification in Comprehensive Practice by the American Board of Industrial Hygiene (ABIH) as a Certified Industrial Hygienist (CIH). Other JK, Inc. project personnel have completed various levels of educational pursuits including technical training certification and/or licensing in a wide variety of specialized areas along with extensive field and project work experience as an additional supplement to formal education. Education and technical training have been achieved and continue to be maintained by all JK, Inc. personnel in various areas of specific personal interest and professional and technical expertise in diverse fields. These areas include industrial hygiene, workplace exposure assessment, environmental management including asbestos and lead, indoor air quality, and microbial investigations, and/or remediation.

- **PERSONALIZED CLIENT INTERACTIONS**

Consulting services are conducted on a personalized basis by knowledgeable and experienced professional and technical project personnel. The appropriate professional Consultant is provided for proper performance of the project work activities requested. Verbal results are communicated to the Client upon receipt and then final project written documentation is prepared and forwarded.

- **INNOVATIVE AND CREATIVE APPROACHES TO TECHNICAL PROJECTS**

JK, Inc. personnel strive to develop, implement, and document innovative and creative approaches to technical project management. These activities are completed in a wide variety of technical disciplines involving standard health and safety programs considering the scope of project consulting services requested by each individual Client. Team efforts are being increasingly utilized to address the Client's needs in a productive and cost effective manner using a variety of local resources with specific technical areas of expertise and cross training of staff members.

### **CERTIFICATIONS**

**WOMEN BUSINESS ENTERPRISE (WBE)** - Certified by the Women's Business Enterprise Alliance, City of Houston and the State of Texas as a Historically Underutilized Business (HUB).

**SMALL BUSINESS ENTERPRISE (SBE)** – Certified by the Port of Houston Authority.



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## **PROFESSIONAL AND TECHNICAL CONSULTING SERVICES**

- Asbestos, Lead Management, and Mold Assessment - facility surveys, scope of work preparation for abatement/remediation, project design, contract documents and technical specifications, contractor selection and compliance, project oversight and technical surveillance, and representative air sample collection and analysis or applicable methodologies.
- Education and Training - hazard communication, hazardous waste operations, asbestos and lead awareness and Operations and Maintenance (O & M) training, bloodborne pathogens, industrial hygiene, safety, indoor air quality, asbestos training including Air Monitoring Technician (AMT) and NIOSH 582 airborne fiber counting course presentations, and also Mold Assessment and/or Remediation sampling techniques and other technical considerations.
- Environmental and Occupational Health - indoor air quality monitoring, evaluations and regulatory compliance reviews, site investigations, toxicology, and health risk assessment.
- Industrial Hygiene and Safety - workplace exposure assessment, sampling strategy design, conduct of representative occupational monitoring for airborne chemical and physical hazards for OSHA compliance, bioaerosol monitoring and other microbial assessments, ergonomic evaluations, and performance and documentation of workplace audits and surveys.
- Occupational, Environmental, and Regulatory Toxicology - development and review of MSDSs and labels according to applicable standards; and, conduct of literature reviews using toxicology databases and various hazard ratings.

## **GEOGRAPHIC MARKET CAPABILITIES**

Local, Regional, National, and International



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## **COMPANY HISTORY**

Jan Koehn, M.S., CIH, Inc., or JK, Inc., is a full-service industrial hygiene consulting company located in Houston, Texas. The company was incorporated within the state of Texas with official initiation of business on July 1, 1988. Initial consulting projects performed involved professional and technical field services in the areas of asbestos management and industrial hygiene. During 1989 – 2021, technical project activities were expanded to include indoor air quality investigations, microbial investigations, workplace exposure and risk assessments, noise monitoring, toxicology-related projects, ergonomic evaluations, health care issues such as infection control with microbial monitoring, and various technical education and training efforts. Consulting services are provided within all geographic areas from local to international. JK, Inc. maintains certification as a Women Business Enterprise (WBE) through several local and national organizations.

