



**SIXTEENTH JUDICIAL CIRCUIT
COURT APPOINTED CIVIL TRAFFIC INFRACTION HEARING OFFICER APPLICATION**

Please provide the following information as a part of the application and verification process to provide service as a Civil Traffic Infraction Hearing Officer for the Sixteenth Judicial Circuit.

Applicant Information

Name: _____ Florida Bar #: _____
(As it appears on your Bar license)

Business Address: _____
(Street Address) (City) (State) (Zip Code)

Business # (_____) _____ Cell # (_____) _____ Fax # (_____) _____

E-mail Address _____ **(MUST BE PROVIDED)**

Please check the following that apply:

- I am in good standing with The Florida Bar.
- I agree to submit to a law enforcement records check.
- I agree to enter into a contract with the Sixteenth Judicial Circuit to provide Civil Traffic Infraction Hearing Officer services.
- I agree to comply with the United States Department of Homeland Security's E-verify requirements prior to entering into a contract with the Sixteenth Judicial Circuit.
- I will notify the Chief Judge of any formal complaint filed against me by The Florida Bar and of any non-confidential consent agreements entered into between The Florida Bar and myself. Also, I will notify the Chief Judge of any conduct that might reasonably be construed as a violation or the appearance of a violation of the Code of Judicial Conduct.
- I do not have any conflict of interest, including any employment or business relationship or involvement in any other situation in which regard for my private interest would tend to lead to disregard of my duties as a hearing officer.
- I will immediately notify the Chief Judge if I am arrested, charged with any criminal offense, or named in any suit in any jurisdiction, or if a personal or familial involvement arises in any litigation before any court of the Sixteenth Judicial Circuit.

- I have completed a 40-hour Civil Traffic Infraction Hearing Officer education and training program approved by the Florida Supreme Court, in accordance with Fla. Statute §318.34 and Fla. Rules of Traffic Court §6.630.
 - If the above does not apply, I agree to complete the 40 hour education and training program prior to entering into a contract with the Sixteenth Judicial Circuit _____ (please initial)
- I am a United States citizen and will be able to execute an oath of office in accordance with the requirements under the Florida Constitution, Article II, Section 5.
- I understand and agree that I (and my firm) will be prohibited from the practice of law before the criminal and civil traffic courts in the Sixteenth Judicial Circuit and may not practice traffic law in the Sixteenth Judicial Circuit while under contract to provide these services to the Sixteenth Judicial Circuit.

Please specify which location(s) you are interested in providing services:

- Key West
- Marathon
- Plantation Key

I certify that the answers given herein are true and complete. I understand that false or misleading information given in my application or any omission of information requested will be grounds for refusal of appointment or dismissal.

Signature

Date