



# Kingshurst Parish Council

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 Clerk to the Council: Denise Milne

**Minutes of the Kingshurst Parish Council  
 Finance and General Purpose Committee Meeting  
 held on 8<sup>th</sup> July 2021 at 6.30pm  
 at the Seeds of Hope, Overgreen Drive, Kingshurst, B37 6EY**

This meeting took place under strict Covid restrictions

Committee: Cllrs S Daly, M Dawson (Chair), A Follows, J Kimberley, D Woolley

In Attendance: Cllrs S Daly, M Dawson (Chair), A Follows, J Kimberley, D Woolley, Clerk

<u>Item</u>		<u>Action</u>
1.	<b>Welcome and Housekeeping:</b> Chair Cllr M Dawson welcomed everyone to the meeting and went through housekeeping rules.	
2.	<b>Apologies:</b> None	
3.	<b>Declarations of disclosable (pecuniary and other) interests:</b> None	
4.	<b>Dispensation requests:</b> None	
5.	<b>To approve the Minutes of the Last Finance and General Purpose Committee</b> Resolved: that the minutes of the last meeting held on 10 <sup>th</sup> June 2021 be approved and signed by the Chair as a correct record.	
6.	<b>Items for consideration at Full Council meeting</b>	
6.1	<u>To approve the payment list for July and August 2021 (Appendix A)</u> Resolved: that the payments list for July's miscalculation has been amended to include the Edge and remembrance bench invoices totalling £3549.31, August payment list totalling £2161.81 be approved.	
6.2	<u>To approve RaeRose schedule 2021-2022 (Appendix B)</u> Resolved: that we approve the 2021-2022 schedule of the allotments hedge cutter RaeRose, commencing in July.	
6.3	<u>Arrive Alive – Charity (Appendix C)</u> Resolved: that the Clerk send a Grant Application form for the Charity to complete and return to us for consideration, reminding the Charity that the Council can only consider applications that cover the Kingshurst area.	Clerk

6.4	<u>Internal Auditor – Approval to access accounts</u> Resolved: that the Internal Auditor be provided with access to KPC accounting system and manual accounts for 2020–2021.	
<b>7.</b>	<b>Matters arising from the last meeting</b>	
7.1	<u>Reserves Policy</u> Resolved: that the proposed reserves policy be approved.	
7.2	<u>Milk Invoice (Kingshurst Primary School)</u> Resolved: That the Clerk write to the three primary schools asking them to provide us with accurate numbers for the children they provide daily with milk. Further, that in future all invoices are sent directly to Kingshurst Parish Council by the supplier for payment.  Resolved: that the Clerk ask the schools if the children are provided with any other choice than milk.	Clerk  Clerk
7.3	<u>Metal container costs for allotments</u> Resolved: that consideration of this matter be deferred to the next meeting of the Committee.	
<b>8.</b>	<b>Public Participation</b> No members of the public were present.	
<b>9.</b>	<b>Date of next meeting:</b> Thursday 9 <sup>th</sup> September 2021, at the Seeds of Hope at 6.30pm.  Items for the agenda to be received no later than Tuesday 31 <sup>st</sup> August 2021.	

Signed (Chair)

Date: