

DIAMONDHEAD WATER AND SEWER DISTRICT
Agenda for August 23, 2018 Regular Meeting

6:00 p.m. at Diamondhead City Hall, 5000 Diamondhead Circle, Diamondhead MS 39525

1. Call to order.

Board Members: Chairman David Boan, Vice-Chairman John Kirschenbaum, Secretary/Treasurer Kenny Edmonds, Commissioner Robert Redd, and Commissioner Ben Taylor.

2. Approve Agenda.

3. Minutes.

3.1. Motion to approve the Minutes for the Regular Meeting held on August 9, 2018.

4. General Manager's Report.

5. Public Comments.

6. Construction / Engineering Projects.

6.1. Lift Station Project.

Bruce Newton with Digital Engineering in attendance with an update on the Lift Station Project.

6.1.A. Motion to approve Digital Engineering Invoice# 728-1464-23 in the amount of \$11,017.60 for the time period of July 15, 2018 to August 11, 2018.

6.1.B. Motion to approve Magnolia Construction Change Order #002 in the amount of \$24,008.47, with no change in contract time.

7. Financial.

7.1. Docket of Claims.

7.1.A. Motion to approve the Docket of Claims in the amount of \$ 104,761.77.

7.1.B. Unapproved Docket.

7.2. Motion to open Audit Proposals for Fiscal Year 2018/2019 Auditing Services.

7.3. Motion to appoint Board Secretary/Treasurer, General Manager, and Comptroller to review Fiscal Year 2018/2019 Audit Proposals.

8. Old Business.

- 8.1.** Motion to appoint an Engineering Review Committee consisting of the General Manager and two Commissioners to hold interviews with the top three (3) rated engineering firms based on the overall score given on the Evaluation Worksheet for Professional Engineering Services.

9. New Business / Discussion Items.

- 9.1.** Motion to submit payment in the amount of \$ 6,256.00 to the MS Department of Revenue for payment in full for the Tax Audit performed for the time period of April, 2015 through April, 2018 for Sales Tax due per Audit Report#A705010.
- 9.2.** Motion to amend the 2017/2018 Capital Improvement Budget by decreasing the Maintenance Restroom project by \$6,700.00 and decreasing the Maintenance Lean-To project by \$6,300.00 and adding Administration Building Improvements for \$10,000.00 and allocate \$3,000.00 to the Vehicle Purchase Plan.
- 9.3.** Motion to authorize the attendance of John Cumberland and Robyn Reiter to the ArcGIS for Desktop II training at Stennis Space Center on September 18th and 19th at no cost to the District.

10. Adjournment.

The next meeting of the Board of Commissioners is scheduled for September 13, 2018 at 6:00 p.m. at Diamondhead City Hall, 5000 Diamondhead Circle, Diamondhead, MS.