

# MINUTES

**RESORT IMPROVEMENT DISTRICT NO. 1  
BOARD OF DIRECTORS  
REGULAR BOARD MEETING  
December 16th, 2021**

I. CALL TO ORDER

**President Michael Schad called the meeting to order at 9:06 a.m.**

II. ROLL CALL

Michael Schad, President	<b>Present</b>
Susan Fox, Vice President	<b>Present</b>
Jack Hargrave, Director	<b>Present</b>
David Sommer, Director	<b>Present</b>
Celeste Myers, Director	<b>Present</b>

III. PLEDGE OF ALLEGIANCE

IV. ACTION ITEM

1. Election of Officers for a One-Year Term Beginning December 16th, 2021:

- A. President
- B. Vice President

**Nomination by Susan Fox of Michael Schad as President of the Board of Directors for a one-year term beginning with the December 16, 2021, Board Meeting (and ending with the December 2022 Board Meeting)**

**Roll Call Vote:**

**Ayes: Schad, Fox, Hargrave, Sommer, Myers.**

**Motion carried unanimously.**

**Nomination by Jack Hargrave of Susan Fox as Vice President of the Board of Directors for a one-year term beginning with the December 16, 2021, Board Meeting (and ending with the December 2022 Board Meeting)**

**Roll Call Vote:**

**Ayes: Schad, Fox, Hargrave, Sommer, Myers.**

**Motion carried unanimously.**

V. PUBLIC COMMENT

**No public comment taken.**

VI. CONSENT CALENDAR

1. Approve Minutes of the November 18, 2021 Regular Board Meeting.
2. Approve Bills for Month of November 2021.

**Motion to approve the Consent Calendar as presented.**

**Move/Fox, Second/Hargrave. Roll Call Vote:**

**Ayes: Schad, Fox, Hargrave, Sommer, Myers. Motion carried unanimously.**

VII. CORRESPONDENCE / DISCUSSION ITEMS

1. Sheriff's Office Report.
2. CSDA/Rural County Representative California/Legislative Updates.
3. First Quarter Financial Report of the 2021/22 Budget.

VIII. BOARD MEMBER / STAFF REPORTS

1. Directors' Reports/Comments.
2. General Manager's Operational Status Report Re: Golf Course, Airport, Water, Sewer, Electrical, Fire Department.

IX. UNFINISHED BUSINESS

**None.**

X. ACTION ITEMS

Action Item 1 was considered last.

1. Consider Adoption of Resolution 21-14: Shelter Cove Volunteer of the Year.

**Motion to adopt Resolution 21-14: Shelter Cove Volunteer of the Year – Dale Alexander with board suggested changes.**

**Move/Hargrave, Second/Fox. Roll Call Vote:**

**Ayes: Schad, Fox, Hargrave, Sommer, Myers. Motion carried unanimously.**

2. Clubhouse Rental Requests  
Consider Approval of the 2022 Annual Community Clubhouse Recreation Events.

**Motion to approve the Community Clubhouse annual events schedule for 2022.**

**Move/Hargrave, Second/Fox. Roll Call Vote:**

**Ayes: Schad, Fox, Hargrave, Sommer, Myers. Motion carried unanimously.**

3. Clubhouse Request for Qualifications for Engineering, Grant Writing, and Project Management Services.

**Motion to approve and advertise the Request for Qualifications with suggested changes.**

**Move/Fox, Second/Hargrave. Roll Call Vote:**

**Ayes: Schad, Fox, Hargrave, Sommer, Myers. Motion carried unanimously.**

4. Consider Unbudgeted Sewer Expense.

**Motion to approve the unbudgeted expense in the amount of \$16,650 for the NDPEs Permit assistance and \$9,000 for the purchase of a commercial dehumidifier.**

**Move/Hargrave, Second/Fox. Roll Call Vote:**

**Ayes: Schad, Fox, Hargrave, Sommer, Myers. Motion carried unanimously.**

## XI. OVERLOOKED ISSUES

**None.**

## XII. ADJOURNMENT OF MEETING

**Board President, Michael Schad adjourned the meeting at 10:39 a.m.**

Respectfully submitted,

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Justin R. Robbins  
Board Secretary  
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