

**DIAMONDHEAD WATER AND SEWER DISTRICT  
AGENDA FOR OCTOBER 12, 2017 REGULAR MEETING**

6:00PM at Diamondhead City Hall, 5000 Diamondhead Circle, Diamondhead MS 39525

1. **Call to order.**
2. **Board Members:** Secretary/Treasurer David Boan, Commissioner Dick Nolan, and Commissioner John Kirschenbaum.
3. Also present: District Counsel, Tricia Tisdale, Boyce Holleman & Associates; Nancy Depreo, Seymour Engineering; Comptroller, Toni Wilson and Director of Operations, Joe Higginbotham.
4. **Approve Agenda.**
5. **Public Comments.**
6. **GM's Report.**
7. **Minutes.**

7.1. Motion to approve the Minutes for the Regular Meeting held on September 28, 2017.

7.2. Motion to approve the Minutes for the Special Meeting held on October 6, 2017.

8. **Construction Projects.**

8.1. **WWTP Construction Project.** Update in the GM's report.

8.2. **Lift Station Repair and Mitigation** PW8429, PW11280 and PW11247.

9. **Financial Motions.**

9.1. Motion to approve the Docket of Claims.

**Report by Secretary/ Treasurer - Mr. David Boan.**

9.2. Treasurer's Report 09/30/2017.

9.3. Revenue & Expense Summary Report 09/30/2017.

10. **Old Business.**

11. **New Business / Discussion Item.**

11.1. Motion to accept low quote for the 2016-2017 Fiscal Audit from Necaise and Company in the amount of \$13,400.00.

11.2. Motion to spread upon the minutes the letter of resignation from Commissioner Thomas Schafer effective October 3, 2017.

11.3. Motion to spread upon the minutes Resolution 2018-001 passed by the City of Diamondhead to appoint John Kirschenbaum as a Commissioner to the Diamondhead Water and Sewer District with term expiring September 28, 2022.

11.4. Motion for wastewater operators Joe Higginbotham, Jarvis Bracknell and Heath Dubuisson to attend the Mississippi Department of Environmental Quality Activated Sludge Treatment training on October 25, 2017 at the St. Martin Community Center, Biloxi MS at no cost to the District and receive continuing education hours for the training as required by MDEQ for operators.

11.5. Updated DWSD Organizational Chart

**12. Next meeting.**

The next meeting of the Board of Commissioners is scheduled for October 26, 2017 at 6:00PM at Diamondhead City Hall, 5000 Diamondhead Circle, Diamondhead, MS.

**13. Adjournment**