

**MEETING MINUTES
HARRISBURG TOWNSHIP PARK DISTRICT
REGULAR BOARD MEETING
DECEMBER 17, 2021
8:00 AM HARRISBURG PARK OFFICE**



- CALL TO ORDER:** President Richard Rumsey called the meeting to order at 8:00 a.m.
- ROLL CALL:** The following members of the Board of Commissioners were present: President Richard Rumsey, Vice President Doug Emery, and Secretary/Treasurer Mike Williams.
- Park Staff Present: Executive Director Blake Emery, Administrative Assistant Jill Marvel and Maintenance Director TA Sullivan.
- Visitors Present: Ron Emery
- PUBLIC COMMENTS:** Blake Emery announced that the Harrisburg Township Park District (HTPD) was accepting public comment by email or written submission up to the start of the meeting at 8:00 AM on December 17, 2021. There were no written comments received and there was no one from the public present on the teleconference call.
- Blake Emery asked the members of the public present at the meeting if they had any comments. No one present requested to speak.
- CONSENT AGENDA:** Mike Williams made the motion to accept the November 19, 2021 meeting minutes and the and seconded by Richard Rumsey. All in favor 3-0 per voice vote.
- Mike Williams made the motion to accept the 11/19/2021 to 12/16/2021 bills and the November 2021 Unaudited Financial Reports and seconded by Richard Rumsey. All in favor 3-0 per voice vote.
- CLOSED SESSION:** There was no motion to enter into Closed Session.
- UNFINISHED BUSINESS:**
- COVID-19** Blake Emery presented to the Board the current available information regarding COVID-19. There have been no major been changes to date. Updates to the Sports Policy do not affect outdoor sports. Blake Emery opened the meeting for discussion on any facilities that we need the current policy/decisions revisited. There was nothing further discussed.
- Beardsley Property** Blake Emery presented that Kathy Beardsley rejected the Park Board offer of \$19,000.00 for the 2 lots that she can obtain a clean Title/Deed. She informed Blake Emery that she was done messing around with those lots and was just going to sign them over to her child. Blake Emery opened this topic up for discussion. Mike Williams made the motion that the park stops negotiations on the property at this time and waits to see if anything changes and seconded by Richard Rumsey. All in favor 3-0 per voice vote.
- Bond Projects** Blake Emery presented to the Board a list of potential projects to consider for use with the 2022 Bond Funds. This was a continuation from the November Meeting. See the attached list with comments. Richard Rumsey made the motion to approve designating 2022 Bond Funds for the projects discussed and agreed upon on the list and seconded by Mike Williams. All in favor 3-0 per voice vote.

NEW BUSINESS:

2022 Board Meetings Blake Emery presented to the Board the 2022 Board Calendar of Monthly Meetings. At the November 19, 2021 Board Meeting, it was discussed to have the 2022 Board of Commissioners regularly scheduled meetings for the third Friday of each month at 8:00 a.m. at the Harrisburg Park Office Community Room. Blake Emery presented the printed document of the 2022 Board Meeting Schedule. Mike Williams made the motion to accept the 2022 Board Meeting Schedule and seconded by Richard Rumsey. All in favor 3-0 per voice vote. The 2022 Board Meeting Schedule document was signed and will be placed at the main Park District Office. The meeting dates, times, and location will be published in the SI Dollar Saver and Harrisburg Register and on the park district website.

2022 Holidays Blake Emery presented to the Board the 2022 Park Holiday Schedule. Richard Rumsey made the motion to approve 2022 Park Holiday Schedule in accordance with the State of Illinois Central Management Service holiday schedule, with exceptions for Thanksgiving and Christmas and seconded by Mike Williams. All in favor 3-0 per voice vote. The schedule was signed and will be displayed at the main Park District Office and on the park district website.

e-Sports Blake Emery presented to the Board the topic of e-Sports and forming an online gaming league through GG Leagues as presented by Jim Burroughs at the November 19, 2021 Board Meeting. Richard Rumsey made the motion to approve developing an e-Sports League through GG Leagues and seconded by Doug Emery. All in favor 3-0 per voice vote.

RISK COMMITTEE:

Roll Call The Risk Management & Loss Control Committee Meeting was called to order 8:50 a.m. The following members of the Risk Management & Loss Control Committee were present: Blake Emery, Jill Marvel, and TA Sullivan.

There was no unfinished business.

Information on the IPRF 2022 Grant was distributed. HTPD has been awarded \$1,184 in Safety Grant money for 2022.

Blake Emery discussed that IPARKS has no formal written comments from their bi-annual site inspection in November.

There were no other new topics brought up for discussion by the committee.

Adjourn The Committee Meeting was adjourned at 8:53 a.m.

DIRECTOR REPORT:

Projects All project updates were discussed as part of the Maintenance Report.

HYA & SYSA Both organizations continue to work to a successful fall season of soccer and flag football coexisting. HYA formally approved the Affiliate Association Agreement. SYSA has not discussed this document yet at their meetings. They have had the document since October 15, 2021.

Bond Payment The last payment of the \$563,200 Series 2019 Bond has been paid.

Saline Co. Prop Tax Received Installment Payment #2

Courthouse Blake Emery filed the Tax Levy Ordinance on 11/19/2021.
Blake Emery filed the Certificate of Compliance on 11/19/2021.
Blake Emery filed the Statement of Receipts and Disbursements on 11/19/2021.
Blake Emery filed the Property Tax Exemption for Church St Property on 12/6/2021.