JK, Inc. employs professional and technical personnel in various disciplines of industrial hygiene, safety, microbiology, and indoor air quality. Advanced training and certification in the technical fields of asbestos management have been documented since initiation of the company and also for mold expertise. The capability for sample collection and field analysis of airborne fibers according to NIOSH Method 7400 has been provided as a service to Clients. JK, Inc. participates in the Proficiency Analytical Testing (PAT) program with Jan Koehn completing on-site airborne fiber sample analysis. Investigation and research related to current indoor air quality concerns are addressed through microbial site assessments. All project reports and documentation are prepared and reviewed by Jan Koehn, a Certified Industrial Hygienist (CIH) in the area of Comprehensive Practice by the American Board of Industrial Hygiene (ABIH) since 1987 with appropriate Certification Maintenance (CM). JK, Inc. is committed to planned growth, continuous improvement in quality, and training of company personnel through in-house as well as formal training presentations including practical field experience in all technical consulting areas.

Jan Koehn, M.S., CIH, Inc. is a corporation that provides professional and technical industrial hygiene, environmental, safety, and toxicology-related consulting services to a diverse group of Clients. Client categories include the following: academic and research institutions; hospitals and health care organizations; government agencies; school districts; industries such as refining, chemical, packaging and manufacturing plants; and, large consulting companies. Partnerships with industrial hygiene laboratories accredited by the American Industrial Hygiene Association (AIHA) including HIH Laboratory in Webster, Texas have been established and maintained. Valid reasons for the selection of JK, Inc. are: professional and technical credentials and reputation, personalized Client interactions, innovative and creative approaches to technical projects including team efforts, and professional references as well as technical competence and strict ethical considerations. Other reasons include: reliability, accuracy, attention to detail, and commitment to appropriate project completion and proper recordkeeping and documentation. Personal attention is given to directly address the Client's needs by all JK, Inc. personnel.



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## **PROFESSIONAL CONSULTING SERVICES**

### *Audit/Reviews:*

Regulatory Compliance Audits  
Occupational Safety and Health Program Content Reviews  
Assistance with Interpretation of Regulatory Requirements (i.e. OSHA)

### *Industrial Hygiene:*

Asbestos-Containing Material (ACM) Surveys and Lead Management  
Biological Sampling and Analysis  
Chemical and Physical Hazard Evaluations  
Employee Exposure Monitoring  
Ergonomic Evaluations  
Hazard Communication Programs  
Indoor Air Quality Investigations  
Infection Control Techniques and Airborne Monitoring  
Microbiological Assessments  
Noise Monitoring and Evaluations  
Ventilation System Technical Reviews  
Workplace Exposure Assessment Programs

### *Safety Management:*

Hazard Identification and Technical Process Review  
Occupational Safety Surveys, Evaluation, and Controls  
Assistance with Program Development and Content

### *Environmental and Occupational Health:*

Environmental Management  
Laboratory Construction Layout and Design  
Performance of Ventilation Assessment and Measurement  
Risk Assessments for Process Hazards and Workplace Exposures

### *Consulting - Toxicology Services for Hazard Communication:*

Toxicological Assessment and Risk Determination  
Material Safety Data Sheet (MSDS) Review and/or Labels  
Technical and Regulatory Literature Research and Reviews



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**PROFESSIONAL CONSULTING SERVICES** (continued)

*Education and Training:*

Asbestos-Containing and Lead Management and Control -

- Employee Awareness Training
- Operations and Maintenance (O & M) Training
- Air Monitoring Technician (AMT) Training and Refreshers
- NIOSH 582 Fibercounting Course

Hazardous Waste Site Operations -

- Awareness Training
- Technical 24-hour or 8-hour First Responder Training
- Annual 8-hour Refresher Training

*Hazard Communication Programs:*

Hazard Communication Training -

- Blood Borne Pathogen Training
- Exposure/Infection Control Training
- Emergency Response Activities

