

**Agenda**  
**Regular Meeting of the**  
**Harrisburg Township Park District**  
**Board of Commissioners**  
**June 21, 2024 - 8:00 AM**  
**Harrisburg Park Office**



Regular Meeting Agenda

1. Call Meeting to Order / Roll Call
2. Comments From the Public
3. Consent Agenda:
  - a. Approve May 17, 2024 Board Minutes
  - b. Approve Bills – May 14, 2024 through June 17, 2024
  - c. Approve Unaudited Financial Reports – May 2024
4. Closed Session pursuant to 5 ILCS 120/2(c)(2) of the Illinois Open Meetings Act (if requested)
  - a. Closed Session / Closed Minutes – Discussion of minutes of meetings lawfully closed under Illinois Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes.
  - b. Personnel – To consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony or a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.
5. Reconvene to Open Session (possible actions following Closed Session)
6. Unfinished Business
  - a. Discuss / Approve Designations of Remaining 2022 Bond Funds
  - b. Discuss / Approve updates to Development of Recreation Department
  - c. Discuss Disc Golf Updates in Paul Emery Park
  - d. Discuss IAPD Legislative Updates
7. New Business
  - a. Discuss 2023 IAPD W2 & Revenue Research Findings
  - b. Discuss / Approve Community Room Fee increase to \$75 for all Rentals starting July 1, 2024
  - c. Discuss / Approve Shelter Rental Fee increase to \$30 for all Rentals starting July 1, 2024
  - d. Discuss / Approve transferring money from General Fund to cover fiscal year debt of Pool Account
  - e. Discuss / Approve transferring excess/unused Personal Property Replacement Tax Revenue into Designated PPRT Fund
  - f. Discuss / Approve Amending Appropriation Ordinance for FY2024 Expenses above Appropriated Amounts
  - g. Discuss / Review Resolution 2024-0119-3 Resolution Establishing Salary Schedule
  - h. Discuss FY2025 Preliminary Budget & Appropriation Ordinance – Will be available for review for 30 days for public inspection prior to Public Hearing and approval
  - i. Discuss / Approve Full-Time Staff Salaries for FY2025
  - j. Discuss / Approve Legence Bank Positive Pay Program

8. Risk Management and Loss Control Committee Meeting
  - a. Roll Call
  - b. Unfinished Business
    - i. None
  - c. New Business
    - i. IPRF Newsletter
    - ii. Storm Damage at TotLot and Maintenance Shop – May 26, 2024 Storm
  - d. Discuss / Approve any additional items of safety concern
  - e. Adjourn Committee Meeting
9. Department Reports
  - a. Director Report (See Attached Handout)
  - b. Recreation Report (See Attached Handout)
  - c. Maintenance Report (See Attached Handout)
10. Next Meeting Date:
  - a. Regular Meeting on July 19, 2024 at 8:00 AM at Harrisburg Park Office

#### 11. Adjournment

In accordance with the provisions of the Americans with Disabilities Act, any individual who is in need of a reasonable accommodation in order to participate in or benefit from attendance at the public meeting of the Harrisburg Township Park District Board of Commissioners should contact Blake Emery, Executive Director at 618-252-2111 or [bemery@harrisburgpark.net](mailto:bemery@harrisburgpark.net) a minimum of 48 hours prior to the meeting.

The Open Meeting Act requires public bodies to allow for public comment. The Harrisburg Township Park District (HTPD) will accept public comment by email or written submission up to the start of the meeting at 8:00 AM on June 21, 2024. These comments will be read during the time allotted for Comments From the Public on the Agenda.

The HTPD will also have a toll-free conference call-in line available for the public to both make comments during the Comments From the Public time slot and observe the rest of the meeting. The conference call-in provider is [freeconferencecall.com](http://freeconferencecall.com). The call and any participants on the call may be recorded. Please visit the website <https://www.freeconferencecall.com/terms-of-service> for information that may be collected and data security of [freeconferencecall.com](http://freeconferencecall.com).

The toll-free conference call-in phone number is (844) 855-4444. The Access Code is 232612. Please call the park office at 618-252-2111 if you have issues with the conference call in.