Newspaper The Statement of Receipts and Disbursements was published in the Harrisburg Register on 11/30/2021.

Evaluations Annual Employee Evaluations and Meeting were performed on 12/13/2021.

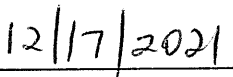
REPORTS Jill Marvel presented the Recreation Report. TA Sullivan presented the Maintenance Report. The reports were placed on file. See attached reports.

ANNOUNCEMENTS Blake Emery announced that the next regular board meeting is scheduled for January 21, 2022 at 8:00 a.m. at the Park Community Room.

ADJOURNMENT Richard Rumsey moved to adjourn, seconded by Doug Emery. All in favor 3-0. The meeting adjourned at 9:09 a.m.



Michael Williams, Secretary / Treasurer



Date Signed

2022 Bond Fund Potential Projects

Available Money \$616,300.00

	Project	Notes	Cost Estimate	Comments	Approved
1	ADA Upgrades	Access/Sidewalks/Bathrooms/Signage	\$190,000.00		\$190,000.00
a	ADA Bleachers	5 to 6 sets	\$40,000.00	Yes	
b	Pool - Lift Chair	Allow Handicap Person to get in Pool	\$5,000.00	Yes	
c	Gaskins - ADA Path	Concession to Bathroom to Playground	\$20,000.00	Yes	
d	Gaskins - Handicap Parking		\$20,000.00	Yes	
e	Soccer - Finish ADA Path / OSLAD Match		\$50,000.00	Yes	
f	New Access Paths at Shelters/Playgrounds/Bleachers		\$25,000.00	Yes	
g	Random Small ADA Projects/Fixes	As they become needed	\$15,000.00	Yes	
h	Soccer Bathroom Upgrades	Convert to Single User ADA Compliant	\$7,500.00	Yes	
i	Community Room ADA Bathroom Upgrades		\$7,500.00	Yes	
2	Land Acquisitions / Development		\$60,000.00		\$60,000.00
a	Behind Jehovahs Witness Church	Additional Playing/Practice Area	\$10,000.00	Yes	
b	Other Miscellaneous Property	As they become available/needed	\$50,000.00	Yes	
3	Equipment		\$62,000.00		\$62,000.00
a	Mule		\$22,000.00	Yes	
b	72" Mower		\$16,000.00	Yes	
c	Stump Grinder for Skid Steer		\$11,000.00	Yes	
d	Aerator		\$13,000.00	Yes	
4	Mulch	3 Year Period	\$18,000.00	Yes	\$18,000.00
5	Dirt / Turface		\$10,000.00	Yes	\$10,000.00
6	Security Cameras		\$20,000.00	Yes	\$20,000.00
7	Oil & Chip Parking Lots		\$50,000.00	Table	\$50,000.00
a	Gibbs		\$15,000.00		
b	Shaw		\$10,000.00		
c	Patton		\$7,500.00		
d	Baker		\$5,500.00		
e	Gaskins - Mackies Lot		\$12,000.00		
8	Trees and Shrubs		\$10,000.00	Yes	\$10,000.00
9	Shelters		\$160,000.00	Table	
a	Tot-Lot		\$30,000.00		
b	Patton		\$70,000.00		
c	Centerfield		\$30,000.00		
d	Tennis Court		\$30,000.00		
10	Lighting		\$55,000.00		\$55,000.00
a	Tennis Court		\$25,000.00	Yes	
b	Multipurpose Court		\$30,000.00	Yes	
11	Dog Park		\$85,000.00	No	
	Fencing		\$35,000.00		
	Benches / Picnic Tables		\$5,000.00		
	Shelter		\$30,000.00		
	Concrete Pad / Sidewalk Access		\$8,000.00		
	Activities/Equipment/Signage		\$5,000.00		
	Electric/Water		\$2,000.00		
12	Playground Shade Structure - Tot Lot		\$25,000.00	Yes	\$25,000.00
13	Splashpad in Park	Not at Pool - Does not Reuse Water	\$50,000.00	No	
14	Grills		\$5,000.00	Yes	\$5,000.00
15	Pool Improvements/Repairs	As Needed Repairs	\$10,000.00	Yes	\$10,000.00
16	Sport Court Surface by Kiwanis Shelter	Basketball / Volleyball Tiles	\$15,000.00	No	
17	Gaskins City Fencing Field 2 & 3 & 5		\$40,000.00	No	
18	Gaskins Concession / Bathrooms	New Building and Bathrooms	\$125,000.00	No	
19	Bandstand Canopy		\$70,000.00	No	
20	Digital Sign - Park Office		\$30,000.00	No	
21	Gaga Ball Pit	Game that school playgrounds have	\$10,000.00	Yes	\$10,000.00
22	New Pond Fountain by Patton Shelter	Other Fountain Broke	\$7,500.00	Yes	7,500.00
23	Bleacher Shade Structures	Field 2 & 3 at Gaskins City	\$20,000.00	Yes	20,000.00
24	Seal Walking Path		\$6,000.00	Yes	6,000.00
25	Convert Bathrooms in Park to Single User Unisex	Will Discuss in more Detail		Yes	10000
		Total	\$1,107,500.00		\$568,500.00
		Bond Fees (King Financial)	\$15,400.00		\$15,400.00
			\$1,122,900.00		\$583,900.00
		Available	-\$506,600.00		\$32,400.00