Industrial Hygiene and Safety Training -

- Construction Standards
- Hospital Safety Issues
- Infection Control
- Laboratory Standard
- Indoor Air Quality (IAQ) Training
- Noise and Hearing Conservation
- OSHA Safety Standards
  - e. g. Confined Space Entry, Lock-Out/Tag-Out, Personal Protective Equipment
  - OSHA Substance-Specific Standards
  - e.g. Benzene, Lead, Asbestos, Ethylene Oxide, and Formaldehyde.
- Workplace Exposure Assessment



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## RESUME – V I T A

Jan Koehn, M.S., CIH

Ms. Koehn has a Bachelor of Science degree from Texas A & M University in Microbiology in 1979, and a Master of Science degree from the University of Texas School of Public Health in Environmental Sciences - Industrial Hygiene/Toxicology in 1983. She had several job positions at UT Health Science Center in Houston, Texas since 1979 including the Director of Chemical and Biological Safety during 1985-1987. She has over thirty years of experience in Industrial Hygiene and Safety as well as asbestos abatement, surveillance and project management and initiated professional and technical consulting services as JK, Inc. in 1987. She is licensed by the Texas Department of State Health Services (DSHS) as an Individual Asbestos Consultant since 1993 and maintains the state of Texas Mold Assessment Consultant (MAC) license since 2004. Ms. Koehn has performed facility environmental audits for asbestos, indoor air quality, noise, and assessment surveys including site-specific sampling strategy design and conduct with data interpretation and final documentation of representative monitoring for chemical, physical, and biological hazards in various occupational workplaces. She has prepared technical specifications for asbestos abatement and mold remediation projects and completed surveys, management, and extensive air monitoring and site investigations including demolition project surveillance. She has addressed infection control concerns as well as monitoring and site assessments in hospitals and health care institutions throughout the Gulf Coast, and performs emergency response consulting efforts for Clients. She is a Certified Industrial Hygienist (CIH) by the American Board of Industrial Hygiene (ABIH) in Comprehensive Practice since 1987 and has required Certification Maintenance (CM) points. Ms. Koehn taught technical asbestos and indoor air quality courses previously for the Texas Engineering Extension Service of Texas A & M University and also site-specific annual Hazardous Waste Operations refresher training (29 CFR 1910.120). Ms. Koehn provided safety course instruction during 1997 to 2000 and also for an Industrial Hygiene Sampling and Laboratory Analysis course at the University of Houston-Clear Lake in 2008, 2010, 2013, 2015, and 2019. She teaches an Industrial Hygiene Instrumentation course annually at the University of Houston - Downtown campus for the Safety program since 2004 and is a member of Advisory Boards related to Safety and Industrial Hygiene degree programs for academic institutions. She is a member of various professional organizations in the technical fields of industrial hygiene, safety, and/or risk, and has been a member of both the national and local sections of the American Industrial Hygiene Association (AIHA) and the American Society of Safety Engineers (ASSE) for over 30 years, and a member of the Board as a Director for Continuing Education for the Gulf Coast Local Section of AIHA. She was previously a member of the Asbestos Analysts Committee of the AIHA Laboratory Quality Assurance Programs and also a Consultant member of the Academy Committee Team (ACT) for the annual Professional/Fall Conference on Industrial Hygiene (PCIH) sponsored by the American Board of Industrial Hygiene (ABIH). She is President of JK, Inc., a full-service industrial hygiene and indoor air quality consulting company, which has been in business within Texas and throughout the United States for over thirty years.





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## BIOGRAPHY

William M Young, M.S., CIH, CSP

Mr. Young has a Bachelor of Arts degree from North Texas State University in Biology in 1975, and a Master of Science degree from the University of Texas School of Public Health in Environmental Sciences - Industrial Hygiene obtained in 1997. He had several job positions, including Automatic Welding Machine Operator at Kane pipe manufacturing, Multi-probe Production Line Supervisor at Texas Instruments, Urethanes and Oxide Polymer Research Technician at Dow Chemical, Shift Foreman and Days QSHE Foreman at Dow prior to becoming an Industrial Hygienist at The Dow Chemical Company in February 1989.

