



Kingshurst Parish Council

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Clerk to the Council: Ms Joanne Aske kingshurstpc@btconnect.com

**Minutes of Kingshurst Parish Council
Full Council Meeting held on the 14th March 2017 at 6.30pm
At the Pavilions Sporting Club
Meriden Drive, Kingshurst B37 6BX**

Cllrs. present: D.Cole (Chair)
L. Cole
P. Cooper-Hinsley
D. Hinsley
T. Williams
D. Woolley
A. Follows
B. Follows
B Mulready
M. Dawson
S. Daly

Apologies Received from Borough Councillors: Cllr. F Nash, Cllr. Debbie Evans, Cllr. Mark Wilson and Cllr. R. Hall

In Attendance: Borough Cllr. Jean Hamilton, J Aske - Clerk
And 6 members of the Public attended by the end of the meeting.

1. Welcome and Housekeeping.

2. Apologies: To receive apologies from KPC Councillors and approve reasons for absence. Cllr. John Kimberley – Holiday.

3. Minutes: To approve the minutes of the Full Council Minutes held on 14th February 2017 along with Private and Confidential of 14th February 2017. The minutes were proposed and accepted. All agreed as a true record, passed and signed.

4. Guest Speaker Sarah Gill from Gro Organic. A full 13 page report had been received from Gro Organic and distributed to the majority of the Councillors before the meeting.

5. Guest Speaker Marcus Cole – Business Advisor for Enterprise for success on behalf SMBC for Business Support.

Chair introduced Marcus Cole and Marcus stood so everyone could hear.

Community Enterprise for success (CEFS) is a programme for the voluntary sector, a project run to help existing charities, community organisations and social enterprises looking to develop, grow and become more sustainable.

They offer advice and support from qualified and experienced advisers.

Monthly workshops covering business planning, governance, marketing and finance. Mr. *Marcus Cole gave a hand outs to the Clerk which will be attached to these minutes in the minute book.*

Councillors asked questions at the end of his report. Marcus Cole also mentioned the Enterprise For Success here. This helps those already trading and gets regular support from the new enterprise centre in Chelmsley Wood.
A hand out on this information will be attached to these minutes.

6. To receive reports from Borough Councillors, West Midlands Police and SMBC's Regeneration Department.

Borough Cllr. Robert Hall sent in a report on behalf of himself and Borough Cllr. Evans. All reports will be attached to the minutes for the minute book. Borough Cllr. Flo Nash is unwell.

Chair read out the first report from Borough Cllrs. R. Hall and D. Evans.

Chair mentioned here that he had been in touch with John Halton regarding the bus stop which had been mentioned in their report, that is to be removed from Hillside Drive and not replaced. SMBC have agreed to look again at this.

Chair asked Borough Cllr. Hamilton if she had anything to report.

She said the main issue she was dealing with was the issue of parking for the residents in Laburnum Avenue. Paul Tovey is going to look at this problem as the grass verges are just mud where residents are parking their cars.

Cllr. Hamilton asked if David Mackins (Regen) had given us report. He had not. She wanted to point out that school places are a concern to her. Questions she has been asking to the director of social services assured her that they are working towards satisfaction with this. She mentioned the bikes and motorbikes, and how challenging it is for the police. An incident was discussed here.

Chair went back to the school Places. He said they knew about this six years ago and that SMBC should hold their head in shame regarding this worry.

Cllr. Jean Hamilton said she will continue to work closely with the education department.

Cllr. David Hinsley mentioned here that he has a concern regarding the Parade. Recently at a Parade Meeting Cllr. Hinsley had asked Mr. David Mackins if the Master Plan due to come out in May, will the Parade be totally demolished, David Mackins answered to Cllr. Hinsley that it was still an option.

Chair Cole said he would like David Mackins to be a guest at the Residents Meeting planned he hoped for the 25th April. Clerk will see if Mr. Mackins will be available to attend. It would be a good time for him to let us know what is going on.

Cllr. Hamilton said wouldn't it better to have this in May as there would be more information.

Chair said he would prefer it to be in May. Cllr. Hinsley said we should also invite Gary palmer.

All Cllrs agreed to have the Annual Parish Residents meeting on the 25th April at 7pm

Nothing had been received from W M Police.

7. Finance: To receive and approve reports from KPC Finance Committee and make decisions as appropriate.

7.1 Report from the RFO Louise Baudet: The RFO Louise Baudet read out her report. (attached to these minutes). A risk assessment was prepared and agreed.

7.2 To agree and pass payments for March 2017. All agreed to pass the payments for March at a figure of £3560.

7.3 To consider any other items for payment. Nothing considered.

7.4 Update on Invoice from former RFO. A response has been received and distributed to the councillors from Arden Associates, along with the advice from Louise Baudet.

Discussions took place here regarding the termination letter and Cllr. Hinsley said to his mind it's a form of criminality.

