

**DIAMONDHEAD WATER AND SEWER DISTRICT
AGENDA FOR JULY 13, 2017 REGULAR MEETING**

6:00PM at Diamondhead City Hall, 5000 Diamondhead Circle, Diamondhead MS 39525

1. **Call to order.**
2. **Board Members:** Vice-Chairman Thomas Schafer, Secretary/Treasurer David Boan, Commissioner Dick Nolan, and Commissioner David Malley.
3. Also present: District Counsel, Tricia Tisdale, Boyce Holleman & Associates; GM, Nancy Depreo, Seymour Engineering; Comptroller, Toni Wilson and Director of Operations, Joe Higginbotham.
4. **Approve Agenda.**
5. **Public Comments.**
6. **GM's Report.**
7. **Minutes.**

7.1. Motion to approve the Minutes for the Regular Meeting held on June 22, 2017.

8. **Construction Projects.**

8.1. WWTP Construction Project. Update in the GM's report.

8.1.A. Motion to approve Invoice No.20 from Volkert Inc. for special services in the amount of \$98,602.40 for time period May 13, 2017 to June 9, 2017.

8.1.B. Motion to request a time extension for Project Worksheet 11240 (Wastewater Treatment Plant) from Mississippi Emergency Management Agency from December 31, 2017 until December 31, 2018.

8.2. Lift Station Repair and Mitigation PW8429, PW11280 and PW11247.
Update on GM's Report.

8.2.A. Motion to award contract for the 2016 FEMA Lift Station Project.

9. **Financial Motions.**

9.1. Motion to approve the Docket of Claims.

Report by Secretary/ Treasurer - Mr. David Boan.

9.2. Treasurer's Report 06/30/2017.

9.3. Revenue & Expense Summary Report 06/30/2017.

10. **Old Business.**

11. **New Business / Discussion Item.**

11.1. Motion to dispose of surplus property listed below that has a fair market value of zero.

*HP Laserjet 1536dnf MFP multifunction printer
Inventory Tag#1058 (Serial No. CNC9C6KDVN)*

*HP Laserjet M5035MFP multifunction printer/copier/scanner/fax
Inventory Tag#1241 (Serial No. CNBLB309077)*

*HP Laserjet M5035MFP multifunction printer/copier/scanner/fax
Inventory Tag#1293 (Serial No. CN4LB13922)*

11.2. Motion to approve SCADA server and associated appurtenances from lowest quote, SHI in the amount of \$5,820.34.

11.3. Motion to advertise for Auditing Firm for the 2016-2017 Fiscal Audit.

12. Next meeting.

The next meeting of the Board of Commissioners is scheduled for July 27, 2017 at 6:00PM at Diamondhead City Hall, 5000 Diamondhead Circle, Diamondhead, MS.

13. Adjournment.