He is a Certified Industrial Hygienist (CIH) by the American Board of Industrial Hygiene (ABIH) in Comprehensive Practice since 1993 and a Certified Safety Professional (CSP) by the Board of Certified Safety Professionals (BCSP) in Comprehensive Practice since 1995. He has maintained the required Certification Maintenance (CM) points for both designations.

Mr. Young has over thirty years of experience in Industrial Hygiene and Safety which included industrial hygiene support for epoxy and polyurethane plants, back-up and site Radiation Safety Officer (RSO), Emergency Response Team member, Global IH Expertise Center member, Senior EHS Delivery Specialist, HSSE Supervisor, and Senior QSH&E Manager. He has supported OSHA VPP Star Programs at Dow sites since becoming an Industrial Hygienist, and managed VPP Star Programs for more than 10 years on the Facilities Support Services Contract at NASA for the Johnson Space Center (JSC). While in the Dow IH Expertise Center, he was responsible for IH support within Latin America which involved audits and visits to multiple sites in Mexico and many countries in South America. As a Dow Emergency Response Team member, Mr Young helped to develop the first protocols for the Channel Industries Mutual Aid (CIMA) Industrial Hygiene Response Team. At NASA he was a member of the Hurricane Ride-Out Team during Hurricane Ike and completed training for ICS-100, ICS-200, and IS-700.

He has been accredited as an Asbestos Contractor/Supervisor since 1991, and is an Adjunct Professor at the University of Houston at Clear Lake since 1995. As an Adjunct, he has completed and currently provides course instruction including: 8 semesters - Personal Protective Equipment Course; 6 semesters - Hazardous Materials and Emergency Management Course; 4 semesters - Principles of Safety; 3 semesters - Techniques of Safety Engineering & Analysis; 2 semesters - Industrial Ventilation; and, 1 semester - Fire Safety Engineering.

In March 2019, Mr. Young joined the team of JK Inc, a full-service industrial hygiene and indoor air quality consulting company which has been in business within Texas and throughout the United States for 30 years to directly assist with provision of professional and technical safety and health consulting services. Mr. Young also is a U.S. Coast Guard Licensed U.S. Merchant Marine Officer for vessels up to 100 Tons since 1985 and maintains a TWIC card.



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## RESUME

Joy Bradbury, M.S., ASP

Ms. Bradbury has a Bachelor of Science degree in Mechanical Engineering from Rice University (1983) and a Master of Science degree from the University of Houston-Clear Lake (UHCL) in Environmental Science - Safety (2017). She received her certification as an Associate Safety Professional (ASP) from the Board of Certified Safety Professionals (BCSP) in 2018.

Ms. Bradbury is a member of two Safety and Health professional organizations and has participated in continuing education seminars in the technical field of industrial hygiene and safety. She is currently a member of the local chapters of the American Industrial Hygiene Association (AIHA) and the American Society of Safety Professionals (ASSP). During graduate school, Ms. Bradbury was active in the Society of Industrial Hygiene and Safety Professionals (SIHSP), a student organization at UHCL.

While pursuing her Master of Science degree, Ms. Bradbury interned with The Brock Group and Cheniere Energy. At The Brock Group, she authored a 4-week safety initiative on “Line of Fire”, including daily toolbox talks, case studies and knowledge checks. She also updated the company policies on Confined Space Entry and Fall Protection to meet updated OSHA requirements and best practices. At Cheniere Energy, Ms. Bradbury developed the draft for Cheniere’s Health & Safety Accountability model and authored several Safety Alert Bulletins for company-wide distribution.

After graduation, Ms. Bradbury worked for six months as an Industrial Hygiene intern at Baker Hughes, a GE Company. She conducted qualitative and quantitative Industrial Hygiene assessments at manufacturing sites, planning and performing IH monitoring for chemical and physical hazards. She also identified areas for improvement, recommending engineering, administrative, and PPE controls for consideration by company management.

