

# Waterford Selectboard Regular Meeting Minutes

Monday, April 13, 2026 @ 6:00 PM

## Davies Library

In Attendance: Wade Cochran, Shawn Hallisey, Kathy Hodgdon, and Will Jones. Tim Yarrow joined via phone call. Attendance list attached.

Vice Chair Will Jones called the meeting to order at 6:00 PM.

### Modifications to Agenda

- No modifications were made.

### Approval of Meeting Minutes

- Kathy Hodgdon moved to approve the minutes as amended of the March 23, 2026 meeting. Shawn Hallisey seconded the motion. Motion passed 5-0.
- Kathy Hodgdon moved to approve the minutes as amended of the March 30, 2026 meeting. Shawn Hallisey seconded the motion. Motion passed 5-0.

### Emergency Management Director Reappointment

- Roger Leroux was originally appointed the Emergency Management Coordinator (EMC). He explained that the position of Emergency Management Director (EMD) has authority over the EMC. Because the position of EMD is vacant, the Selectboard would be responsible to fulfill that role in the case of an emergency. He handed out a document that outlines the job description of the EMD to the Board.
- The Board asked if Roger was interested in fulfilling the role of EMD. Roger agreed.
- Tim Yarrow moved to appoint Roger Leroux as the Emergency Management Director. Kathy Hodgdon seconded the motion. Motion passed 5-0.
- Roger asked the Board to address the shelter sites. He suggested one member of the Board be a direct point of contact he can interface with to establish a Memorandum of Understanding (MOU) with the shelter sites.
- Town Clerk Deb Benoit asked they include the Treasurer as she keeps the town insurance papers.
- The Board agreed to work with Roger and Heather to establish a MOU with each shelter site.

### Driveway Permit (Discussion/Action)

- Elizabeth Billingham applied for a driveway permit. The Board reviewed the application and found no issues.

- Shawn Hallisey moved to approve the Driveway Permit. Kathy Hodgdon seconded the motion. Motion passed 5-0. Vice Chair Will Jones signed the permit application.

#### Dog Warrant/Report (Discussion/Action)

- Town Clerk Deb Benoit presented the Dog Warrant.
- She reported that there are 21 dogs currently on the register. The list of delinquent dogs is very similar to last year, and she is confident the Animal Control Officer James Gingue can get it taken care of in about a month or two.
- Tim Yarrow moved to approve the Dog Warrant. Shawn Hallisey seconded the motion. Motion passed 5-0. All Board members signed the warrant. Tim Yarrow authorized Will Jones to sign for him in his absence.

#### Bid Opening for Daniels Farm Rd Culvert (Discussion/Action)

- Town Clerk Deb Benoit received five bids and gave them to the Board.
- Darrell Mathews & Son Excavating bid a lump sum of \$153,260.
- Simpson Dirtworx Excavating bid a lump sum of \$168,500.
- Kirk Fenoff & Son Excavating bid a lump sum of \$167,652.
- J.A. McDonald bid a lump sum of \$208,000.
- J. Fenoff Site Works bid a lump sum of \$247,550.
- Each bid outlined a schedule of when they plan to begin and complete the project, amongst other details.
- Assistant Treasurer Marcel Lapierre confirmed they were previously advised the project would cost around \$237,000. The prices listed in the bids were very competitive.
- Tim Yarrow moved to accept the bid from Darrell Mathews & Son Excavating for \$153,260. Shawn Hallisey seconded the motion. Motion passed 5-0. Vice Chair Will Jones signed the bid proposal.

#### Citizens' Concerns

- Debbie Powers, member of the Vermont House of Representatives for the Caledonia 1 District, read aloud a statement she had prepared and emailed to the Selectboard. Her statement discussed a social media post by Chair Tim Yarrow that endorsed David Tucker, a candidate running against her for the seat she currently holds. Tim's post expressed discontent with the district's current representation. She noted that he has never contacted her regarding legislative topics. She offered to meet with him to discuss his concerns and requested he contact her personally before disparaging her services.
- Dave Morrison shared that he is trying to help Elizabeth Billingham get approval to build a small storage shed. He had a difficult time getting in touch with Zoning Administrator Matt Walsh, who didn't attend their scheduled meeting.
- ZA Matt Walsh apologized for missing the meeting. Her request has gotten more complicated due to recent changes in Act 250 of state legislature. Elizabeth Billingham's

property is in a newly designated tier three forest block, and he is still working to find out what the permit will require.

- The changes to Act 250 will affect most of the town. Matt is attending as many informational and training sessions as possible to understand what has changed.
- Matt explained that he often spends his Saturday office hours conducting site visits and meeting with people at their property instead of in the office.
- He gave the Board copies of his employment contract that shows he did not commit to attending every Planning Commission meeting, but he attends as many as possible.
- Tim Yarrow had looked over the copy of Tim's employment contract kept in the vault of the Town Office and did not find the modification reflected that excluded the PC from his commitments. They will investigate to make sure the most current version of the contract is included in the vault.
- Shawn Hallisey requested Matt send examples of regulations for green burials to the PC. Matt agreed.
- Robert Gerrish from the Lyndonville Police Dept announced he is running for Sheriff in August. He agreed to stay after the meeting to answer any questions people may have.
- Matt Walsh raised a concern as a Waterford resident. He handed out a document to the Board that explains none of the three Town Listers completed a certification which renders them statutorily prohibited from conducting evaluations.
- Town Listers are elected by the town and are therefore not under the authority of the Selectboard. Town Clerk Deb Benoit suggested discussing the issue with the town listers while they are in the office on Tuesdays.

#### Agenda Items for Next Meeting 04/27

- Lister Certification
- Investment Fund
- Zoning for Highway Garage
- Town Garage- Feasibility Study/Mold Results
- Certificate of Compliance
- Cemetery Committee Update
- Personnel Policy
- MOU
- Budget to Actual
- CC Policy
- Highway Dept Codes and Standards Update

#### Adjourn

- Kathy Hodgdon moved to adjourn the meeting. Shawn Hallisey seconded the motion. Motion passed 5-0. The meeting was adjourned at 6:55 pm.

Selectboard Meeting April 13, 2026

Sign In Sheet

Name

Robert Gerrak

Sueky Watson

David E. Morrison

Hannah Fenoff

Roger Leroux

Robin Migdale

Jill Hayes

Ben Lyon

Matt Walsh

Mania Dantos

Signature