Chair asked the Councillors to agree that the money should be returned. Louise Baudet will write a letter to Arden Associates and ask for the full amount to be returned that was taken out of the bank account without authorisation. A time of 14 days will be given to Arden Associates to return the £775. All Councillors agreed.

The Grant for the Jubilee Gardens was mentioned here and the time limit to spend the VAT is within the twelve month period. A written permission needs to be put in place to spend the £1582. Ideas were discussed at this point. Louise Baudet said that it will be subject to the Lottery Grant to agree.

Chair said that we need to set this at the next Parish Council meeting. It needs to be spent on the Jubilee Gardens.

7.5 Update on Internal Auditor: Three quotations were requested. Only one came back. It was passed to engage Ruth Roberts at a cost of £450 to £550. All agreed.

HMRC need to be all done online. Select Payroll will do this for the KPC.

End of year accounts need an Itemised Asset registry. She produced a template for this to be circulated to councillors to fill in.

7.6 Precept for 2017/2018 and outcome of SMBC question for increase. Louise Baudet said the additional amounts included the additional costs of Legal, Office supplied and moving the Clerk to new premises if they occurred. She went on to explain the band D charge and how the grant is worked out. The final amount is £51,922.

The Councillors allowances do not need to be increased to £880. This can be an agenda item in October and November of this year for them to remain the same.

An appointment has been made for HSBC to open a free bank account for the KPC. Currently we are charged bank charges each month with the Lloyds Bank.

7.7 further information of assistive technology to assist Councillor Daly to read council documents as part of her duty as a Parish Councillor. Cllr. Kimberley is

looking into this. Cllr. Daly asked if the representative can come along to the meeting and show the councillors to demonstrate the item that Cllr. Daly requires to suit her needs.

This was agreed.

8. Events: To receive and approve reports from KPC Events Committee and make decisions as appropriate.

Cllr Tina Williams had distributed a report which will be attached to these minutes for the minute book.

She read out her report. The flower festival will need to be manned in 1.5 hour slots. She hopes that the Councillors will help with this.

Advertising will be put into place.

No questions were asked here.

9. Allotments: To receive and approve reports from KPC Allotments Committee and make decisions as appropriate.

Chair asked the Clerk how she was progressing filling the places vacant on the allotment. She explained it was taking a lot of her time up. She is working her way through the list and waiting for persons to come back to her if they still require a plot. Then once this is established she can show them the plots and draw up the tenancy agreements with them.

Cllr. David Hinsley said he would like it to be made as a resolution to inspect the allotments and ask those to leave that have not done any work on them. An Allotment holder spoke about the plots either side of his allotment. Clerk is looking into this. Half plots were discussed. Clerk asks new holders if they would prefer half a plot. None have opted for this.

Chair said we will leave the Clerk to carry on. Cllr. Pauline Cooper-Hinsley and David Hinsley will keep an eye on the allotment plot.

9.1 A new notice board will be replaced down at the allotments. Prices will need to be collected and put forward to the KPC to be passed.

The Allotment holder mentioned the VAT money that needs to be spent on the Jubilee Gardens. Cllr. Hinsley disagreed with giving Gro Organic anymore money. Chair said we have a month to come up with the ideas of how this money should be spent.

10. Pavilions: To receive and approve any reports regarding the Pavilions Sporting Club and make decisions as appropriate. This will be part of the private meeting after this meeting.

11. M.E.B Lease. This agreement is still in the hand of the Solicitors.

12. To receive reports from members representing KPC on outside bodies

12.1 Birmingham Airport Consultative Committee: Cllr. Dawson will attend the meeting tomorrow February 15th at 1.30am.

Cllr. Dawson reported key issues that were discussed in the meeting.

Coventry airport is to be closed.

More night flights will go ahead. Policies are reviewed every three years. A 4% increase will be capped.

The website is going to be updated soon.

Phase one is part of the Airport master plan. More airlines are to be rolled out soon. Which will mean more jobs.

Birmingham has set up some funding to triple glaze certain houses in the area.

Premium rate numbers are now in use to phone the airport. This will encourage the website to be used.

12.2 WALC/SAC. Cllr. Hinsley said the next meeting will be in April.

12.3 School Governors Reports. Cllr. A. Follows - Yorkswood Primary will have a meeting sometime in April.

Chair Cole stated that the Kingshurst has just had an offsted visit which will be published soon.

12.4 North Solihull Partnership Forum: Cllr. Hinsley the next meeting will be held on the 28th March. The topic will be Travel West midlands. He thought the Chair should go along. Cllr, Hinsley will forward the email to Chair.

12.5 Regen: Nothing to add here.

13. Progress reports for information/action and make decisions as appropriate:

13.1 Publication scheme and website. Cllr. David Hinsley reported he had spent three hours on the phone to BT. The established that BT cannot support the website with '.Gov'. It was decided to have the new website as '.Org'. All agreed.

