



HOME OF LIFE MISSIONARY BAPTIST CHURCH

4650 West Madison St., Chicago, IL 60644 | 773-626-8654 | homeoflife.net

PRAYER NOTE CONFIDENTIALITY POLICY

Protecting What Is Shared in Prayer

Adopted by the Official Board: August 17, 2026

Policy Owner: Pastor, with the Compliance Officer

When someone hands us a prayer note or sends a prayer request, they are sharing something from the heart — sometimes the most private thing in their life: an illness, a family struggle, a fear, a hope. This policy makes our promise official: **what is shared for prayer stays in prayer.**

1. What This Policy Covers

- Paper prayer notes placed in the offering, handed to the Pastor, or left at the church.
- Prayer requests sent through the website form (name, email, and message).
- Prayer requests shared by phone, email, text, or in person with a church leader.

2. Our Promises

- **Read, prayed over, destroyed.** Paper prayer notes are read by the Pastor, prayed over, and destroyed within a reasonable time frame based on the situation. They are not filed, photographed, copied, or kept.
- **Online requests are deleted.** Website prayer requests are read, prayed over, answered if a reply was requested, and then permanently deleted within a reasonable time frame based on the situation.
- **A small, trusted circle.** Prayer requests are seen only by the Pastor and, where needed, members of the prayer team the Pastor has authorized. Each prayer team member agrees to this policy before serving.
- **Nothing is published.** We never post prayer requests on the website, social media, bulletins, or announcements, and never mention them from the pulpit with identifying details, unless the person has clearly asked us to share.
- **No opinions, no gossip.** Prayer requests are never discussed outside the prayer circle, and nothing is written or forwarded that we would not want the person themselves to read.
- **Group prayer chains need consent.** Before a request naming a person is circulated to a wider prayer chain (by email, text, or group message), that person's permission is obtained — verbal permission is fine. Chain members delete the message once they have prayed or when the need has passed.
- **Extra care for children and crises.** Requests involving minors or sensitive matters (health, abuse, family conflict) are handled by the Pastor personally.

3. The One Exception — Safety

If a prayer note reveals that someone is in immediate danger — danger to themselves or someone else, or the abuse of a child — the Pastor may involve the help that is needed (emergency services, or authorities where the law requires). Love protects; this exception exists to protect life, and it is used only for that.

4. Accountability

The Pastor is the guardian of this policy. The Compliance Officer confirms each year, as part of the annual privacy review, that these practices are being followed. Any concern about a breach of prayer confidentiality may be raised with the Pastor, the Compliance Officer, or the Chairman, and will be taken seriously.