

Cape St. Claire Swim Club Board Meeting  
October 8, 2015

Present

Cory D'Agostino  
Cindy Sawyer  
Kari Maltz  
T.C. Cameron  
Katie Hicks  
Cheryl Gorman  
Karen West  
Tracy Millward-Bourne  
Bob Baca  
Michaela Allen

Meeting called to order at 7:05 pm

Minutes

**Vice President**

Vice-President D'Agostino opened reminding everyone that the 9/10/15 minutes were unanimously approved via email on 9/24.

Financials were distributed by Treasurer Allen.

Motion made to approve the financials as presented. Vote unanimous. Financials accepted.

Motion made to approve that the Vice President, Treasurer and Aquatics Chair each be issued a debit card for one year. Motion approved. Vote unanimous.

**Pool Operations**

Motion made to accept a two year proposal from DRD for pool management for the 2016 season at a cost of \$55,180 and for 2017 season at a cost of \$56,835. Additionally, DRD will provide Winter Preventative Maintenance from 11/1/2015 – 3/1/2016 for a total cost of \$590.00. Acceptance of the proposal is contingent upon confirmation that the contract language stipulates that CSCSC guards will be paid no less than the legal minimum wage (hourly rate of pay). Motion passed. Vote Unanimous.

Cory passed the AED course.

**Treasurer**

Budget Discussion. Treasurer Allen reminded everyone to please submit their 2016 budget numbers to her ASAP. Capital Expense Items discussed for 2016 included:

- Playground Mulch
- Stones for the parking lot (Cory to get specific from President Madden)
- Repair of the Pavilion Roof
- Stage II repair of the pool Deck

The Fee structure for the 2016 season needs to be determined. Board members should come with final input for discussion at the November meeting.

## **Building & Grounds**

A thank you from Cindy to Karen West and Craig Madden for the help with cleaning up the grounds after the pool officially closed for the season.

### **Bathroom Rehabilitation Committee**

The BR committee chair, T.C. Cameron, received an estimate to refinish the floors for \$3,200 - \$3,300. This would include the men and women's bathrooms as well as floor of the guard shack and provide a 10 year warrantee. The flooring company would remove the toilets. Directly after the floors are done, a plumber will replace the wax rings, re-install the toilets, check all plumbing and install new fixtures.

Pricing was not finalized for the bathroom plumbing work, external shower pump, two interior showers or exterior bathroom doors. Pricing was not finalized for hand air dryers or related electrical work needed.

It was recommended by a vendor that the CSCSC purchase and install a water pressure tank in order to increase and better control water pressure to the bathrooms. TC is working with Jeff White at Linthicum Plumbing for a proposal for the plumbing work. The board liked this idea but defers to President Madden for his input given his history with the property and knowledge of mechanical and plumbing infrastructure.

The board discussed installation of a foot shower and decided to table this installation until the affected portion of the pool deck is replaced.

The board discussed walls and shelving for the bathrooms. The board reminded TC that tile is not suitable for installation in the shower stalls or other parts of the bathroom due to the high likelihood of mold and required maintenance. The following suggestions were made by the Committee Chair:

- Gutting the guard shack to make the space better suited for the guard's use during break time and rainy days. In general the board supported the idea to clean out the shack.

- Purchasing a shed for storing the deck equipment once the floors were redone. The board agreed that it was fine to store the equipment in the bathrooms as usual, after the floors were redone.
- Purchasing a cooler and water bottles for the guards to sell to members. The Board discussed that this might not be consistent with our non-profit status and difficult to manage as the guards don't handle cash for the CSCSC. Item deferred to the knowledge of the President on this matter.
- Raising/re-pitching the roof and installing windows in the bathrooms. The board tabled these items for discussion until after the approved scope of work for the bathroom rehab is completed.

The Chairman said that he would email out the final proposal for plumbing and electrical work to the board prior to the next meeting and before work begins.

The grounds need to be aerated and seeded. A proposal was submitted by Natural Lawn?

Meeting adjourned at 8:15 pm