

Waterford Board of Selectmen
Monday, February 8, 2021
ZOOM (Virtual Meeting)
7:30 PM

Minutes

- Meeting Called to Order: Gary called the meeting to order at 7:30 PM.
- Members in Attendance: Gary Allard, Fred Saar, and Bill Piper
- Others in Attendance: Lisle Houghton, Marcia Martel, Steve Eddy, Jessy Pelow, Kristen Weaver, Howard Remick and Warner Hodgdon.
- Modification of Agenda: Added under new business: Rabbit Hill Inn Liquor License, Warning Amendment Approval, Davies Memorial Library 2021 Budget, Transfer Station Staffing and Grant Management Policy. Added under Highway: 10-Wheel Truck Financing. Added under old business: Dog complaints- Marsha Gray. Selectboard moved Lyon Cemetery Update to Citizen's concerns.
- Approval of Minutes: Fred made the motion to approve the December 14th & January 11, 2021 minutes. Bill seconded. All approved.
- Citizens' Concerns:
 - Lyon Cemetery Update: Selectboard & Kristen Weaver discussed Sandy Lyons cemetery proposal. (See attached) After discussion, Bill made the motion to spend \$300 to move the burial in the walkway to the correct lot by May 15, 2021 and by doing so Sandy Lyons cemetery lot will be cleared. The Selectboard is prepared to swap Sandy Lyons current lot with one that's available if needed. Fred seconded the motion. All approved.
 - Howard Remick: Howard reported that for months he has bundled his hay bail plastic wrap in anticipation of being able to recycle it. No update has been provided. Fred will contact NEKWMD for a solution.
- Highway:
 - Certificate of Highway Mileage: Fred made the motion to sign the annual certificate of highway mileage. Bill seconded. All approved.
 - 10 Wheel Truck Financing: Fred presented options for leasing through Municipal Leasing Credit Corp. and financing through Passumpsic Bank (financing information is attached). Based on the current interest rates available through Passumpsic Bank Fred recommended a seven-year loan with monthly payments. Fred made a motion to finance the truck with Passumpsic Bank and Bill seconded the motion. The motion passed unanimously.
 - Other: Lisle said the 2020 structure and paving grants for Lower Waterford Road can be resubmitted for 2021. Fred made a motion to resubmit the structure &

paving grants for Lower Waterford Road for 2021. Bill seconded the motion. All approved.

- Old Business:

- Personnel Policies Update: Gary spoke to VLCT who advised the Town to get the Town Attorneys opinion. Selectboard deferred to March.
- Belknap Dog Charges & Status: Gary called and was unable to reach the Animal Control Officer for an update. Fred said that he is working with Marsha Gray for a solution.
- SB/PC/DRB Clerk: Advanced advertising will take place.
- Mutual Aid Agreement- Gary spoke to the Barnet Selectboard chair and after discussion an informal agreement between Towns will remain. Gary received no response from Concord. Topic removed from agenda.
- Dog Complaints-Marsha Gray: Fred received a call from Marsha Gray related to the two complaints she has lodged and the lack of action on either complaint. The Selectboard discussed the issue and Fred will work with Marsha.

- New Business:

- Pedestrian & Bicycle Grant: Fred and Lisle have been working to identify a candidate for a grant to upgrade an existing "path" to accommodate both pedestrians and bicycles. They have identified the Class 4 road at the end of Hastings Road as the best candidate for a Grant. The anticipated cost of the project is \$25,420 and the grant has a 50% match; based on the preliminary analysis the cash expense will be covered by the grant and the Town's 50% share will be covered by in-kind contributions. After discussion, Bill made a motion to apply for the 2021 Small-Scale Bicycle and Pedestrian Grant and to appoint Fred as the Program Manager to apply for and manage the Grant if it is awarded. Fred seconded the motion and the motion passed unanimously.
- Materials Management Infrastructure Grant-Transfer Station: There are grant funds available for Transfer Station upgrades through the VT Dept. of Environmental Conservation.
- Davies Memorial Library Budget: At the January meeting the Selectboard received a communication from the Library that they did not believe they would be able to reimburse the Town for the salary and taxes the Town pays for the Librarian. The Selectboard is aware that the Town appropriation of \$13,860 requested by the Library will not cover the anticipated salary expense of \$18,316.00, and Fred requested the 2021 budget for Library Operations; the total proposed budget is \$30,781.00.
- Transfer Station Staffing: Fred had a conversation with Bruce Allen on Saturday, February 6th, and Bruce is not sure when Justin will be able to return to the Recycle Shed. Bruce is not sure he will ever be able to return. Bruce inquired

about hiring a replacement. Selectboard discussed and approved Bruce looking for a replacement.

- Grant Management Policy: Fred reported that the Town has been awarded a \$7,000 grant to help offset the cost of updating the Town's All-Hazards Mitigation Plan that the Selectboard approved on March 13, 2017. The plan must be updated every 5 years and the update is due in 2022. One of the requirements of the grant award is completion of a risk assessment questionnaire; during the completion of the questionnaire, we identified the need for a Town Grant Management Policy. Fred has been working on the Policy and will forward a draft to Jessy to distribute to all interested parties.
 - R.H.I. Liquor License: Bill made a motion to approve the three components of the Rabbit Hill Inn liquor license. Fred seconded the motion. All approved.
 - Warning Amendment Approval: Article 20 wording was amended on the Annual Town Warning. Fred made a motion to approve the amended annual Town Warning. Bill seconded the motion. All approved.
- Adjournment: Bill motions to adjourn at 8:45 PM. Fred seconded the motion; all were in favor.

To - Waterford Selectboard
From - Sandy & Paul Lyon
Re: - Cemetery Issues
01-16-2021

Proposal:

To date the cemetery issues have not been resolved, so we are making the following proposal -

- 1) Lots 52, 53, and 59 be given to us at the town's expense - per map dated 5/28/2010
- 2) Moving the headstone, base and 4 corners to new location - to be paid for by the town
- 3) Work to be completed by 05/15/2021

We feel that this is the best way to go for all parties involved. We will give back lot #34 to the town when the work is completed to our satisfaction.

If you have any questions or concerns, please call 748-4781.

Sincerely,
Sandra J. Lyon

2021 Western Star 4700SF 10-Wheel Dump Truck

Status: Truck has been delivered to McDevitt Trucks in Manchester.
Will be delivered to Tenco Industries in Barre for installation of dump body and equipment.

Cost:	Truck Chassis	\$121,365.00
	Body, etc.	<u>68,919.00</u>
	Total	\$190,284.00

Financing Options:

Lease: Annual Payments
In Advance - \$29,602.00 In Arrears - \$30,473.00 Annual Payment
First Payment 2021 First payment 2022

PSB Loan: In Advance - \$28,664.24 Monthly payments of \$2,387.02