

SWVHJA Board Meeting

July 15, 2019

Conference Call – 7pm

Call to Order: The meeting was called to order at 7:05pm by President, Emily Guyer.

Present: Board members present were Emily Guyer, Sherri West, Holly Keplinger, Luanne Leonard, Heather Weaver, Catherine Daniel, Chris Mitchell, Briana Stone, Ashley Holsinger, Sarah Irvine, and Executive Secretary, Anne Johnston. Molly Moore was present for the beginning of the meeting to discuss the SWVHJA Annual Show.

Minutes: Minutes from March were read and approved. Briana made a motion to approve the minutes, Chris seconded. The March minutes were approved. June minutes will be reviewed at the next meeting.

Treasurer's Report:

Checking Account balance: \$3,100.50

Savings Account balance: \$11,195.26

The treasurer's report was read by Anne. Sarah moved and Luanne seconded to approve the treasurer's report. The treasurer's report was approved.

Old Business:

Annual Show:

- Molly has hired judges, starters, EMT, farrier, jump crew, stall coordinator, and show secretary.
- It was suggested to come up with ideas to "amp up" hospitality
- Prizes were discussed and Anne will check current inventory
- Anne is finalizing the sponsorship letter. Catherine will be reaching out to previous sponsor's once the letter is finalized.
- We plan to include Michaela Bragg in the September meeting to discuss sponsor recognition ideas.

New Business:

Safe Sport:

- Due to an incident during a SWVHJA sanctioned show at the Virginia Horse Center, the board feels it is necessary to contact the Virginia Horse Center and discuss ways to make concessions, vendors, jump crew, photographers, etc. aware of Safe Sport guidelines. Anne will compose a letter to be sent.
- According to USEF Safe Sport rules, the incident should be reported. Emily will fill out the incident report.

Horse Shows

- It was brought to the board's attention that an upcoming show may not have a manager. Anne will follow up with the applicant of the show date to see if they have a plan.

Adjournment:

The next meeting will be August 19,2019 at 7pm

Chris made a motion, and Heather seconded to adjourn the meeting. The meeting was adjourned by Emily at 8:17pm.

Respectfully submitted,

Heather Weaver