13.2 Residents Meeting hosted by the KPC. 25th April 2017 at 7pm in the Pavilions. Clerk will invite Regen representatives Mr. David Mackin and Gary Palmer.

13.3 Bus Stop removal as part of Babb's Mill Planning of new homes off Cooks Lane. This had been discussed in the Borough Councillors reports.

13.4 Refuse sacks not being collected regularly from outside the Doctors Surgery. Cllr. Woolley reported that this was no longer an issue.

14. Planning: To consider and comment on any planning applications received:

Nothing had been received.

15. Planning: To consider, comment and take action if appropriate on any planning that is being proposed for the future:

15.1 Local Development Plan: This has been fenced off now. Issues were raised here regarding the fence being broken to gain access.

15.2 Mountfort Public House Site: Nothing discussed here.

15.3 Schedule of Call for sites submissions. Nothing to report here.

16. Information items: To receive and discuss items for information and comment/action if appropriate.

16.1 Correspondence and emails:

Each member of the Council had received emails.

A telephone call had been received from a resident regarding the Precept and questions to the councillors. He told the Clerk he was very unhappy at the precept being raised. He asked if the member's allowances will go up and asked what the Councillors do to contribute to being on the Kingshurst Parish Council. He mentioned that some years ago the residents wanted to disband the Kingshurst Parish Council.

Discussions took place here.

17. Public Participation:

To adjourn to allow public participation for 15 minutes.

Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself.

Mr. Keith Evans addressed the Councillors. He wanted to make a suggestion to Cllr. Daly regarding her disability and the need for equipment to assist her in her duties of being a KPC Councillor. He asked her if she had been to DIAL in the Parade.

Information had been received by Councillors from DIAL.

His next question regarded the £1500 for the Jubilee Gardens. It was explained as to why we have this amount to spend on the Gardens.

He also wanted to know if the allotments were self sufficient. If not the allotment land should be sold for housing. This is Statutory Law and we do need to supply allotments for at least six persons.

Mr. Evans asked how much the allotment rent is. The Clerk reported that each plot is £25 and we have 24 plots.

He suggested the price be increased in line with inflation. Chair said we can look at this.

Mr. Evans also suggested to cut the allotments in half and charge the same price.

Mr. Evans final question referred to the lack of updates on the Website. This website he said is two years out of date as a former Councillor still has her picture up as a Councillor.

The current website will be taken down as a new website is being looked into for the future. Cllr. Hinsley said a new website should be up and running by May this year. Cllr. Hinsley also mentioned new transparency laws will be coming out soon.

Miss Sarah Evans took the floor and reported that Yorkswood School had been burglarised. Leaving thousands of pounds of damage.

She went on to refer to the Precept and thanked the KPC for a recent letter answering her questions. She asked the Councillors what they are doing to increase footfall into the parade.

Chair said we are hoping to ask SMBC to attend the residents meeting to answer these questions.

Miss Sarah Evans asked if the precept includes events, grants etc. She referred to Christmas and previous events such as Santa and Children receiving a present.

She went on to say she agreed with the resident that asked the question what are the councillors doing for Kingshurst.

She pointed out that the Councillors need to show what they do. She said nothing was being done for the children.

Sarah was informed that a magician is engaged to attend the three schools for their Christmas party. This is paid for by the KPC and services a lot of children in the area. Chair said he understands where Miss Evans is coming from. Events are not well attended.

Cllr. Dawson agreed with the Chair that only 10% of residents attend the function. She said the Magician is worth the money as a large amount of Kingshurst children enjoy this.

Miss Sarah Evans mentioned that the KPC Councillors need to improve. She mentioned the website the social media etc.

Chair said he would be open to ideas to get residents to come to meetings. It was noted that the KPC have more residents attend meeting than other Parish Councils local to Kingshurst.

Discussions began to get heated here and Chair called Standing Orders. 15 minutes was only allocated to the public participation.

18. Councillors' reports and items for future agenda: Councillors are requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future Agendas.

Cllr. Hinsley wanted to put the old connect offices on the agenda to make investigations for the possibility for KPC office for a Clerk to work from until new premises are found.

Cllr. A. Follows said that it is not available as DIAL have tried to move into there.

Cllr. Hinsley wanted Assets to benefit the Community on the agenda. This would give us much more power as a Parish Council.

Recording of the Meetings.

Shops closing down on the Parade

19. Date of next meeting: To confirm the date of the next meeting which is scheduled for **Tuesday April 11th 2017** at The Pavilions Sporting Club, Meriden Drive, Kingshurst at 6.30 pm. Items for agenda to be in by Tuesday 4th April.

Meeting Closed at 8.30pm

Signed Date.....

Chair said there will be a break before the Private and Confidential part of the meeting.