In 2018, Ms. Bradbury returned to The Brock Group as an HSE Specialist, where she contributed to corporate analytics pertaining to Safety and Health data. She also trained site safety professionals to learn the company’s electronic incident management system, and she counteracted incident trends through corporate-wide sharing of lessons learned.

In December 2018, Ms. Bradbury began working with JK, Inc., a full-service industrial hygiene and indoor air quality consulting company which has been in business within Texas and throughout the United States for 30 years. Ms. Bradbury conducts noise and industrial hygiene surveys including representative OSHA compliance monitoring for identified chemical and physical hazards in manufacturing and industrial workplaces, and performs assessments in various workplaces for environmental issues including indoor air quality investigations for the potential presence of microbial agents.



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## BIOGRAPHY OF

### PAUL L. WHITTON

Paul Whitton graduated from Brownsville High School located in Brownsville, Texas in 1964. He attended both San Jacinto College located in Pasadena, Texas, and Lee College located in Baytown, Texas with completion of numerous courses in the areas of management and business.

Mr. Whitton was employed with Brown & Root for 14 years. He held positions ranging from Construction Foreman to Maintenance Area Superintendent. During this time, he attended numerous vocational training schools related to construction management. He joined Pyr-Coat, Inc. in 1982 and was in charge of the Manufacturing and Contracting Division. Pyr-Coat manufactured and marketed both fireproofing and asbestos encapsulation products, and developed and operated this new division.

In 1986, Mr. Whitton formed Contracting Specialist, Inc. in Houston, Texas to concentrate in the field of asbestos abatement. As Vice-President of this firm, he was responsible for the following field management responsibilities: estimation, scheduling, project staffing, training, supervision, equipment and supply provision, conduct of work activities, waste disposal, and recordkeeping. He successfully completed over 100 asbestos abatement projects totaling over \$ 5 million prior to 1989.

Mr. Whitton joined Envirocare located in Houston, Texas during 1989. With this group, he worked to develop asbestos abatement and management work activities including Client development, marketing, project estimating and bidding, field conduct of abatement work involving interaction with trained supervisors and workers, and close-out of project documents and Client billing.

During early 1990, Mr. Whitton exited Envirocare to start his own asbestos abatement and hazardous material remediation company entitled P. L. Whitton Company located in Houston, Texas. For six years, this company provided services to a diverse group of Clients including Texas Children's Hospital, St. Luke's Episcopal Hospital, Humana Hospitals, Baylor College of Medicine, Exxon, Chevron, and school districts. In 1992, this company opened a branch office, P. L. Whitton Northwest located in Seattle, Washington to address substantial developed work along the West Coast.

Mr. Whitton had successfully completed numerous asbestos-related training courses. These include: "Supervision of Asbestos Abatement Contracts" and "Procedures and Practices of Asbestos Abatement" offered by Georgia Institute of Technology; and, several seminars concerning conduct of asbestos abatement activities offered by the National Association of Asbestos Abatement Contractors. Mr. Whitton was a member of the following organizations: American Industrial Hygiene Association (AIHA), National Asbestos Council, and the National Association of Asbestos Abatement Contractors.

Mr. Whitton joined JK, Inc. during 2000. He has completed training and performs asbestos, mold-related jobs, and industrial hygiene technician consulting activities for Clients. He is currently licensed as an Asbestos Inspector, Asbestos Project Manager, and an Air Monitoring Technician by the state of Texas. He performed Hurricane Katrina response activities during 2005 and addressed technical oversight, air monitoring, and consulting aspects of required mold-remediation associated with extensive water intrusion as well as response to Tropical Storms Allison in 2001 and also Harvey in Houston, Texas during 2017 - 2018. He successfully completed projects for JK, Inc. Clients.



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## **R E S U M E**

### **ALFREDO ANDREW CERVANTES**

Alfredo Andrew Cervantes graduated from Northbrook High School located in Houston Texas during 2011. He attended local automotive technical training in the Houston area as well as Lone Star Community College from 2011 to 2013 and currently during 2019 - 2020 to successfully pursue an Associate Degree in Science.

