



# Kingshurst Parish Council

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Clerk to the Council: Paula Coyle

09/01/2025

To all committee members

You are summoned to attend a  
**Full Council Meeting**

on Thursday 9<sup>th</sup> January 2025 at 6pm  
Seeds of Hope  
Overgreen Drive B37 6EY

*Councillors: (Chair) D Cole, (Vice chair) Cllr B Donnelly, Cllr M Frampton, Cllr S Daly, Cllr L Cole, Cllr M Brain, Cllr J Kimberley, Cllr L Browning, Cllr J Edwards, Cllr L Baillie, Cllr M Asante, Cllr S Golby.*

*Paula Coyle*

Paula Coyle

Clerk to Kingshurst Parish Council

## Agenda

1.	<b>Welcome and Housekeeping.</b>
1.1.	General housekeeping & reminder to turn off/silence mobile phones  <b>Before KPC proceeds to the first item of business on the agenda</b> <b><i>“All members this meeting will be conducted under KPC Standing Orders and Code of Conduct”</i></b> <b><i>“All councillors to confirm they have read all paperwork in preparation for the meeting”</i></b>
2.	<b>To receive and approve apologies.</b>
3.	<b>To receive members’ declarations of disclosable (pecuniary and other) interests.</b>
4.	<b>To receive and consider member’s dispensation requests, if any.</b>

<p><b>5.</b></p> <p><b>5.1.</b></p>	<p><b>To approve the minutes of the last meeting held 14<sup>th</sup> November 2024.</b></p> <p>That the Minutes be accepted and signed as a true record. 14/11/24.</p>
<p><b>6.</b></p>	<p><b>Public Participation.</b></p> <p>To adjourn to allow public participation for 15 minutes. Members of the Public are invited to speak in Public forum for a maximum of 5 minutes on any subject covered by the agenda and should give their name and subject to the Clerk before the meeting commences. Councillors will not comment on agenda items in the Public forum any items brought to Council not on the agenda may be considered for future meetings on written application to the Clerk or Chairman. Total time allocated to Public forum will not exceed 15 minutes in accordance with Standing Orders).</p> <p>Members of the public are welcome to stay for some or all of the meeting. Members of the public may not take part in the Full Council Meeting.</p>
<p><b>7.</b></p> <p><b>7.1.</b></p> <p><b>7.2.</b></p> <p><b>7.3.</b></p>	<p><b>Finance.</b></p> <p>Finance Report - Cllr Browning</p> <p>Finance Report - Approve payments for November and December 2024. Emailed 2/01/2025 to all members</p> <p>Precept setting - Council Tax Base 2025/26. Band D precept figures are attached</p> <p><b>To approve:</b> Kingshurst Parish council Budget and Precept 2025/26. Kingshurst Parish council Budget Emailed 2/01/2025 to all members</p>
<p><b>8.</b></p> <p><b>8.1.</b></p> <p><b>8.2.</b></p>	<p><b>Parish Council and Committee Reports</b></p> <p>Consideration of the recommendations made by a committee.</p> <p><b>Agenda Item Proposal WALC Membership – Discussion on the Member Representative Role</b></p> <p>The Parish Council maintains membership with the Warwickshire and West Midlands Association of Local Councils (WALC). It is important to ensure clarity regarding the responsibilities and expectations of the Council’s appointed WALC representative.</p> <p><b>Note for Committee Members.</b></p> <p>All committee members are encouraged to take an active role in regularly reporting issues to Kingshurst Parish Council (KPC) and the <b>"Do it Online/Fix My Street"</b> app, members are asked to promote this tool among residents to increase community participation in reporting local issues directly to SMBC.</p>
<p><b>9.</b></p>	<p><b>Date of the next meeting</b></p> <p>Thursday 13th March 2025 6pm at the Seeds of Hope.</p>

<p><b>10.</b></p> <p><b>10.1.</b></p> <p><b>10.2.</b></p> <p><b>10.3.</b></p>	<p><b>Exclusion of public and press.</b>To consider the exclusion of the public and press from the discussion of confidential items under section 1 Public Bodies (Admission to Meetings) Act 1960</p> <p><b>External Audit objection Report 2023/24.</b> The completion of the objection audit report <u>which was not upheld</u>, yet has resulted in a substantial bill for the parish. (A copy of the report will be given to members to read through).</p> <p><b>Councillor behaviour and Request for Independent Review</b>  <u>Background:</u>  Concerns have been raised regarding the behavior of a certain councillor, which has prompted the need for an independent review to ensure transparency and fairness.  <u>Supporting Documents:</u>  Summary of concerns  Monitoring Officer’s request for Independent review.</p> <p>This agenda item aims to ensure the council remains compliant with best practices and fosters a respectful working environment.</p> <p><b>Staffing Committee meeting to be noted. 12/12/2024.</b></p> <ul style="list-style-type: none"> <li>● To be noted - Clerks Appraisal has been completed  <i>The Clerk’s appraisal has been successfully completed. A review of the Clerk’s performance, goals, and contributions to the Parish Council was conducted, and any areas for development have been addressed.</i></li> <li>● To be noted clerks increment has been approved and backdated to April 2024.</li> <li>● Works Pension completed and approved.</li> </ul>
	<p><b>Meeting Finished</b></p>