



AMERICAN SOCIETY OF MILITARY COMPTROLLERS
ASMC Washington Chapter: P.O. Box 16237, Arlington, VA 22215

EXECUTIVE BOARD MEETING MINUTES

Thursday, 04 March, 2021, 1200-1300

Call-in: (605) 475-4700 Participant Pass Code: 759138#

In Attendance:

Stephen Herrera	President
RDML Mark Fedor	President Elect
Dr. Ann Tipton	Secretary
Cynthia Hufty	Treasurer
Yelena Baker	DOD Assistant Secretary
Col Clay Pettit	Army Vice President
Myrna Medina	Army Assistant Secretary
Shari Ritter	USMC Vice President
Sylvia Chapman	USMC Assistant Secretary
Natalie Osgood	Air Force Vice President
Norma Perez	Air Force Assistant Secretary
LCDR Mark Sanchez	USCG Vice President
SK2 Xavier Palmer	USCG Assistant Secretary
Debra Del Mar	Corporate/Retired Vice President
Chris Stockel	Corporate/Retired Assistant Secretary
Jenny Lu	CDFM Liaison
John Writer	Awards/Essay Chair
Milford Thompson	Luncheon
Dr. Jennifer Miller	Luncheon Liaison/Host
Terry Placek	Training and Education
Raquel Kuhfahl	Competition
Jeff Norris	Community Service
Dan Olden	Membership
Mike Monson	Newsletter
Wayne Whiten	Webmaster
Dominick Iacobucci	Alternate Webmaster
Cody Ferguson	Early Careerist

1. Opening Remarks – President

- a. Mr. Herrera welcomed the team. He acknowledged the great turn out at the February luncheon but mentioned we need to block off some time in the beginning to allow for notifications. He also thanked Mike for his work on the newsletter.

2. Administrative Matters (*Secretary*)
 - a. Monthly Minutes – Distributed to the board on 1 March 2021.
Motion to approve – Ms. Placek
Motion to second – Ms. Kuhfahl
3. Calendar Review (*Secretary*)
 - a. Upcoming in March NCR PDI
 - b. Community Service Events - donations as part of the PDI
4. EB Updates dates (*Secretary*)
 - a. Officer Vacancies - None
 - b. Committee Vacancies - None
 - c. Service VPs – None (Extended term through Jun 22 in response to pandemic)

Budget

5. Treasurer's Report (*Ms. Hufty*)
 - a. NSTR
6. Audit (*Mr. Zavada*)
 - a. NSTR

Committee Information and Reminders

7. Training and Education
 - a. Training (*Ms. Placek*)
 - i. Ms. Placek is looking for Board support to disseminate flyers for mini-courses in calendar year 2021, and promote training through outreach. The next courses are 22 April with an enrollment suspense of 9 April. Enrollment full for morning sessions (40) with seats still available in the afternoon sessions.
 - b. Luncheon (*Ms. Thompson*)
 - i. NSTR
 - c. Scholarship (*Mr. Beckles*)
 - i. Mr. Beckles reported no new scholarship applications since we extended the deadline to 15 April. Mr. Herrera requested Service VPs to push out the announcement again, Ms. Osgood confirmed she had sent it out a few times already. Ms. Delmar recommended it be part of the email being sent out 1 April, and Mr. Ferguson planned to add a reminder/information to the early careerist booth as part of the upcoming PDI.
 - d. Awards (*Mr. Writer*)
 - i. Mr. Writer provided a status update on award package submission stating there were still some categories with no nominations. The awards deadline was also extended to 15 April, Mr. Herrera asked Mr. Writer to provide the categories that were lacking nominations and stated he would reengage with the Air Force to get packages done. Additional discussion on allowing time during luncheons to provide announcements was started by Ms. Delmar, with all acknowledging the virtual environment requires a blocking of time since there is no free

exchange amongst participants and we lose the “word of mouth” spread of information. Going forward, Mr. Herrera wants to block 10 minutes during the luncheon to provide announcements to the participants.

8. Outreach and Publicity

a. Competition (*Ms. Kuhfahl*)

- i. Ms. Kuhfahl updated that she was getting the final documents she needed to finalize the Chapter submission. Ms. Kuhfahl also asked RDML Fedor to provide the article he had published in Comptroller Magazine.

b. Community Service (*Mr. Norris*)

- i. Mr. Norris, reminded that in March as part of the PDI, members will be able to donate via weblink to a local food drive and/or “Pets for Vets” .

c. *Membership (Mr. Olden)*

- i. Mr. Olden briefed the monthly membership decreased in February, predominately represented by private sector withdrawal. There was a slight increase in March, however there was a decrease in Air Force membership.

d. Newsletter (*Mr. Monson*)

- i. Mr. Monson reminded the next newsletter inputs will due at end of April. Mr. Monson reminded Army they are responsible for the FM article and thanked Dr. Miller for her article in the last newsletter.

e. Website (*Mr. Whiten*)

- i. NSTR - website upgrade discussion remains open.

f. Early Careerist (*Mr. Ferguson*)

- i. Mr. Ferguson was pleased with the virtual booth that would be part of the PDI this year, and thanked all those who helped. Mr. Ferguson again confirmed the scholarship information would be included as part of the booth.

9. Corporate Update (*Ms. Delmar*)

- a. Ms. Delmar thanked everyone for their support in the PDI, she reported the following registrants: Army 250, Marine 50, Navy 325, Air Force 250 and OSD over 600. With those numbers there was still capacity for all interested to attend. She also reminded the Board that attendance should be done from home on a non-government computer if possible to prevent any issues. Ms. Delmar reviewed the agenda and closed by letting the group know the link would be sent out to members the following we in advance of the PDI.

10. Vice President Reports - NSTR

- a. Army
- b. Navy
- c. USMC
- d. Air Force
- e. DoD

f. USCG