He has worked for asbestos abatement companies including Brand, Mobley Safway, and previously AMX Environmental. He has completed extensive removal projects addressing hazardous materials including asbestos abatement. He has worked in association with various Consultants to review and implement project technical design documents for abatement of specified Asbestos-Containing Materials (ACM). He has employed proper methods of containment and control for ACM, and removed materials using appropriate work practices and procedures with proper disposal, and abatement project documentation.

During 2017, he has completed courses for Air Monitoring Technician as well as Contractor/Supervisor for abatement oversight involving proper work practices and procedures for removal of specified ACM. He is also licensed by the Texas Department of State Health Services (DSHS) as an Asbestos Project Manager and Air Monitoring Technician. He worked as an Air Monitoring Technician (AMT) for JK, Inc. to assist with a high rise building abatement project for specified ACM in accordance with project specifications and a defined scope of abatement within an occupied building for both mechanical piping as well as replacement of ventilation systems. He has implemented airborne fiber monitoring strategies with daily project sample documentation.

Mr. Cervantes has successfully completed asbestos-related training courses including: "Supervision of Asbestos Abatement Contracts", "Procedures and Practices of Asbestos Abatement", and "Asbestos Inspector" at NATEC of Texas. He had attended several seminars and other training classes addressing conduct of asbestos abatement as well as performed a variety of indoor air quality, industrial hygiene, and OSHA compliance airborne and noise monitoring activities within Texas and along the Gulf Coast.

Mr. Cervantes provided consulting activities for outlined asbestos abatement projects for JK, Inc. since 2017. He has completed training and conducts asbestos and mold-related jobs, and industrial hygiene technician work for various Clients. He has performed technical oversight, air monitoring, and consulting aspects of required asbestos abatement as well as response to NASA/JSC abatement efforts following Tropical Storm Harvey in Houston, Texas during 2018 - 2019. He worked with selected mold remediation and asbestos abatement groups for successful project completion on behalf of JK, Inc. Clients, and assisted with preparation and compilation of final data and summary technical report documents.



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## R E S U M E

### ALFREDO NICOLAS CERVANTES

Alfredo Nicolas Cervantes graduated from Northbrook High School located in Houston Texas in 2015. He attended University of Houston – Downtown for an Associate Degree in Business since 2017. He currently attends the University of Houston at the Main campus pursuing a Bachelor’s degree in Construction Management and Business.

He has worked for asbestos abatement companies including Brand, Mobley Safway, and previously AMX Environmental. He has completed extensive removal projects addressing hazardous materials including asbestos abatement. He has worked in association with various Consultants to review and implement project technical design documents for abatement of specified Asbestos-Containing Materials (ACM). He has employed proper methods of containment and control for ACM, and removed materials using appropriate work practices and procedures with proper disposal, and abatement project documentation.

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Mr. Cervantes has successfully completed asbestos-related training courses including: "Supervision of Asbestos Abatement Contracts", "Procedures and Practices of Asbestos Abatement", and “Asbestos Inspector” at NATEC of Texas. He had attended several seminars and other training classes related to conduct of asbestos abatement as well as performed a variety of indoor air quality and airborne OSHA hazard monitoring including noise and industrial hygiene consulting work within Texas and along the Gulf Coast.

Mr. Cervantes provided consulting activities for outlined asbestos abatement projects for JK, Inc. since 2017. He has completed training and conducts asbestos, mold-related jobs, and industrial hygiene technician work for various Clients. He has performed technical oversight, air monitoring, and consulting aspects of required asbestos abatement as well as response to NASA/JSC abatement efforts following Tropical Storm Harvey in Houston, Texas during 2018 - 2019. He has worked with selected mold remediation and asbestos abatement groups for successful project completion on behalf of JK, Inc. Clients and assisted with preparation and compilation of technical data and summary project report documents.