



**AMERICAN SOCIETY OF MILITARY COMPTROLLERS**  
**ASMC Washington Chapter: P.O. Box 16237, Arlington, VA 22215**  
**Web Page: [www.Washington-ASMC.org](http://www.Washington-ASMC.org)**

***EXECUTIVE BOARD MEETING***  
**Wednesday, 07 May 2014, 1000-1130**  
 Commercial: 605-475-4700  
 Participant Pass Code: 759138#

**1. Attendance: 10:00**

(X indicates attended in person, T indicates attended by telecom)

Executive Board Officers			Committee Chairs		
	Mr. Douglas Bennett	President	T	Mr. Mark Keeley	Audit
	Ms. Ariane L. Whittemore	President-Elect		Ms. Carol A. Campbell*	Awards/Essay
	Ms. Wendy Pouliot	Secretary		Mr. Edson Barbosa	CDFM
	Ms. Raquel Escribano	Treasurer		Mr. Jeff Norris	Community Service
T	Ms. Cynthia Curry	DoD VP	T	Ms. Veniceza Critton	Competition
	Ms. Audrea M. Nelson	DoD Asst Sec		Ms. Millie Thompson	Luncheons
T	Ms. Karen Fletcher	Army VP		Mr. Dan Olden	Membership
T	Ms. Cynthia Crippen-Black	Army Asst Sec	T	Ms. Deb Delmar	Regional PDI
T	Ms. Sandra Wright	Navy VP	T	Mr. Ramni Abdul-Jalaal	Silent PDI
	Ms. Veronica Trent-Walton	Navy Asst Sec		Mr. Rocky Wilber	Photographer
T	Ms. Jane Roberts	USMC VP		Ms. Julia A. Vigneault	Publicity
	Capt Henry Creque	USMC Asst Sec		Mr. David Ernest	Scholarship
T	SMSgt Rod Lewis	USAF VP	T	Ms. Terry Placek	Training & Education
	SMSgt Kelly Wismer	USAF Asst Sec	T	Mr. Vic Ackley	Webmaster
	LTJG Mark Sanchez	USCG VP		Ms. Susan Sweatt	Incoming Secretary
	Ms. Stacy Spadafora	USCG Asst Sec			
T	Ms. Deb Delmar	Corporate/Retired VP			
	Ms. Johnanna Sears	Corporate/Ret Asst Sec			

**2. President's Comments:**

**3. Secretary and Treasurer Reports:**

- Move to approve April meeting minutes. Motion carried.
- Ms. Escribano reported the July 13 - January 14 balance sheets and income statements have been submitted and posted to the website. An online account has been obtained for Bank of America (still pending online accounts for our merchant services). Luncheon petty cash established (\$50.00 in \$5.00's and \$1.00's) to provide change to for those who pay in cash.
- Ms. Pouliot reported Ms. Thompson has signed the Hyatt contract for the May - August luncheons. We will return to the Sheraton for the September luncheon. She relayed the April ballot results for Chapter Officers - all the nominees have been elected into office. She will notify and contact the newly elected Chapter Officers and inform them to attend the June luncheon for the Oath of Office. Ms. Pouliot reported one nominee for the 2014 ASMC Washington Chapter Distinguished Service Award. Each Board member is allowed to submit one nominee, please submit them to her NLT 15 May 2014.

#### **4. Service VPs & Secretaries:**

- DoD: Ms. Curry announced that Dr. Pamela Clay will speak at the July luncheon on the FM certification program.
- Air Force: SMSgt Lewis inquired about the audience for the National PDI; particularly funding for military members. Ms. Spadafora relayed that the Coast Guard has sent out guidance limiting the number of attendees due to budgeting constraints which included military members.
- Corporate: Ms. Deb Delmar mentioned that the August luncheon is normally a panel from National. The golf tourney at Ft Belvoir is on 23 July. Deb stated that we approached by Al Runnels, Executive Director of ASMC, to present the ASMC Annual Survey [via panel] at an upcoming monthly Washington Chapter luncheon. The Board agreed to have the panel take place at the August luncheon.

#### **5. Committee Reports:**

- Audit: Mr. Keeley reported the financial statements have been signed and the tax returns were done but they were late. He expects a letter telling us of the need to clean our records. He requested words be included in the by-laws as previously drafted concerning the qualifications for treasurer and the need for a bookkeeper.
- Community Service: Mr. Norris to provide update on C&O cleanup and the Community Service Home Improvement Project at the next meeting.
- Luncheon: Hyatt is charging for access to laptop/screen hookups for the speakers to use PowerPoint slides. Ms. Thompson will let the board know if it was a negotiated item in the contract she has signed.
- Membership: Mr. Olden reported an increase in our overall membership He suspects the increase is due to the upcoming National PDI.
- Regional-PDI: Ms. Delmar reviewed the brief previously sent to the board and noted that there may be a change in venue to accommodate more personnel in 2015.
- Silent-PDI: Mr. Abdul-Jalaal requested and was approved a budget of \$2,500.00 for the National Silent Auction.
- Training: Ms. Placek is seeking volunteers for the training and education committee. She mentioned that the Armed Forces Comptroller will concentrate on PDI. If you are unable to attend the PDI, you can receive 6 CPE credits online (article in the AF Comptroller).
- Webmaster: Mr. Ackley requested information about the golf tourney for the website. He will also need the biography and luncheon flyer for the next luncheon for the website. He requested a list of the new officers. He mentioned that the newsletter was not at the April luncheon

which impacts the 5-start rating and requested that the Board review the National bylaws for Treasurer duties.

**6. Additional Items: None**

**7. Executive Board and Committee Chair changes: None**

**8. Adjournment: 11:00**